

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES

November 2026

Performance Report FY2026



Message from the Director
FY2026 Performance Report
Iowa Department of Administrative Services (DAS)

As I reflect upon my approximate one year in State government as Director of DAS, I am proud of our past accomplishments and future opportunities. It is an honor to serve Governor Reynolds, State government agencies, and the citizens of Iowa. On a daily basis, DAS successfully overcomes challenges and completes a multitude of required tasks. DAS is committed and dedicated to service excellence.

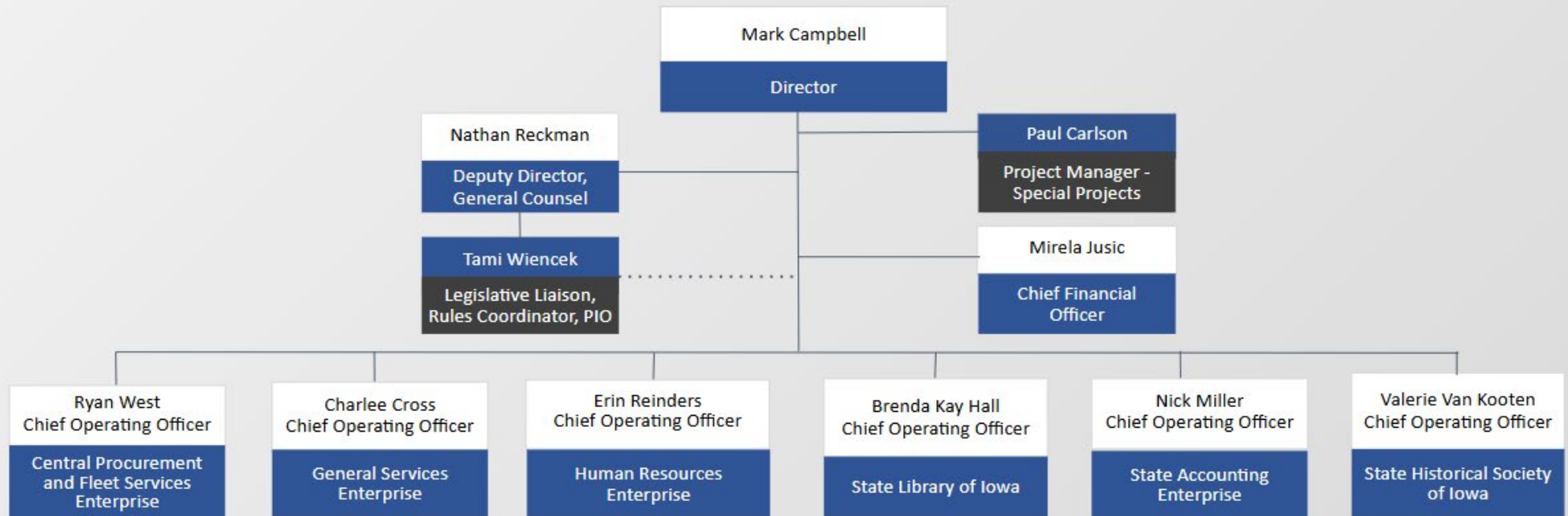
In the following pages, I am pleased to provide the FY2026 Performance Report for DAS. The Report provides a summary of our mission critical activities during the past Fiscal Year.

We look forward to continuing success in the future.

Regards,

Mark Campbell, Director
Iowa Department of Administrative Services

State of Iowa Department of Administrative Services (DAS)

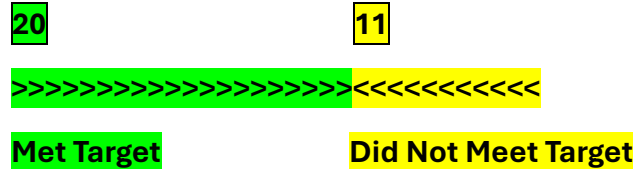


EXECUTIVE SUMMARY:

As the Table of organization indicates (see page #X), DAS consists of seven organizational units, one (1) administrative unit (Director's Office) and six (6) operational units (Central Procurement and Fleet Services, General Services, Human Resources, State Library, State Accounting, and State Historical Society).

This report outlines and summarizes the Department's progress toward its goals in Fiscal Year 2026 (FY2026).

The Department tracked a total of 31 performance measures and met or exceeded the performance targets for 20 measures. The Department did not meet or exceed the performance targets for 11 measures. Regarding these 11 measures, the Department was within approximately two percent (2%) of meeting 6 of these 11 performance targets.



FY2026 Performance Indicators

FY2026 Annual Measures	FY2026 Target	FY2026 Actual	FY2026 Target Met?
Total number of public libraries accredited.	425	418	No
Total number of public library staff endorsed.	1,500	1,279	No
Change in CuFt of storage at Des Moines and Iowa City locations.	39,600	101,166	Yes
Number of collection record pageviews and downloads.	23,250,000	19,019,708	No
Number of visitors to museum/historic sites/research centers and events.	85,000	89,375	Yes
Number of users for test preparation	55,000	43,461	No
Number of visits to People's Law Library of Iowa.	100,000	87,648	No
Number of libraries participating - Bridges Consortium and Circulation	495	499	Yes
Number of public libraries participating in direct State aid.	470	475	Yes
Number of items borrowed via Open Access (OA)	2,600,000	2,547,289	No
Number of items borrowed via Interlibrary Loan (ILL)	400,000	391,669	No
Percent of CCM work in conformance with efficiency standards.	95	95	Yes
Percent of Major Maintenance project funds spent on time and on budget	99	100	Yes
Percentage of prior year Capitol Complex energy use.	99	90	Yes
Percentage of work requests addressed within 5 business days by Cap. Complex Main.	95	99	Yes
Annual motor pool utilization rate.	90	88	No
Percentage of evaluations - attendees reported job skill courses are helpful.	95	94	No
Percentage of position classification reviews completed within 60 days.	100	99	No
Percentage of first class mail metered and processed at discounted rates.	96	96	Yes
Percentage of contracts awarded without successful appeal.	100	100	Yes
Number of pages of printing completed.	27,000,000	48,000,000	Yes
Percentage completion - transition to new reporting tool.	99	47	No
Percentage of required federal and State accounting reports completed timely.	99	100	Yes
Percentage of deduction types processed timely.	99	100	Yes
Percentage of pre-audit claims processed within 5 business days.	99	100	Yes
Percentage of ACFR reports submitted timely.	99	100	Yes
Percentage of CMIA reports submitted timely.	99	100	Yes
Percentage of SWCAP reports submitted timely.	99	100	Yes
Percentage of monthly cash flow reports sent to DOM timely.	99	100	Yes
Percentage of days where daily warrant balancing is fully reconciled.	99	100	Yes
Percentage of documents entered that were processed and accurately reported.	99	100	Yes

Department of Administrative Services FY2026 Accomplishments

Over the past fiscal year, the Department of Administrative Services has been engaged in several exceptional projects that are not normally under DAS' purview.

Iowa Advantage Accomplishments

Since the successful upgrade of the State's enterprise-wide accounting system, Iowa Advantage, in March 2024, DAS has continued to plan and implement initiatives that modernize and support financial and administrative processes by utilizing the capabilities of Iowa Advantage. The initiatives outlined below represent key efforts that have been completed, are underway or are planned.

Completed / Started Projects

- **DOM Alignment** - Merged DOM DoIT and DOM under a single unified department. DAS led activities to support the alignment included updates to organizational structure, chart of accounts, fixed assets, payroll, and procurement.
- **DPD Transition** - Began transitioning the Department of Public Defense from its current system, File Pro, to Iowa Advantage. Efforts include updating its chart of accounts to support front-end split cost accounting, transition of procurement and transaction processing, and utilization of reporting in Iowa Advantage.
- **Fraud Mitigation** – In collaboration with the Governor's Office, Department of Management and the Department of Revenue, reviewed and aligned on fraud prevention and mitigation efforts. Through this effort, DAS established and implemented updated invoice requirements to enhance fraud detection, standardize transactions, and improve reporting capabilities.
- **Front-End Split Costing Accounting** - Collaborated with HHS to implement front-end split cost accounting to support their reporting and grant reimbursement efforts.
- **Transition off Business Objects** – Began transitioning existing reports from Business Objects to Iowa Advantage in preparation for the planned retirement of the Business Objects platform.

Ongoing projects over the 10-year annual planning are as follows:

- **1099 Enhancements** - Enhance the 1099 process within Iowa Advantage to support year-end tax reporting requirements.
- **AI Enhancements** - Explore and implement opportunities to leverage artificial intelligence within Iowa Advantage.
- **Accounts Receivable** - Implement accounts receivable functionality within Iowa Advantage to support both internal and external receivables, including the transition of eDAS billing into Iowa Advantage.
- **Chart Accounts** - Establishing Statewide elements to ensure the three S's, Standardize, Streamline and Simplify goals and consistent reporting can be achieved.
- **Grants Life Cycle Management** – Explore and implement opportunities to leverage Iowa Advantage to support grant management through the grant life cycle.
- **IDOT Transition** - Transition the Iowa Department of Transportation from its current system to Iowa Advantage.
- **Pcard Processing** - Implement enhanced Purchasing Card functionality within Iowa Advantage to improve, management, processing and reporting of PCard transactions.
- **Travel Transition** - Transition Travel tracking and expense reimbursement processes from Workday to Iowa Advantage.
- **UPDOC Processing** - Implement functionality that allows departmental users to upload transactions directly into Iowa Advantage.
- **VSS** - Implement Vendor Self-Service functionality to support improved vendor access and management of vendor information.

State Historical Society of Iowa Accomplishments

Archives

- The high-density storage shelving project is close to completion. The shelving is all installed; the materials are currently being put back in place.
- We are in the middle of a two-year moratorium on accepting artifacts and records. This has allowed us to begin catching up on undocumented items.

Education:

- National History Day (NHD) continues to grow in Iowa, with more students and teachers participating. Grants from NHD have allowed us to hold professional developments with teachers in several corners of the state to acquaint and mentor them in the program.
- Members of our Education Team are working with the Dept. of Education on state social studies standards. This has meant re-working all our primary source sets available to teachers.
- We were invited to be part of “Diplomacy in Dialogue” virtual exchange by the Smithsonian. This will pair Iowa students with students from across the country, who will meet virtually throughout the next year to discuss civic engagement.
- Education programs reached 23,000 individuals in all 99 counties this year.

Museum:

- “Revolutionary Iowans” opened in May in time for America’s 250th celebration.
- Almost 65,000 visitors came through the Museum last year.
- The Historic Walk at the Iowa State Fair was a huge success, even though it had to be pushed back because of stormy weather.
- Rentals are up significantly this year, the first year since the end of the pandemic.

Historic Sites:

- Improvements continue at several sites, including the restoration of a sacred spring at Blood Run; the development of an interpretive display at Abbie Gardner Cabin; interpretive panels at Mathew Edel Blacksmith; and HVAC repairs at the American Gothic House.
- The Historic Site passport was well received; participants could visit the sites and receive a stamp in their passport, which they turned in to us for prizes. We worked closely with Travel Iowa on this project.

Human Resources Accomplishments

Workday Performance Review Process Implementation

- In collaboration with the Governor's office, DAS-HRE modernized the employee review process. This transitioned the previous paper process to a more efficient automated process within Workday. The evaluation template was updated to a competency-based model to measure and rate all state employees using a five-option rating scale. Along with the updated evaluation process, a uniform statewide pay matrix for agencies to use was enacted. This will ensure all agencies are receiving equal pay increases based on performance rating.

State of Iowa Surveys for Culture and Engagement

- In FY26, the Department continued to gather information on building engagement and culture with the rollout of several new surveys statewide. The three new surveys are for job candidates, new hire onboarding, and employee offboarding. The use of the surveys is to gather data on recruitment and retention efforts to help agencies with culture and engagement.

Career Experience Program Launch

- The Department launched a new statewide student internship initiative. The Career Experience Program creates structured pathways for students and emerging talent to explore careers in state government through career exposure opportunities, micro-internships, and traditional internships. The program supports long-term workforce readiness efforts while helping agencies build sustainable talent pipelines for critical and hard-to-fill positions.

Procurement Projects Accomplishments

Continued to identify and pursue opportunities throughout the year to achieve efficiencies, generate savings, and maximize value for the State.

- Updated procurement training segments in Workday LMS to strengthen agency procurement knowledge and understanding of State procurement policies and procedures.
- Served as a Co-Chair for the April 2026 IPPA Reverse Tradeshow, strengthening connections between State procurement professionals and the vendor community.
- Presented to Iowa State University Supply Chain Management students and career opportunities and the role of public procurement
- Hosted the IPPA Spring Conference, supporting professional development and collaboration within the procurement community.
- Participated in the Joni Ernst Entrepreneur Expo to engage with Iowa businesses and promote awareness of State procurement opportunities.

Farm Sales:

- Closed on the sale of 475 acres of farmland (\$4,026,777) owned by the Iowa Department of Corrections at Fort Madison.

Others:

- Timely assembled and filed 42 legislatively required reports.
- Successfully transitioned entire agency email service from Google to Microsoft 365.
- Successfully transitioned agency cell phone service from Verizon to T-Mobile.
- Provided administrative oversight and approval for the use of \$25,000,000 for development of the former 250-acre Glenwood Resource Center site in Glenwood, Iowa.
- On a monthly basis, updated and circulated the agency COOP/COG emergency response plan.

AGENCY PERFORMANCE REPORT FY 2026

Name of Agency: Iowa Department of Administrative Services (DAS)

Agency Goals:

- **Making the state executive branch an employer of choice by assisting state agencies and attracting a talented workforce through competitive salaries and benefits**
- **Providing economical and efficient support services to other agencies (purchasing, mail services, fleet, maintenance, construction, energy management)**
- **Ensuring proper financial controls over state government**
- **Enhancing access to arts, history and culture through information access and lifelong learning**

Operational Unit	Performance Measure (Outcome)	FY26 Performance Target	FY26 Performance Actual	Commentary
1. State Library of Iowa	Total number of public libraries accredited.	425	418	Missed target by approximately 1.6%.
2. State Library of Iowa	Total number of public library staff endorsed.	1,500	1,279	Missed target by approximately 14.7%. This measure will be retired after FY2026.
3. State Historical Society of Iowa	Change in CuFt of storage at Des Moines and Iowa city locations.	39,600	101,166	Exceeded target by approximately 155.5%. This measure will be retired after FY2026.

4. State Historical Society of Iowa	Number of collection record pageviews and downloads.	23,250,000	19,019,708	Missed target by approximately 18.2%. During FY2026, a lower level of genealogical research was conducted. The FY2027 target will include expanded/desired search criteria.
5. State Historical Society of Iowa	Number of visitors to museum/historic sites/research centers and events.	85,000	89,375	Exceeded target by approximately 5.1%.
6. State Library of Iowa	Number of users for test preparation.	55,000	43,461	Missed target by approximately 21.0%. FY2026 was the first year of the contract and the target was a broad estimate. This measure will be retired after FY2026.
7. State Library of Iowa	Number of visits to Peoples' Law Library (PLL) of Iowa.	100,000	87,648	Missed target by approximately 12.4%. Overall, in-person visits to libraries are trending downwardly due to AI search effectiveness.
8. State Library of Iowa	Number of libraries participating – Bridges Consortium and Circulation.	495	499	Exceeded target by approximately .8%.
9. State Library of Iowa	Number of public libraries participating in direct State aid.	470	475	Exceeded target by approximately 1.1%.
10. State Library of Iowa	Number of items borrowed via Open Access (OA).	2,600,000	2,547,289	Missed target by approximately 2.0%.
11. State Library of Iowa	Number of items borrowed via Interlibrary Loan (ILL).	400,000	391,669	Missed target by approximately 2.1%.
12. General Services Enterprise	Percentage of CCM work in conformance with efficiency standards.	95	95	Met target. This measure will be retired after FY2026.
13. General Services Enterprise	Percentage of Major Maintenance project	99	100	Exceeded target by approximately 1.0%.

	funds spent on time and on budget.			
14. General Services Enterprise	Percentage of prior year Capitol Complex energy use.	99	90	Exceeded target by approximately 9.1%.
15. General Services Enterprise	Percentage of work requests addressed within 5 business days by Cap. Complex Main.	95	99	Exceeded target by approximately 4.2%.
16. Central Procurement and Fleet Services Enterprise	Annual motor pool utilization rate.	90	88	Missed target by approximately 2.2%.
17. Human Resources Enterprise	Percentage of evaluations – attendees reported job skill courses are helpful.	95	94	Missed target by approximately 1.1%
18. Human Resources Enterprise	Percentage of position classification reviews completed within 60 days.	100	99	Missed target by approximately 1.0%.
19. Central Procurement and Fleet Services Enterprise	Percentage of first-class mail metered and processed at discounted rates.	96	96	Met target.
20. Central Procurement and Fleet Services Enterprise	Percentage of contracts awarded without successful appeal.	100	100	Met target.

21. Central Procurement and Fleet Services Enterprise	Number of pages of printing completed.	27,000,000	48,000,000	Exceeded target by approximately 77.8%.
22. State Accounting Enterprise	Percentage completion – Transition to new reporting tool.	99	47	Missed target by approximately 52.5%. The estimated completion date for transition has been extended to 7/1/27 due to reporting tool complications.
23. State Accounting Enterprise	Percentage of required federal and State accounting reports completed timely.	99	100	Exceeded target by approximately 1.0%.
24. State Accounting Enterprise	Percentage of deduction types processed timely.	99	100	Exceeded target by approximately 1.0%.
25. State Accounting Enterprise	Percentage of pre-audit claims processed within 5 business days.	99	100	Exceeded target by approximately 1.0%. This measure will be retired after FY2026.
26. State Accounting Enterprise	Percentage of ACFR reports submitted timely.	99	100	Exceeded target by approximately 1.0%.
27. State Accounting Enterprise	Percentage of CMIA reports submitted timely.	99	100	Exceeded target by approximately 1.0%.
28. State Accounting Enterprise	Percentage of SWCAP reports submitted timely.	99	100	Exceeded target by approximately 1.0%.
29. State Accounting Enterprise	Percentage of monthly cash flow reports sent to DOM timely.	99	100	Exceeded target by approximately 1.0%.
30. State Accounting Enterprise	Percentage of days where daily warrant balancing is fully reconciled.	99	100	Exceeded target by approximately 1.0%.

31. State Accounting Enterprise	Percentage of documents entered that were processed and accurately reported.	99	100	Exceeded target by approximately 1.0%.
---------------------------------	--	----	-----	--