

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

The following instructions are designed to provide applicants with step-by-step guidance concerning registration and the submission of applications to the Iowa Grants System. All applications must be submitted through the Iowa Grants System to be considered timely and valid as part of the broadband grants review process. Questions concerning the submission of applications may be submitted to ociogrants@iowa.gov.

- 1) Go to <http://www.iowagrants.gov/>. If you do not already have an account, click “New Users Register Here”. If you already have an account, continue with Step 12 below.



- 2) Fill in First Name and Last Name. Press “Register”.

A screenshot of the registration form for the DOM Electronic Grant Management System. The form is titled "DOM Electronic Grant Management System" and includes the text "Sign up now to get credentials you can use for Enterprise A&A enabled sites." There are two input fields: "First Name:" with the value "Matt" and "Last Name:" with the value "Behrens". A green "Register" button is circled in red. Below the input fields, there is a "Help" button and links for "What is A&A?" and "Report Issue to State Service Desk". At the bottom, there is a note: "Possibly have an account already? Click here for a listing of all A&A enabled applications. If you created an account for any of these applications you don't need to create a new account."

3) Choose Account ID and enter an email address. Press “Save Account Details”

Create Account

DOM Electronic Grant Management System

Account Id:
mattbehrens@IOWAID

First Name:
Matt

Last Name:
Behrens

Email:
matt@mbnetworks.com

Confirm Email:
matt@mbnetworks.com

Please note: This will be your user name for the Grants Management System

4) Click OK.

entaa.iowa.gov says

You are about to register for a new account using the Account Id located at the top of the form.

All spaces and most special characters will be stripped from your Account Id.

If you need more help press the Cancel button to close this window and then click the Help button.

Do you want to continue with your registration?

5) You will see the following screen. An email will be sent to you at the email address you provided.

Registration Confirmation

DOM Electronic Grant Management System

An email has been sent to the email address you provided.
It will contain your Account Id and instructions to complete your registration.

The email that was just sent to you may show up in a matter of seconds or could take hours. Once sent, we have no way to track this email to determine if or when you have received it. If you do not receive an email within 48 hours you will not be able to complete the registration process and will need to re-register.

Possible reasons you did not receive the email to confirm your account.

1. When registering, you may have entered an invalid email id in both of the email and confirm email text boxes.
2. The email may have gone to your spam, junk, or blocked email folders.
3. In rare occurrences email security products are not allowing this email to be received normally.

Please note: If you do not complete the registration process defined in the confirmation email within 48 hours, you will be required to start the registration process over.

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6) The email you receive will look similar to the one below. Follow the instructions in the email to activate your account.

Account Activation Process:

Step 1. Click the following link. <https://entaa.iowa.gov/entaa/sso?regToken=d1b858ce8adcb309ff16a085e540d5bd> (If you get a message that says "Sorry the link you used is no longer valid..." see the help section below.)

Step 2. Choose two baseline questions and then make your own 3rd question and enter answers for each. --- (These are security questions you can answer later if you ever forget your password.)

Step 3. Enter your password and confirm it by entering it again. (Reminder - Passwords must be: At least 8 characters long (alphanumeric). Include at least one special character (e.g. !, @, #, \$, %, ^, *, etc.). A mix of uppercase and lowercase letters. You may not use pieces of your name or email address in your password.)

Step 4. Sign in using your Account Id (see Account Details Section above) and the password you just entered in Step 3.

Help Section:

Did you get the message "Sorry the link you used is no longer valid."? If so, the state of your account is in question and you will need to use the following to determine the account state.

Click the following link. https://entaa.iowa.gov/entaa/sso?appId=DOM_GMS&callingApp=https://www.iowagrants.gov/login.do&tab=forgotid

Enter your email address and then press the "Retrieve A&A Id" button.

*If you get the message "Sorry, could not find your account..." and you are sure you entered your email correctly then your account did not get created and you will need to press the "Create An Account" tab and start the registration process over.

*If you get the message "We have sent an email reminder to (YourEmail.Address@Domain) with your Account Id." then your account was created and you need to go back to your email and check for a new message from this system.

Thanks!

State of Iowa

This is a system generated email, do not reply or direct emails to this email address.

7) Fill out the Challenge Questions.

Identity Baseline

DOM Electronic Grant Management System

Identity Baseline for **MATTBEHRENS@IOWAID**

On this page, you must create your *identity baseline*. This is a set of questions and answers you establish for your account. If you forget your password or lock your account for some reason, you can answer these questions to get access to your account.

Question 1:

-- Select Question --

Answer 1:

Confirm:

Question 2:

-- Select Question --

Answer 2:

Confirm:

(Create your own questions)

Question 3:


8) Enter your password and confirm it and press “Save New Password”

Set New Password

You must change your password.

The screenshot shows a blue rectangular interface for changing a password. At the top, the text "DOM Electronic Grant Management System" is displayed in large, bold, black font. Below this, it says "Password Change for MATTBEHRENS@IOWAID". There are two white input fields: the first is labeled "Enter new password:" and the second is labeled "Confirm new password:". At the bottom of the interface, there are three buttons: a green button labeled "Save New Password", a white button labeled "Cancel", and a dashed-line button labeled "Help".

9) Enter your organization information into the corresponding fields. It is important to choose “Broadband Grant Program - Empower Rural Iowa” as your “Program Area of Interest. Press “Register” to continue.

 Register

[Register](#)

Organization Information

Legal Name of Organization* MB Networks

Organization Type* For-Profit – Privately Held

Website mbnetworks.com

DUNS: 55-555-5555
*-***-****

Address: 1305 East Walnut St
1305 East Walnut St

Des Moines Iowa 50319
City State/Province Postal Code/Zip

Phone* 123-456-7890

Fax

Personal Information

Your Name* Matt Behrens
First Name Middle Name Last Name

Title:

Email* matt@mbnetworks.com

Confirm Email* matt@mbnetworks.com

Address* 1305 East Walnut St
1305 East Walnut St

* Des Moines Iowa 50319
City State/Province Postal Code/Zip

Phone* 123-456-7890
Phone Ext.

Fax

Please choose the Program Area you are most likely to apply for or the one you are currently associated with. Your selection helps us in approving your registration. It will not limit your ability to respond to opportunities in other Program Areas. **There is no need to register more than once.**

Program Area of Interest* Broadband Grant Program - Empower Rural Iowa

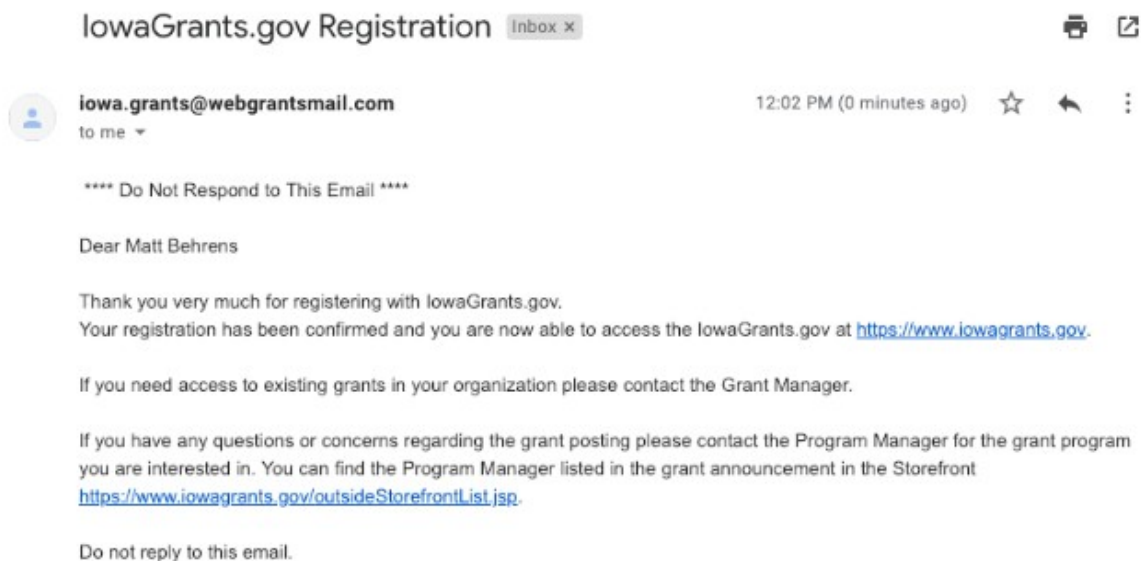
[Register](#)

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10) You will see the following screen. An email will be sent to you confirming your registration.



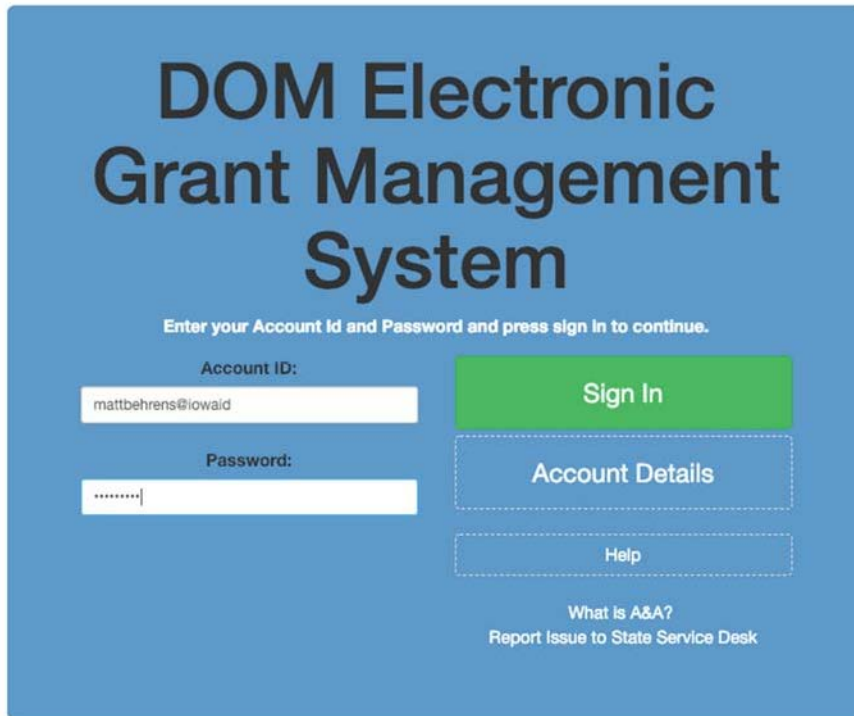
11) An OCIO Grants Administrator will need to approve your account. The normal turnaround time for this is 2 business days. When this approval is granted, you will receive a confirmation email. Follow the link in the email -- or go to <http://www.iowagrants.gov> -- to log in to your account to begin applying for a grant.



12) Once your account has been approved, return to the Iowa Grants System and click “Returning Users Sign-in Here” to begin the application process.



13) Log in with the username and password you created above.



The image shows the login page for the DOM Electronic Grant Management System. The page has a blue background with white text. At the top, it says "DOM Electronic Grant Management System". Below that, it says "Enter your Account Id and Password and press sign in to continue." There are two input fields: "Account ID:" with the value "mattbehrens@iowaid" and "Password:" with a masked password ".....". To the right of the input fields is a green "Sign In" button. Below the "Sign In" button are two dashed boxes: "Account Details" and "Help". At the bottom, there are links for "What is A&A?" and "Report Issue to State Service Desk".

14) Click on "Funding Opportunities."



The image shows the main menu of the DOM Electronic Grant Management System. At the top, there is a navigation bar with "Menu | Help | Log Out" on the left and "Back | Print | Add | Delete | Edit | Save" on the right. Below the navigation bar is a "Welcome" message. The main menu is titled "Main Menu" and contains the following items: "Instructions", "My Profile", "Funding Opportunities" (circled in red), "My Applications", and "My Grants". There is also a "My Inventory" link on the right side of the menu.

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15) Search for the link: “Broadband Grant Program - Empower Rural Iowa - NOFA #005.”
Click on that link.

345707	Management	Research & Development 9	Research FO - Test if no review process	Pre-Application Deadline not Applicable	01/01/2021
377832	Public Health	Health Care Delivery Systems	FY21 RFP 58821021 for Medical Residency Training State Matching Grants Program	Pre-Application Deadline not Applicable	02/08/2021
390574	Workforce Development	Future Ready Iowa	2021 Future Ready Iowa Childcare Challenge Fund Grant	Pre-Application Deadline not Applicable	02/12/2021
390667	Workforce Development	Future Ready Iowa	2021 Employer Innovation Fund- Future Ready Iowa	Pre-Application Deadline not Applicable	02/12/2021
389173	College Student Aid Commission	GEAR UP	SFY 2021 GEAR UP Iowa 3.0 School Partner Grants	Pre-Application Deadline not Applicable	02/15/2021
390478	Office of the Chief Information Officer	Broadband Grant Program - Empower Rural Iowa	Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)	Pre-Application Deadline not Applicable	02/25/2021
387198	Public Safety	GTSB Test Program	2022 LE Test Program	Pre-Application Deadline not Applicable	02/28/2021
392963	Governor's Office of Drug Control Policy	Byrne-Justice Assistance Grant Program (JAG)	SFY 2022 Byrne JAG/RSAT - New Applicants	Pre-Application Deadline not Applicable	03/05/2021

16) A description of the grant program will appear. Please read, and then click “Start a New Application” to the upper right of the page.

iowaGrants.gov

Menu | Help | Log Out
Back | Print | Add | Delete | Edit | Save

Funding Opportunities

Current Applications

Any previously created applications, for this opportunity, appear below. To start a new application for this opportunity, Click the Start a New Application link or to copy data from an old application, click on the Copy Existing Application link.

ID	Application Title	Status
No existing applications		

[Copy Existing Application](#) [Start a New Application](#)

-390478-Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Broadband Grant Program - Empower Rural Iowa
Application Deadline: 02/25/2021 5:00 PM

<p>Award Amount Range: \$0.00 - \$15,452,302.00</p> <p>Project Start Date: 03/01/2020</p> <p>Project End Date: 12/01/2021</p> <p>Award Announcement Date:</p> <p>Eligible Applicant:</p>	<p>Program Officer: Jessica Turba</p> <p>Phone: 515-321-6404 x</p> <p>Email: jessica.turba2@iowa.gov</p> <p>Categorical Area: Disaster Assistance</p>
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Description

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17) You will be asked to list your name, a project title, and the organization with whom the grant will be associated. The Organization selected here, will be the Organization required to submit requests for reimbursement as part of the Grant Reimbursement Request Process. Click “Save” when complete.

NOTE: If you are submitting a Grant Application on behalf of a subsidiary or client and that applicant organization’s name does not appear in the list of Organizations on this screen, contact ociogrants@iowa.gov and a staff member will provide additional assistance.



The screenshot shows the Iowa Grants website header with the logo and 'iowaGrants.gov'. Below the header is a navigation bar with icons for Menu, Help, Log Out, Back, Print, Add, Delete, and Save. The 'Save' button is circled in red. The main content area is titled 'Application' and contains a 'General Information' section with the following fields: Registered Applicant (Jessica Turba), Project Title (OCIO Test Application), and Organization (Office of the Chief Information Officer). A 'Return to top to save' link is located at the bottom right of the form.

18) A new screen showing your Project Title will now appear. Click “Go to Application Forms” if the details under “General Information” are correct.



The screenshot shows the Iowa Grants website header with the logo and 'iowaGrants.gov'. Below the header is a navigation bar with icons for Menu, Help, Log Out, Back, Print, Add, Delete, Edit, and Save. The main content area is titled 'Application' and displays the following information: Application: 394023 - Iowa Broadband Project, Program Area: Broadband Grant Program - Empower Rural Iowa, Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005), and Application Deadline: 02/25/2021 5:00 PM. Below this is an 'Instructions' section with the text: 'To continue with the remaining parts of the application, click on the "Go to Applications Forms" link below.' The 'General Information' section contains: System ID: 394023, Project Title: Iowa Broadband Project, Registered Applicant: Jessica Turba, Additional Contacts: (empty), and Organization: Office of the Chief Information Officer. A 'Go to Application Forms' button is circled in red. At the bottom right, it says 'Last Edited By: Jessica Turba, 01/28/2021'.

Multiple Users, Single Application [iowa Grants](http://iowaGrants.gov) will permit multiple users within the Applicant’s organization to register and work on an Application. The first user to initiate an Application is designated by the system as the “primary user” for that Application. To permit additional users to work on an Application, the primary user must complete the first form,

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entitled the General Information form. This General Information form is where the Applicant titles their Application and identifies the organization submitting the Application. After clicking “Save” for the first time, the primary user may reopen and edit this General Information form to add other users registered within [Iowa Grants](#) and associated with their organization. To do so, the user should use the “Additional Contacts” function. Each individual within the Applicant’s organization who requires access to the Application must first be separately registered in [Iowa Grants](#). If multiple users are editing the same form within an Application at the same time, the last saved version will override any changes made by other users. [Iowa Grants](#) will permit multiple registered users to create separate Applications for the same opportunity, thereby creating multiple Applications for the same opportunity. Applicants are solely responsible for ensuring only one (1) fully completed Application is submitted for each Project submitted in response to this NOFA

19) A list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Detail about each of these Application Forms is available in Section 2.2 of Exhibit A - Notice of Funding (NOFA).

The General Information Form was completed in Step 17. Click on the Cover Sheet-General Information Link to proceed to the next form.

The screenshot shows the Iowa Grants application interface. At the top, there is a header with the Iowa logo and the text "IowaGrants.gov". Below the header is a navigation bar with icons for Menu, Help, Log Out, Back, Print, Add, Delete, Edit, and Save. The main content area is titled "Application" and displays the following information:

- Application: 394023 - Iowa Broadband Project
- Program Area: Broadband Grant Program - Empower Rural Iowa
- Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)
- Application Deadline: 02/25/2021 5:00 PM

Below this information is an "Instructions" section with the following text: "Clicking 'Mark as Complete' does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit."

The "Application Forms" section contains a table with the following data:

Form Name	Complete?	Last Edited
General Information	✓	01/28/2021
Cover Sheet-General Information		
Business Organization NOFA #005		
Executive Project Summary NOFA #005		
Demonstrated Experience NOFA #005		
Central Forms NOFA #005		
Budget NOFA #005		
Minority Impact Statement (2020)		

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20) Enter the Authorized Official information requested on the Form. This can be the same person as the individual who created the Iowa Grants account or another person. The Authorized Official (also called Authorized Contact in the NOFA) is the person who is authorized to respond to inquiries and make binding decisions on behalf of and for an Applicant regarding an Application or Grant Agreement. You will also be required to list the name, title, organization, address, telephone number and email address of the Authorized Official under the Cover Sheet-General Information tab.

All fields marked with a red asterisk (*) are required fields.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

The information on this form is collected for the Iowa Department of Management to ensure consistent basic data collection from all grant applications.

Cover Sheet-General Information

Authorized Official

Name*

Title*

Organization*

If you are an individual, please provide your First and Last Name.

Address*

City/State/Zip* Iowa

City State Zip

Telephone Number*

E-Mail*

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21) You must also provide the name of a Fiscal Officer for your firm. The Fiscal Officer is the individual who is responsible for submitting grant claims in the system on behalf of your firm. This can be the same person as the Authorized Official or someone different. You will also be required to list the name, title, organization, address, telephone number, and email address for the Fiscal Officer as shown below.

Fiscal Officer/Agent
Please enter the "Fiscal Officer" for your Organization.
If you are an individual, please provide your First and Last Name.

Name*

Title

Organization

Address

City/State/Zip Iowa
City State Zip

Telephone Number

E-Mail

22) You will be required to list all counties, federal congressional districts, Iowa Senate districts, and Iowa House districts affected by your project. Click the District Map Links provided if you need assistance locating the affected districts. Click "Save" at the top of Cover-Sheet General Information page to proceed.

County(ies) Participating, Involved, or Affected by this Proposal*
Adair County
Adams County
Allamakee County
Appanoose County
Audubon County
Please press Ctrl + Click to select multiple items

Congressional District(s) Involved or Affected by this Proposal*
Statewide
1st - Rep. Abby Finkenauer (D)
2nd - Rep David Loeb sack (D)
3rd - Rep Cindy Axne (D)
4th - Rep Steve King (R)
[Congressional Map](#) Please press Ctrl + Click to select multiple items

Iowa Senate District(s) Involved or Affected by this Proposal*
Statewide
1
2
3
4
[District Map](#) Please press Ctrl + Click to select multiple items

Iowa House District(s) Involved or Affected by this Proposal*
Statewide
1
2
3
4
[District Map](#) Please press Ctrl + Click to select multiple items

23) A new screen showing your Cover-Sheet General Information now appears. If the information is correct, click “Mark as Complete” to continue if the details under Cover Sheet-General Information are correct. If you find an error, click “Edit” at the top of the page and return to step 20.

Menu | Help | Log Out | Back | Print | Add | Del | **Edit** | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

The information on this form is collected for the Iowa Department of Management to ensure consistent basic data collection from all grant applications.

Cover Sheet-General Information [Mark as Complete](#) | [Go to Application Forms](#)

Authorized Official

Name* Pearson Skepnek

Title*

Organization*

If you are an individual, please provide your First and Last Name.

Address* 200 East Grand Ave

City/State/Zip* Des Iowa 50309
City State Zip

Telephone Number* 515-414-6107

E-Mail* pearson.skepnek@iowa.gov

Fiscal Officer/Agent

Please enter the *Fiscal Officer* for your Organization.

If you are an individual, please provide your First and Last Name.

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24) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Business Organization - NOFA #005” link to proceed to the next form.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA# 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms Preview | Submit

Form Name	Complete?	Last Edited
General Information	✓	01/28/2021
Cover Sheet General Information	✓	01/28/2021
Business Organization NOFA #005		
Executive Project Summary NOFA #005		
Demonstrated Experience NOFA #005		
Central Forms NOFA #005		
Budget NOFA #005		
Minority Impact Statement (2020)		

25) The Business Organization - NOFA #005 form is showing. Depending on your browser, you may need to click “Edit” before entering information.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA# 005)

Application Deadline: 02/25/2021 5:00 PM

Business Organization - NOFA #005

This section requires an Applicant to provide the following general background information:

Business Legal Name*

Mailing Address

Street *

City*

State*

Zip*

Alternate Mailing Address (used for warrants and/or payments)










Alternate Street

Alternate City

Alternate State

Alternate Zip

26) Enter the required information concerning the Applicant under the Applicant Business Information Screen. For non-business entities, enter your organization name under Business Legal Name. Upload a Microsoft Word file (Application Number – Applicant Name – Business Organization) containing the Additional Information required at the bottom of the screen using the “Browse...” box provided. **For example, this application file will be saved as “394023 – Broadband LTD – Business Organization.docx”.** Click “Save” at the top of the page when finished.

 Menu |  Help |  Log Out |  Back |  Print |  Add |  Delete |  Edit |  Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Business Organization - NOFA #005

This section requires an Applicant to provide the following general background information:

Business Legal Name*

Mailing Address

Street*

City*

State*

Zip*

Alternate Mailing Address (used for warrants and/or payments)

Alternate Street

Alternate City

Alternate State

Alternate Zip

Additional Information

This form must include a brief history of the organization and identification of whether the Applicant is a subsidiary of one or more parent companies and specific identification of all corresponding parent companies within any chain of ownership and a visualization of the relationship between all parent companies to one another and the subsidiary. Applicants must identify the official legal name under which they are registered with applicable authorities, including, as applicable, the Iowa Secretary of State.

Please name and upload file "Application Number - Applicant Name - Business Organization". File can be a PDF or Word Document.

* No file chosen

Is the Applicant a Communications Service Provider as defined by Iowa Code chapter 6B, including but not limited to private sector carriers, local governments, utilities, and other entities that provide or intend to provide Broadband service.

Communication Service Provider* Yes No

[Return to Top](#)

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27) Verify the information submitted under Applicant Business Information is correct and click “Mark as Complete.” If you find an error, click Edit at the top of the page and return to step 26.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Business Organization - NOFA #005 [Mark as Complete](#) | [Go to Application Forms](#)

This section requires an Applicant to provide the following general background information:

Business Legal Name* Broadband LTD

Mailing Address

Street * 200 East Grand Ave

City* Des

State* IA

Zip* 50309

Alternate Mailing Address (used for warrants and/or payments)

Alternate Street

Alternate City

Alternate State

Alternate Zip

Additional Information

This form must include a brief history of the organization and identification of whether the Applicant is a subsidiary of one or more parent companies and specific identification of all corresponding parent companies within any chain of ownership and a visualization of the relationship between all parent companies to one another and the subsidiary. Applicants must identify the official legal name under which they are registered with applicable authorities, including, as applicable, the Iowa Secretary of State.

Please name and upload file "Application Number - Applicant Name - Business Organization". File can be a PDF or Word Document.

* [394023 - Broadband LTD - Business Organization.docx](#)

Is the Applicant a Communications Service Provider as defined by Iowa Code chapter 8B, including but not limited to private sector carriers, local governments, utilities, and other entities that provide or intend to provide Broadband service.

Communication Service Provider* Yes

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28) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Executive Project Summary NOFA #005” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms [Preview](#) | [Submit](#)

Form Name	Complete?	Last Edited
General Information	✓	01/28/2021
Cover Sheet-General Information	✓	01/28/2021
Business Organization NOFA #005	✓	01/28/2021
Executive Project Summary NOFA #005		
Demonstrated Experience NOFA #005		
Central Forms NOFA #005		
Budget NOFA #005		
Minority Impact Statement (2020)		

29) The Executive Project Summary - NOFA #005 form is showing. Click the “Edit” button to enter information.

Menu | Help | Log Out Back | Print | Add | Delete | **Edit** | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Executive Project Summary NOFA #005 [Mark as Complete](#) | [Go to Application Forms](#)

This section requires an Applicant to summarize, at a high level, its proposed Project, including but not limited to the geographic area in which the Project will occur, the primary deployment model (e.g., wireline versus wireless), and a general overview of how Applicant has/will comply with the terms, conditions, and requirements of this NOFA #5. Please explain why CARES Act funds are necessary for the Project to proceed and how the Project will or will not proceed if the requested funds are not ultimately Awarded. Finally, please explain the current status of the Project, including the phase it is in, such as pre-planning, planning, or that building has commenced Name and upload this file "Application Number - Applicant Name - Executive Project Summary". This can be a PDF or Word Document.

Executive Project Summary*

The section requires Applicant to affirm whether or not federal funds are necessary for the Project to proceed.

Are federal Funds Necessary for the Project to proceed?*

This section requires an Applicant to describe how the Project will or will not proceed if State funds requested are not ultimately awarded.

Describe how the Project will or will not proceed if federal funds requested are not ultimately awarded.*

Project Status [Add](#)

Provide a description of the anticipated project timeline that includes identifying project milestones and corresponding completion dates. As part of the grant administration process, the Applicant will be expected to describe any completed activities related to these milestones and indicate the date that costs were incurred in relation to these milestones. Example engineering (tasks completed, date costs were incurred (invoiced))

30) Upload a Microsoft Word document (Application Number – Applicant Organization – Executive Project Summary) containing your Executive Project Summary using the “Browse or choose file...” box provided. Additionally, answer all the other questions below. Click “Save” at the top of the page when complete. If you find an error, click Edit at the top of the page and return to step 29.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Executive Project Summary NOFA #005

This section requires an Applicant to summarize, at a high level, its proposed Project, including but not limited to the geographic area in which the Project will occur, the primary deployment model (e.g., wireline versus wireless), and a general overview of how Applicant has/will comply with the terms, conditions, and requirements of this NOFA #5. Please explain why CARES Act funds are necessary for the Project to proceed and how the Project will or will not proceed if the requested funds are not ultimately Awarded. Finally, please explain the current status of the Project, including the phase it is in, such as pre-planning, planning, or that building has commenced Name and upload this file "Application Number - Applicant Name - Executive Project Summary". This can be a PDF or Word Document.

Executive Project Summary No file chosen

The section requires Applicant to affirm whether or not federal funds are necessary for the Project to proceed.

Are federal Funds Necessary for the Project to proceed?* Yes No

This section requires an Applicant to describe how the Project will or will not proceed if State funds requested are not ultimately awarded.

Describe how the Project will or will not proceed if federal funds requested are not ultimately awarded.*

Project Status

Provide a description of the anticipated project timeline that includes identifying project milestones and corresponding completion dates. As part of the grant administration process, the Applicant will be expected to describe any completed activities related to these milestones and indicate the date that costs were incurred in relation to these milestones. Example engineering (tasks completed, date costs were incurred (invoiced))

Project Milestone	Estimated Completion date	Costs Incurred
-------------------	---------------------------	----------------

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

31) Next, click “Add” to enter your project’s timeline information. Verify the information is correct and click “Mark as Complete.” If you need to edit the Project milestone information, click on the blue link associated with the milestone.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Executive Project Summary NOFA #005 [Mark as Complete](#) | [Go to Application Forms](#)

This section requires an Applicant to summarize, at a high level, its proposed Project, including but not limited to the geographic area in which the Project will occur, the primary deployment model (e.g., wireline versus wireless), and a general overview of how Applicant has/will comply with the terms, conditions, and requirements of this NOFA #5. Please explain why CARES Act funds are necessary for the Project to proceed and how the Project will or will not proceed if the requested funds are not ultimately Awarded. Finally, please explain the current status of the Project, including the phase it is in, such as pre-planning, planning, or that building has commenced Name and upload this file "Application Number - Applicant Name - Executive Project Summary". This can be a PDF or Word Document.

Executive Project Summary* [394023 - Broadband LTD - Executive Summary.docx](#)

The section requires Applicant to affirm whether or not federal funds are necessary for the Project to proceed.

Are federal Funds Necessary for the Project to proceed?* Yes

This section requires an Applicant to describe how the Project will or will not proceed if State funds requested are not ultimately awarded.

Describe how the Project will or will not proceed if federal funds requested are not ultimately awarded.* Will not proceed without federal funding.

Project Status [Add](#)

Provide a description of the anticipated project timeline that includes identifying project milestones and corresponding completion dates. As part of the grant administration process, the Applicant will be expected to describe any completed activities related to these milestones and indicate the date that costs were incurred in relation to these milestones. Example engineering (tasks completed, date costs were incurred (invoiced))

Project Milestone	Estimated Completion date	Costs Incurred
Engineering	02/25/2021	\$2,500.00
Construction	07/30/2021	\$200,000.00
Field Validation/ Project Completion	10/31/2021	\$40,000.00

Last Edited By: Jessica Turba, 01/28/2021

32) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Demonstrated Experience NOFA #005” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms [Preview](#) | [Submit](#)

Form Name	Complete?	Last Edited
General Information	✓	01/28/2021
Cover Sheet-General Information	✓	01/28/2021
Business Organization NOFA #005	✓	01/28/2021
Executive Project Summary NOFA #005	✓	01/29/2021
Demonstrated Experience NOFA #005		
Central Forms NOFA #005		
Budget NOFA #005		
Minority Impact Statement (2020)		

33) The Demonstrated Experience - NOFA #005 form is showing. Depending on the browser you may need to click the “Edit” button to enter information. Click the “Browse or Choose File” button to upload your organization’s file (Application Number – Applicant Organization – Demonstrated Experience). Click “Save” once all information is entered.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | **Save**

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa
Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)
Application Deadline: 02/25/2021 5:00 PM

Instructions

Please do not upload any financial information. This includes bank records and/or credit history.

Demonstrated Experience NOFA #005

This section requires information about Applicant's demonstrated experience in provisioning Broadband across the State of Iowa. Applicant shall include relevant information about their experience that has prepared them to deploy their Project, such as, for example, community partnerships and services; number of years in business; number of years of experience providing the types of services sought by this NOFA #005; if the Applicant is a relatively new provider/market entrant, an explanation of the benefits, if any, of being a newer provider/market entrant; the level of technical experience in providing the types of services sought by this NOFA #005; or any other information that would aid the Office in assessing whether Applicant is a Responsible Applicant.

Demonstrated Experience* No file chosen

References

This section permits an Applicant to optionally submit letters of reference from up to three (3) current or previous customers or clients knowledgeable of Applicant's performance in providing services similar to the services described in this NOFA #005 along with a contact person and telephone number for each reference.

Name

Telephone Number

Reference Letter #1 No file chosen

Name

Telephone Number

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

34) Optionally, include customer reference information if desired including any customer reference letters under the References Section. Once all information is entered remember to save your work and Click “Mark as Complete”.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Please do not upload any financial information. This includes bank records and/or credit history.

Demonstrated Experience NOFA #005

[Mark as Complete](#) | [Go to Application Forms](#)

This section requires information about Applicant's demonstrated experience in provisioning Broadband across the State of Iowa. Applicant shall include relevant information about their experience that has prepared them to deploy their Project, such as, for example, community partnerships and services; number of years in business; number of years of experience providing the types of services sought by this NOFA #005; if the Applicant is a relatively new provider/market entrant, an explanation of the benefits, if any, of being a newer provider/market entrant; the level of technical experience in providing the types of services sought by this NOFA #005; or any other information that would aid the Office in assessing whether Applicant is a Responsible Applicant.

Demonstrated Experience* [394023 - Broadband LTD - Demonstrated Experience.docx](#)

References

This section permits an Applicant to optionally submit letters of reference from up to three (3) current or previous customers or clients knowledgeable of Applicant's performance in providing services similar to the services described in this NOFA #005 along with a contact person and telephone number for each reference.

Name
Telephone Number
Reference Letter #1
Name
Telephone Number
Reference Letter #2
Name

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

35) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Central Forms” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms			Preview Submit
	Form Name	Complete?	Last Edited
	General Information	✓	01/28/2021
	Cover Sheet-General Information	✓	01/28/2021
	Business Organization NOFA #005	✓	01/28/2021
	Executive Project Summary NOFA #005	✓	01/29/2021
	Demonstrated Experience NOFA #005	✓	01/29/2021
	Central Forms NOFA #005		
	Budget NOFA #005		
	Minority Impact Statement (2020)		

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

36) The Central Forms - NOFA #005 form is showing. You may select the “Choose File” or “Browse” button to upload your application materials. Depending on your browser you may need to click the “Edit” button.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Applicant shall complete and upload the following central forms related to this NOFA #005. Note: Exhibits B through D.1 are located in separate worksheets within the excel document entitled "Broadband Grants Core Application."

Broadband Grants Core Application - Exhibits B, C, D, and D.1

The Broadband Grants Core Application includes an excel file containing Exhibits B, C, D, and D.1. See NOFA #005 sections 2.2.6.1 - 2.2.6.3 Please attach the Broadband Grants Core Application here. Name and upload the excel file "Application Number - Applicant Name - Core Application".

Applicant requests that the contents of their application remain confidential in whole or in part, pursuant to Section 1.25 of the NOFA #005.

DISCLAIMER: An applicant requesting confidential treatment of portions of an application must attach a redacted public copy of the application. If the applicant fails to attach a redacted public copy pursuant to Section 1.25.1.5 of the NOFA #005, the Office shall be relieved from any responsibility for maintaining the confidentiality of the application pursuant to 1.25.5 of the NOFA #005.

NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA #005, and solely to the extent permitted by Iowa Code Chapter 22 and the Office's corresponding fair information practices rules available at 129 IAC 2.

Full Unredacted Copy* No file chosen

Public Redacted Copy No file chosen

Overflow Materials Exhibit C No file chosen

Applicants may provide evidence of need support for their Project by uploading materials through the Iowa Grants System, which materials demonstrate how communities, households, businesses, schools, or hospitals are hindered in their ability to respond to the challenges of COVID-19 due to a lack of at least 25/3 Broadband ("Supplemental Materials of Need"). Such evidence, by way of example only, may include letters signed and endorsed by community officials, including but not limited to the mayor, city administrator, county supervisor, superintendent, hospital administrator, etc.

Anything marked with a red * is a required upload.

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

37) Upload the full and unredacted copy of the Broadband Grant Core Application Excel Workbook under Broadband Grants Core Application - Exhibits B, C, D, and D.1. If you are submitting a redacted version of the Broadband Grant Core Application Excel Workbook, you may upload that in the “Public Redacted Copy” upload box provided. The Public Redacted Copy must be in the form of an Adobe PDF file that fully depicts each screen of the Broadband Grants Core Application Excel Workbook with redactions applied to any areas that the Applicant requests be treated as confidential under Iowa Code Chapter 22.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Applicant shall complete and upload the following central forms related to this NOFA #005. Note: Exhibits B through D.1 are located in separate worksheets within the excel document entitled "Broadband Grants Core Application."

Broadband Grants Core Application - Exhibits B, C, D, and D.1

The Broadband Grants Core Application includes an excel file containing Exhibits B, C, D, and D.1. See NOFA #005 sections 2.2.6.1 - 2.2.6.3 Please attach the Broadband Grants Core Application here. Name and upload the excel file "Application Number - Applicant Name - Core Application".

Applicant requests that the contents of their application remain confidential in whole or in part, pursuant to Section 1.25 of the NOFA #005.

DISCLAIMER: An applicant requesting confidential treatment of portions of an application must attach a redacted public copy of the application. If the applicant fails to attach a redacted public copy pursuant to Section 1.25.1.5 of the NOFA #005, the Office shall be relieved from any responsibility for maintaining the confidentiality of the application pursuant to 1.25.5 of the NOFA #005.

NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA #005, and solely to the extent permitted by Iowa Code Chapter 22 and the Office's corresponding fair information practices rules available at 129 IAC 2.

Full Unredacted Copy* 394023 - Br...plication.xlsx

Public Redacted Copy No file chosen

Overflow Materials Exhibit C No file chosen

Applicants may provide evidence of need support for their Project by uploading materials through the Iowa Grants System, which materials demonstrate how communities, households, businesses, schools, or hospitals are hindered in their ability to respond to the challenges of COVID-19 due to a lack of at least 25/3 Broadband ("Supplemental Materials of Need"). Such evidence, by way of example only, may include letters signed and endorsed by community officials, including but not limited to the mayor, city administrator, county supervisor, superintendent, hospital administrator, etc.

Optionally, attach one upload titled “overflow materials” from Exhibit C of the Core Application and one upload for “Supplemental Materials” that demonstrate how communities, households, businesses, and school districts are hindered in their ability to respond to the challenges of CODVID-19.

NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA, and solely to the extent permitted by Iowa Code Chapter 22 and the Office’s corresponding fair information practices rules available at 129 IAC 2.

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

38) Upload the remaining documents required under the Central Forms section as provided below. Applicants are required to submit each exhibit in the Central Forms section. “Application Number – Organization Name – Upload Title” (Exhibit E, etc.).

Broadband Grants Program Grant Agreement - Exhibit E

In accordance with Section 1.7.6 Grant Agreement Execution, By submitting an Application, Applicant acknowledges its acceptance of the terms, conditions, criteria, and other requirements of the NOFA and the Grant Agreement, labeled as “Exhibit E,” without change, except as otherwise expressly stated in its Application and otherwise permitted herein. If Applicant takes exception to a provision in the Grant Agreement, it must identify such exception by page and section number, state the reason for the exception, and set forth the specific language it proposes to include in place of that section or provision. This may be communicated through a redline with comments in the margins. If Applicant’s exceptions or proposed responses materially alter the NOFA or the requirements of Iowa Code section 88.11 or Iowa Administrative Code rule 129—22, or if Applicant submits its own terms and conditions or otherwise fails to follow the process described herein, the Office may reject the Application, in its sole discretion. The Office reserves the right to either Award grant funds without further negotiation with a successful Applicant, or to negotiate terms and conditions with a successful Applicant if the best interests of the Office, the Program, and the State would be served. Name and upload file as “Application Number - Applicant Name - Exhibit E”.

Exceptions to Broadband Grants
Program Grant Agreement*

Browse...

Certification, Authorization, and Release of Information - Exhibit F

This is a form by which a representative of Applicant’s with legal authority to bind Applicant certifies to the Office the completeness, accuracy, truthfulness, performance capabilities, and satisfaction of key legal requirements of or related to the Application or any subsequent performance should Applicant be Awarded grant funds and successfully execute a Grant Agreement with the Office, and which authorizes the Office, its officers, employees, agents, independent contractors, and the members of the Evaluation Committee to obtain information about Applicants from third parties, and which authorizes such third parties to supply such requested information to the Office. Please sign, name, and upload file “Application Number - Applicant Name - Exhibit F”.

Certification Letter (Public)*

Browse...

Request for Confidentiality or Form 22 - Exhibit G

Request for Confidentiality or Form 22. This is a form submitted as part of an Application where Applicant may request the confidential treatment of specifically identified information or materials submitted as part of an Application in accordance with the terms, conditions, and requirements of Iowa Administrative Code rule 129—22 and the NOFA. See Section 7.18 (Disposition of Applications/Public Records) for specific information regarding this process and the limitations associated therewith. Please sign, name and upload file as “Application Number - Applicant Name - Exhibit G”.

Form 22 (Public)*

Browse...

NEW***

Federal Identification Documentation

Section 2.2.6.7 of the NOFA states “The following documentation shall be provided by each Applicant: 1) Applicant’s DUNS number, the federal identification number used to track organizations doing business with the federal government; and 2) Applicant’s proof of registration on the SAM.gov website. Such proof shall be provided to the Office in the form of a PDF printout of the SAM.gov website displaying proof of Applicant’s registration status.

DUNS Number*

Label upload as “Application Number - Organization Name - SAM”.

SAM Registration Upload*

Choose File No file chosen

[Return to Top](#)

Enter in your organization’s DUNS number and upload a PDF document that displays your organization’s “Active” status on the SAM.gov website.

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

39) Verify all of the forms are uploaded. Click “Save” at the top of the screen and then click “Mark as Complete”.










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Application	
Application: 394023 - Iowa Broadband Project	
Program Area: Broadband Grant Program - Empower Rural Iowa	
Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)	
Application Deadline: 02/25/2021 5:00 PM	
Instructions	
Applicant shall complete and upload the following central forms related to this NOFA #005. Note: Exhibits B through D.1 are located in separate worksheets within the excel document entitled "Broadband Grants Core Application."	
Broadband Grants Core Application - Exhibits B, C, D, and D.1	
Mark as Complete Go to Application Forms	
<i>The Broadband Grants Core Application includes an excel file containing Exhibits B, C, D, and D.1. See NOFA #005 sections 2.2.6.1 - 2.2.6.3. Please attach the Broadband Grants Core Application here. Name and upload the excel file "Application Number - Applicant Name - Core Application".</i>	
<i>Applicant requests that the contents of their application remain confidential in whole or in part, pursuant to Section 1.25 of the NOFA #005.</i>	
DISCLAIMER: An applicant requesting confidential treatment of portions of an application must attach a redacted public copy of the application. If the applicant fails to attach a redacted public copy pursuant to Section 1.25.1.5 of the NOFA #005, the Office shall be relieved from any responsibility for maintaining the the confidentiality of the application pursuant to 1.25.5 of the NOFA #005.	
<i>NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA #005, and solely to the extent permitted by Iowa Code Chapter 22 and the Office's corresponding fair information practices rules available at 129 IAC 2.</i>	
Full Unredacted Copy* 394023 - Broadband LTD - Core Application.xlsx	
Public Redacted Copy	
Overflow Materials Exhibit C	
<i>Applicants may provide evidence of need support for their Project by uploading materials through the Iowa Grants System, which materials demonstrate how communities, households, businesses, schools, or hospitals are hindered in their ability to respond to the challenges of COVID-19 due to a lack of at least 25/3 Broadband ("Supplemental Materials of Need"). Such evidence, by way of example only, may include letters signed and endorsed by community officials, including but not limited to the mayor, city administrator, county supervisor, superintendent, hospital administrator, etc.</i>	
Supplemental Materials of Need	

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

40) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Budget NOFA #005” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms		Preview Submit	
	Form Name	Complete?	Last Edited
	General Information	✓	01/28/2021
	Cover Sheet-General Information	✓	01/28/2021
	Business Organization NOFA #005	✓	01/28/2021
	Executive Project Summary NOFA #005	✓	01/29/2021
	Demonstrated Experience NOFA #005	✓	01/29/2021
	Central Forms NOFA #005	✓	01/29/2021
	Budget NOFA #005		
	Minority Impact Statement (2020)		

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

41) The Budget Form- NOFA #005 form is showing. Depending on your browser, you may need to click the “Edit” button to enter information. Please reference your Core Application Exhibit D and D.1. for this form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Requested Total: \$2,100.00

Instructions
Your Budget Form should reflect the amounts listed in the Core Application Exhibit D. and D.1.

Project Budget Mark as Complete | Go to Application Forms

Category	Description	Total Estimated Cost \$ (Exhibit D)	Total Estimated Cost \$ (Exhibit D1)	Total Estimated Project Budget (D+D1)	Requested Grant Support %(enter percentage here)	Grant Request (Est. Cost * Request %)
Conduit	1550 meters of stuff	\$5,000.00	\$1,000.00	\$6,000.00	35.0	\$2,100.00
Fiber/Copper		\$0.00	\$0.00	\$0.00	0	\$0.00
OSP Engineering		\$0.00	\$0.00	\$0.00	0	\$0.00
Design Engineering		\$0.00	\$0.00	\$0.00	0	\$0.00
Construction Mgmt.		\$0.00	\$0.00	\$0.00	0	\$0.00
Tower		\$0.00	\$0.00	\$0.00	0	\$0.00
Antenna		\$0.00	\$0.00	\$0.00	0	\$0.00
Boring		\$0.00	\$0.00	\$0.00	0	\$0.00
Trenching		\$0.00	\$0.00	\$0.00	0	\$0.00
Knifing		\$0.00	\$0.00	\$0.00	0	\$0.00
Switching Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Routing Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Optical Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Customer Premise Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Other		\$0.00	\$0.00	\$0.00	0	\$0.00
Totals		\$5,000.00	\$1,000.00	\$6,000.00		\$2,100.00

Last Edited By: Jessica Turba, 01/29/2021

The “Requested Grant Support” column is a percentage that is auto-populated on your budget plan (Exhibit D & D.1 of the Core Application) based on the project’s facilitated speed. Enter a number in this column, do not enter a percentage sign or anything other than the number from your budget plan. See example “35” entered above that is used to calculate the “Grant Request” column.

****If there is a discrepancy between the Iowa Grants Budget Form -NOFA #005 and the Core Application Exhibit D. and D.1, the Office will assume the Exhibit D. and Exhibit D.1 forms are correct.**

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

42) Verify the information submitted under the Budget Form is correct and click “Mark As Complete.”

[Menu](#) | [Help](#) | [Log Out](#)

[Back](#) | [Print](#) | [Add](#) | [Delete](#) | [Edit](#) | [Save](#)

Application

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

Requested Total: \$105,875.00

Instructions

The "award amount" is administrative.

Project Budget [Mark as Complete](#) | [Go to Application Forms](#)

Category	Description	Total Estimated Cost \$ (Exhibit D)	Total Estimated Cost \$ (Exhibit D1)	Total Estimated Project Budget (D+D1)	Requested Grant Support % (up to 35%)	Grant Request (Est. Cost * Request %)
Conduit		\$50,000.00	\$0.00	\$50,000.00	35.0	\$17,500.00
Fiber/Copper		\$250,000.00	\$0.00	\$250,000.00	35.0	\$87,500.00
OSP Engineering		\$0.00	\$0.00	\$0.00	0	\$0.00
Design Engineering		\$2,500.00	\$0.00	\$2,500.00	35.0	\$875.00
Construction Mgmt.		\$0.00	\$0.00	\$0.00	0	\$0.00
Tower		\$0.00	\$0.00	\$0.00	0	\$0.00
Antenna		\$0.00	\$0.00	\$0.00	0	\$0.00
Boring		\$0.00	\$0.00	\$0.00	0	\$0.00
Trenching		\$0.00	\$0.00	\$0.00	0	\$0.00
Knifing		\$0.00	\$0.00	\$0.00	0	\$0.00
Aerial Deployment/Make Ready		\$0.00	\$0.00	\$0.00	0	\$0.00
Outside Plant		\$0.00	\$0.00	\$0.00	0	\$0.00
Switching Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Routing Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Optical Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Customer Premise Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Other		\$0.00	\$0.00	\$0.00	0	\$0.00
Totals		\$302,500.00	\$0.00	\$302,500.00		\$105,875.00

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

43) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Minority Impact Statement” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa
Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)
Application Deadline: 02/25/2021 5:00 PM
Requested Total: \$2,100.00

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms

Form Name	Complete?	Last Edited
General Information	✓	01/28/2021
Cover Sheet-General Information	✓	01/28/2021
Business Organization NOFA #005	✓	01/28/2021
Executive Project Summary NOFA #005	✓	01/29/2021
Demonstrated Experience NOFA #005	✓	01/29/2021
Central Forms NOFA #005	✓	01/29/2021
Budget NOFA #005	✓	01/29/2021
Minority Impact Statement (2020)		

44) Enter the information required under the Minority Impact Statement section. Click “Save” at the top of the page when completed.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa
Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)
Application Deadline: 02/25/2021 5:00 PM
Requested Total: \$2,100.00

Instructions

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa beginning January 1, 2009, shall include a Minority Impact Statement. This is the State's mechanism to require grant applications to consider potential impact of the grant project's proposed programs or policies on minority groups.

Definitions

"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, African Americans, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1): b. As used in this subsection:

(1) "Disability" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"Disability" does not include any of the following:

(a) Homosexuality or bisexuality.
(b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
(c) Compulsive gambling, kleptomania, or pyromania.
(d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.
(2) "Major life activity" includes functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, or working.

"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

Minority Impact Statement

Does the proposed grant program or policy have a disproportionate or unique **positive impact** on minority persons? * Yes No

Could the proposed grant program or policy have a disproportionate or unique **negative impact** on minority persons? * Yes No

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

45) Verify the information submitted under Minority Impact Statement is correct and click “Mark as Complete.” If you find an error, click Edit at the top of the page and return to step 36.

Instructions	
<p>Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa beginning January 1, 2009, shall include a Minority Impact Statement. This is the State's mechanism to require grant applications to consider potential impact of the grant project's proposed programs or policies on minority groups.</p>	
<p>Definitions</p> <p>"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, African Americans, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.</p> <p>"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1): b. As used in this subsection:</p> <p>(1) "Disability" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.</p> <p>"Disability" does not include any of the following:</p> <p>(a) Homosexuality or bisexuality.</p> <p>(b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.</p> <p>(c) Compulsive gambling, kleptomania, or pyromania.</p> <p>(d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.</p> <p>(2) "Major life activity" includes functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, or working.</p> <p>"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.</p>	
Minority Impact Statement	
Mark as Complete Go to Application Forms	
Does the proposed grant program or policy have a disproportionate or unique positive impact on minority persons? *	No
Could the proposed grant program or policy have a disproportionate or unique negative impact on minority persons? *	No
Is the proposed grant program or policy not expected to have a disproportionate or unique impact on minority persons? *	No
I hereby certify the information above is complete and accurate to the best of my knowledge.*	Yes
* Special Projects Administrator Title	Jessica First Name
	Turba Last Name
Last Edited By: Jessica Turba, 01/29/2021	

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #005)

46) The list of application forms will now appear. Verify that all forms have a checkmark in the “Complete” column. You may revisit any form by clicking on the link provided in the “Form Name” column. Click on the “Submit” link to submit the form.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Application

Application: 394023 - Iowa Broadband Project

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 390478 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA # 005)

Application Deadline: 02/25/2021 5:00 PM

Requested Total: \$2,100.00

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms		Complete?	Preview	Submit
	Form Name		Last Edited	
	General Information	✓	01/28/2021	
	Cover Sheet-General Information	✓	01/28/2021	
	Business Organization NOFA #005	✓	01/28/2021	
	Executive Project Summary NOFA #005	✓	01/29/2021	
	Demonstrated Experience NOFA #005	✓	01/29/2021	
	Central Forms NOFA #005	✓	01/29/2021	
	Budget NOFA #005	✓	01/29/2021	
	Minority Impact Statement (2020)	✓	01/29/2021	

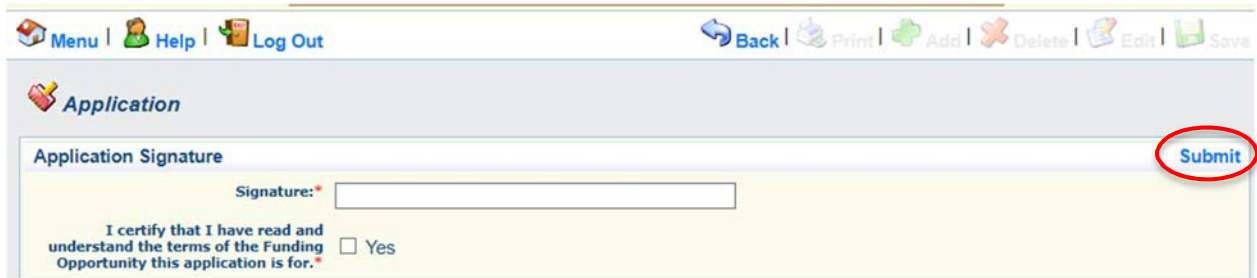
47) The Iowa Grants System will provide the following pop-up screen to verify you are ready to submit. Click “OK” if you wish to submit your application.

www.iowagrants.gov says

Submitting the Application will lock all sections from further editing.

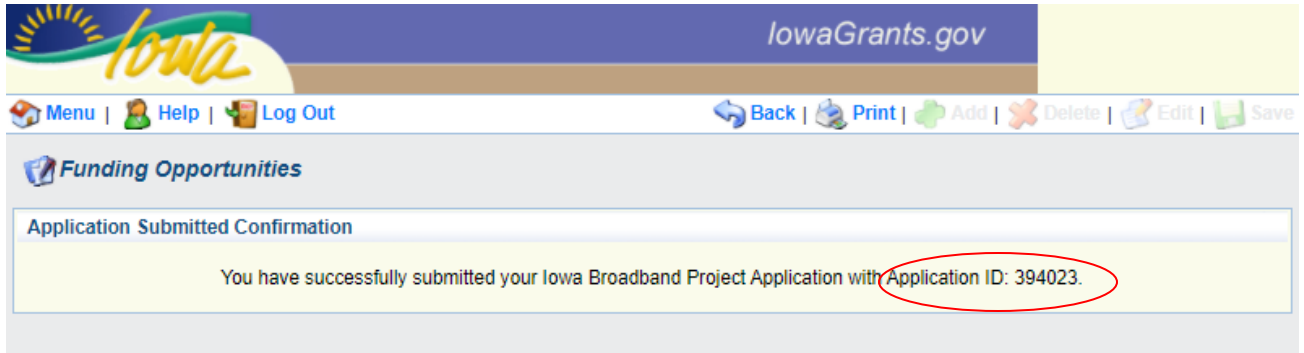
Have you completed all sections? Are you sure you are ready to submit this Application?

48) Enter your Signature and check the certification checkbox under the Application Signature section. Click “Submit” when complete.



The screenshot shows the 'Application Signature' section of a web application. At the top, there is a navigation bar with icons for Menu, Help, Log Out, Back, Print, Add, Delete, Edit, and Save. Below the navigation bar, the page title is 'Application'. The main content area is titled 'Application Signature' and contains a 'Signature:' label followed by a text input field. Below the input field, there is a certification statement: 'I certify that I have read and understand the terms of the Funding Opportunity this application is for.' followed by a checkbox labeled 'Yes'. A red circle highlights the 'Submit' button in the top right corner of the form area.

49) The following submission confirmation screen will appear indicating your application has been successfully submitted. You may now log out of the system by clicking “Log Out” or submit another application by clicking “Menu” and returning to Step 14.



The screenshot shows the 'Application Submitted Confirmation' screen. At the top, there is a header with the Iowa logo and the text 'IowaGrants.gov'. Below the header, there is a navigation bar with icons for Menu, Help, Log Out, Back, Print, Add, Delete, Edit, and Save. The page title is 'Funding Opportunities'. The main content area is titled 'Application Submitted Confirmation' and contains the message: 'You have successfully submitted your Iowa Broadband Project Application with Application ID: 394023.' A red circle highlights the 'Application ID: 394023' text.