

# Secretary of State

## Mission Statement

The mission of the Office of Secretary of State is to fulfill the statutory duties of the Office with competence, courtesy, and efficiency.

## Description

The Office of Secretary of State is a constitutional office. The office:

- 1) Files documents related to for-profit corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, cooperative corporations, nonprofit corporations, professional corporations, professional limited liability companies, series LLC, benefit corporations, uniform commercial code, mechanics liens, transient merchants, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents. Commissions Notaries and investigates complaints against a notary.
- 2) Coordinates and supervises elections throughout Iowa. The Secretary of State is the state commissioner of elections and supervises Iowa's 99 county auditors in the administration of our election laws and administrative rules. Candidates for all statewide offices, federal offices, legislative offices, and certain judicial offices also file their nomination petitions with the Secretary of State.
- 3) Serves as the State Registrar of Voters and maintains the statewide voter registration system.
- 4) Holds critical positions on several state boards and commissions in Iowa. Including the Iowa Executive Council, the Voter Registration Commission, the State Insurance Committee, and the State Records Commission.
- 5) Preserves many original documents including the Constitution of the State of Iowa, the Acts of the General Assembly, and oaths of office.
- 6) Maintains the books and records of the State Land Office.
- 7) Cooperates with the Federal government on the census, including keeping official records.
- 8) Administers the Safe at Home program, an address confidentiality for survivors of domestic violence.
- 9) Counter-signs with the Governor all commissions, proclamations, extraditions and land patents.
- 10) Performs miscellaneous duties set out by statute and the Constitution.

## Financial Summary

Object Category	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Resources				
State Appropriations	4,654,892	4,330,892	4,330,892	4,330,892
Receipts from Other Entities	355,772	30,200	30,000	30,000
Interest, Dividends, Bonds & Loans	419,043	35,600	260,005	260,005
Fees, Licenses & Permits	388,782	405,000	362,500	362,500
Refunds & Reimbursements	669,593	381,000	620,000	620,000
Miscellaneous	182,784	142,933	180,000	180,000

## Financial Summary

Object Category	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Beginning Balance and Adjustments	14,661,343	12,000,963	14,601,330	6,682,056
<b>Total Resources</b>	<b>21,332,209</b>	<b>17,326,588</b>	<b>20,384,727</b>	<b>12,465,453</b>
<b>Expenditures</b>				
Personal Services	3,615,953	4,254,154	4,018,972	3,722,129
Travel & Subsistence	103,065	126,257	140,358	137,858
Supplies & Materials	236,267	375,698	396,516	393,516
Contractual Services and Transfers	4,126,248	5,019,304	6,820,690	2,876,774
Equipment & Repairs	430,741	302,733	532,767	332,267
Claims & Miscellaneous	211,753	229,553	230,544	230,544
Licenses, Permits, Refunds & Other	3,489	6,000	13,500	13,500
State Aid & Credits	17,762	440,706	440,706	264,052
Appropriations	195,400	195,400	—	195,400
Reversions	78,139	—	—	—
Balance Carry Forward	12,313,392	6,376,783	7,790,674	4,299,413
<b>Total Expenditures</b>	<b>21,332,209</b>	<b>17,326,588</b>	<b>20,384,727</b>	<b>12,465,453</b>
Full Time Equivalents	32	44	45	43

## Appropriations from General Fund

Appropriations	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Elections/Voter Reg	2,566,697	2,566,697	2,566,697	2,566,697
Secretary of State-Business Services	1,568,795	1,568,795	1,568,795	1,568,795
<b>Total Secretary of State</b>	<b>4,135,492</b>	<b>4,135,492</b>	<b>4,135,492</b>	<b>4,135,492</b>

## Appropriations from General Fund

Appropriations	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Address Confidentiality Program	195,400	195,400	195,400	195,400
Secretary of State Cyber Technology	324,000	—	—	—
<b>Total Secretary of State</b>	<b>519,400</b>	<b>195,400</b>	<b>195,400</b>	<b>195,400</b>

## Appropriations Detail

### Elections/Voter Reg

General Fund

#### Appropriation Description

ELECTIONS/VOTER REG - This budget allows the Secretary of State's Office to coordinate and supervise, on a limited basis, elections in Iowa and publish a canvas of votes. This also allows the department to maintain and operate the voter registration program; perform statutory interaction with the Office of the Governor; and initiation policies and requirements concerning elections and voter registration.

#### Elections/Voter Reg Financial Summary

Object Class	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
<b>Resources</b>				
Balance Brought Forward (Approps)	129	1	1	1
Appropriation	2,566,697	2,566,697	2,566,697	2,566,697
Federal Support	—	100	—	—
Refunds & Reimbursements	74,119	1,000	70,000	70,000
Other	—	100	—	—
<b>Total Resources</b>	<b>2,640,945</b>	<b>2,567,898</b>	<b>2,636,698</b>	<b>2,636,698</b>
<b>Expenditures</b>				
Personal Services-Salaries	1,579,312	2,020,932	1,666,097	1,666,097
Personal Travel In State	7,580	9,000	8,000	8,000
Personal Travel Out of State	38,736	40,000	40,000	40,000
Office Supplies	56,694	45,000	60,000	60,000
Other Supplies	74	500	100	100
Printing & Binding	7,765	6,000	8,000	8,000
Uniforms & Related Items	1,665	3,000	2,000	2,000
Postage	1,375	5,542	1,500	1,500
Communications	59,189	50,000	60,000	60,000
Rentals	720	5,000	1,000	1,000
Professional & Scientific Services	3,176	3,000	3,200	3,200
Outside Services	136,535	70,000	136,000	136,000
Advertising & Publicity	352,347	70,000	353,000	353,000
Reimbursement to Other Agencies	133,178	70,000	134,000	134,000
ITS Reimbursements	5,592	10,000	5,600	5,600
IT Outside Services	194,723	91,014	95,000	95,000
Gov Fund Type Transfers - Auditor of State Services	934	4,000	1,000	1,000
Equipment	99	100	100	100
Office Equipment	17,747	5,000	18,000	18,000
Equipment - Non-Inventory	21,533	3,000	22,000	22,000
IT Equipment	21,224	12,100	22,000	22,000
Other Expense & Obligations	747	44,709	100	100
Balance Carry Forward (Approps)	1	1	1	1
Reversions	1	—	—	—
<b>Total Expenditures</b>	<b>2,640,945</b>	<b>2,567,898</b>	<b>2,636,698</b>	<b>2,636,698</b>

## Secretary of State-Business Services

### General Fund

#### Appropriation Description

Allows the Office of Secretary of State to: 1) statutorily file documents related to corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries, transient merchants, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinate and supervise elections in Iowa, initiate policies and requirements concerning elections and voter registration, conduct a public canvass of votes, maintain and operate the voter registration system, provide electronic poll book help desk; 3) perform accounting, budgeting, purchasing, data processing and personnel functions for the Office; and 4) perform the statutory and constitutional duties of the Office.

#### Secretary of State-Business Services Financial Summary

Object Class	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
<b>Resources</b>				
Balance Brought Forward (Approps)	60	—	1	—
Appropriation	1,568,795	1,568,795	1,568,795	1,568,795
Refunds & Reimbursements	404,192	300,000	400,000	400,000
Other	—	140	—	—
<b>Total Resources</b>	<b>1,973,047</b>	<b>1,868,935</b>	<b>1,968,796</b>	<b>1,968,795</b>
<b>Expenditures</b>				
Personal Services-Salaries	1,295,395	1,340,380	1,322,110	1,322,110
Personal Travel In State	1,920	2,000	2,000	2,000
Personal Travel Out of State	23,093	20,000	23,000	23,000
Office Supplies	27,718	25,140	28,000	28,000
Equipment Maintenance Supplies	—	1,000	—	—
Professional & Scientific Supplies	412	500	400	400
Other Supplies	74	100	100	100
Printing & Binding	7,589	9,000	7,500	7,500
Uniforms & Related Items	1,665	2,000	2,000	2,000
Postage	53,032	50,000	53,000	53,000
Communications	44,801	40,000	45,000	45,000
Rentals	—	1,500	—	—
Outside Services	157,146	85,000	140,000	140,000
Advertising & Publicity	10,370	15,000	10,500	10,500
Reimbursement to Other Agencies	75,009	65,000	75,000	75,000
ITS Reimbursements	22,643	20,000	23,000	23,000
IT Outside Services	6,908	9,382	7,000	7,000
Equipment	9,238	300	300	300
Office Equipment	4,027	5,000	5,000	5,000
Equipment - Non-Inventory	3,363	3,017	3,017	3,017
IT Equipment	17,637	9,834	10,863	10,863
Other Expense & Obligations	211,005	164,782	211,005	211,005
Balance Carry Forward (Approps)	—	—	1	—
Reversions	—	—	—	—
<b>Total Expenditures</b>	<b>1,973,047</b>	<b>1,868,935</b>	<b>1,968,796</b>	<b>1,968,795</b>

## Address Confidentiality Program

### Address Confidentiality Program Revolving Fund

#### Appropriation Description

Appropriates funds to the Secretary of State to administer an Address Confidentiality Program..

### Address Confidentiality Program Financial Summary

Object Class	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
<b>Resources</b>				
Appropriation	195,400	195,400	195,400	195,400
Gov Fund Type Transfers - Other Agencies	28,500	30,000	30,000	30,000
<b>Total Resources</b>	<b>223,900</b>	<b>225,400</b>	<b>225,400</b>	<b>225,400</b>
<b>Expenditures</b>				
Personal Services-Salaries	100,475	170,877	168,800	168,800
Personal Travel In State	2,312	2,300	2,000	2,000
State Vehicle Operation	24	100	—	—
Personal Travel Out of State	—	5,000	10,000	10,000
Office Supplies	5,524	6,000	6,000	6,000
Other Supplies	1,849	2,000	—	—
Printing & Binding	2,605	1,000	3,000	3,000
Postage	21,776	19,000	22,000	22,000
Communications	2,546	2,500	2,500	2,500
Rentals	359	1,100	1,100	1,100
Professional & Scientific Services	—	900	—	—
Outside Services	1,004	1,000	1,000	1,000
Advertising & Publicity	4,465	5,000	5,000	5,000
Reimbursement to Other Agencies	2,506	2,000	3,000	3,000
ITS Reimbursements	317	1,000	1,000	1,000
IT Outside Services	—	1,000	—	—
Equipment	—	1,000	—	—
Office Equipment	—	1,000	—	—
Equipment - Non-Inventory	—	1,000	—	—
IT Equipment	—	1,000	—	—
Other Expense & Obligations	—	623	—	—
Reversions	78,138	—	—	—
<b>Total Expenditures</b>	<b>223,900</b>	<b>225,400</b>	<b>225,400</b>	<b>225,400</b>

## Updating of Voter Registration System

### Technology Reinvestment Fund

#### Appropriation Description

To provide funds to the Secretary of State to update and upgrade old voter registration system and business services data system..

### Updating of Voter Registration System Financial Summary

Object Class	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
<b>Resources</b>				
Balance Brought Forward (Approps)	2,543,315	1,332,563	2,543,315	—
<b>Total Resources</b>	<b>2,543,315</b>	<b>1,332,563</b>	<b>2,543,315</b>	<b>—</b>
<b>Expenditures</b>				
Outside Services	3,958	—	—	—
Intra-State Transfers	54,545	—	—	—
IT Outside Services	1,152,249	1,332,563	1,400,000	—
Balance Carry Forward (Approps)	1,332,563	—	1,143,315	—
<b>Total Expenditures</b>	<b>2,543,315</b>	<b>1,332,563</b>	<b>2,543,315</b>	<b>—</b>

## Secretary of State Cyber Technology

### Technology Reinvestment Fund

#### Appropriation Description

To provide funds to the Secretary of State to set up a SIEM solution; provide assessment/penetration testing; increase firewalls to mitigate cyber vulnerabilities..

### Secretary of State Cyber Technology Financial Summary

Object Class	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
<b>Resources</b>				
Balance Brought Forward (Approps)	—	273,600	273,000	—
Appropriation	324,000	—	—	—
<b>Total Resources</b>	<b>324,000</b>	<b>273,600</b>	<b>273,000</b>	<b>—</b>
<b>Expenditures</b>				
IT Outside Services	20,534	273,600	272,999	—
IT Equipment	29,866	—	—	—
Balance Carry Forward (Approps)	273,600	—	1	—
<b>Total Expenditures</b>	<b>324,000</b>	<b>273,600</b>	<b>273,000</b>	<b>—</b>

## Fund Detail

### Secretary of State Fund Detail

Funds	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Secretary of State	16,718,217	12,889,755	15,779,233	7,859,960
Address Confidentiality Program Revolving Fund	825,144	773,937	676,413	758,537
Electronic Poll Book & Polling Place Modernization Rev Loan	323,350	309,588	322,000	229,536
Secretary of State Technology Modernization Fund	1,809,695	329,438	1,800,000	—
HAVA 2022	1,340,696	1,344,196	1,389,001	390,976
HAVA 2023 for Secretary of State	1,310,785	1,312,785	1,365,001	1,365,786
Business Administration Fund	384,224	464,724	544,000	544,224
State Election Fund HAVA 2024	1,256,804	1,002,000	1,298,001	1,298,001
State Election Fund HAVA 2025	328,352	274,727	335,001	335,001
Electronic System for Elections	—	200	—	—
State Election Fund 2020 HAVA	5,053,996	4,354,914	4,151,001	1,963,106
State Election Fund Maintenance	944,187	837,401	788,000	680,611
State Election Fund	270,117	274,617	282,000	281,617
Secretary of State Fee Clearing	3,554	5,065	12,500	12,565
Technology Reinvestment Fund	2,867,315	1,606,163	2,816,315	—

## Secretary of State Technology Modernization Fund

### Fund Description

Monies in the fund are appropriated to the Secretary of State for the purposes of modernizing technology used by the Secretary of State to fulfill duties of the office.

### Secretary of State Technology Modernization Fund Detail

Object Class	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
<b>Resources</b>				
Balance Brought Forward (Funds)	1,809,695	329,438	1,800,000	—
<b>Total Resources</b>	<b>1,809,695</b>	<b>329,438</b>	<b>1,800,000</b>	<b>—</b>
<b>Expenditures</b>				
Personal Services-Salaries	291,229	296,843	296,843	—
Personal Travel In State	—	—	1,000	—
Personal Travel Out of State	1,456	(1)	1,500	—
Office Supplies	—	—	1,000	—
Professional & Scientific Supplies	—	—	1,000	—
Printing & Binding	—	—	1,000	—
Communications	5,945	2,000	6,000	—
Professional & Scientific Services	26,469	1,101	27,000	—
Outside Services	960,518	10,000	970,000	—
Advertising & Publicity	—	—	5,000	—
Reimbursement to Other Agencies	96	100	5,000	—
ITS Reimbursements	—	—	500	—
IT Outside Services	20,477	10,000	60,000	—
Equipment - Non-Inventory	—	—	500	—
IT Equipment	174,065	9,395	200,000	—
Balance Carry Forward (Funds)	329,438	—	223,657	—
<b>Total Expenditures</b>	<b>1,809,695</b>	<b>329,438</b>	<b>1,800,000</b>	<b>—</b>

## Business Administration Fund

### Fund Description

Moneys collected in surcharges pursuant to IA Code 9.14 and 9.15. Moneys in fund are appropriated for the exclusive purpose of supporting the administration of Title XII.

### Business Administration Fund Detail

Object Class	FY 2025	FY 2026	FY 2027	FY 2027
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
<b>Resources</b>				
Balance Brought Forward (Funds)	182,830	384,224	384,000	384,224
Interest	10,112	500	10,000	10,000
Refunds & Reimbursements	191,282	80,000	150,000	150,000
<b>Total Resources</b>	<b>384,224</b>	<b>464,724</b>	<b>544,000</b>	<b>544,224</b>
<b>Expenditures</b>				
Personal Travel In State	—	2,000	2,000	2,000
Personal Travel Out of State	—	3,000	3,000	3,000
Office Supplies	—	10,000	10,000	10,000
Professional & Scientific Supplies	—	200	200	200
Other Supplies	—	100	100	100
Printing & Binding	—	5,000	5,000	5,000
Postage	—	5,000	5,000	5,000
Communications	—	5,000	5,000	5,000
Rentals	—	100	100	100
Outside Services	—	10,000	10,000	10,000
Advertising & Publicity	—	5,000	5,000	5,000
Reimbursement to Other Agencies	—	5,000	5,000	5,000
ITS Reimbursements	—	5,000	5,000	5,000
IT Outside Services	—	5,000	5,000	5,000
Office Equipment	—	5,000	5,000	5,000
IT Equipment	—	5,100	5,100	5,100
Other Expense & Obligations	—	10,000	10,000	10,000
Balance Carry Forward (Funds)	384,224	384,224	463,500	463,724
<b>Total Expenditures</b>	<b>384,224</b>	<b>464,724</b>	<b>544,000</b>	<b>544,224</b>