

## Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

The following instructions are designed to provide applicants with step-by-step guidance concerning registration and the submission of applications to the Iowa Grants System. All applications must be submitted through the Iowa Grants System to be considered timely and valid as part of the broadband grants review process. Questions concerning the submission of applications may be submitted to [ociogrants@iowa.gov](mailto:ociogrants@iowa.gov).

- 1) Go to <http://www.iowagrants.gov/>. If you do not already have an account, click “New Users Register Here”. If you already have an account, continue with Step 12 below.

https://www.iowagrants.gov/index.do

Apps Support Dashboar... The New York Tim... Hootsuite Slashdot (16) Ars Technica Government Tech... Welcome! | LinkedIn

**lowa** iowaGrants.gov

Help System Compatibility

Log In

### Welcome to IowaGrants.gov

Iowa's Funding Opportunity Search and Grant Management System

**FUNDING OPPORTUNITIES OFFERED BY IOWA STATE AGENCIES**

[Grant Opportunities](#)  
[Loan Opportunities](#)  
[Bids/Purchases](#)  
[Licenses/Permits](#)

*You do not need to register for Search access.*

**ELECTRONIC GRANT MANAGEMENT SYSTEM**

Iowa Grants.gov allows you to electronically apply for and manage grants received by the state of Iowa. Persons accessing the system for the purpose of applying for grants are required to register.

[Returning Users Sign In Here](#)

[New Users Register Here](#)  
(Registration Instructions)

- 2) Fill in First Name and Last Name. Press “Register”.

## DOM Electronic Grant Management System

Sign up now to get credentials you can use for Enterprise A&A enabled sites.

First Name:

Last Name:

[Register](#) [Help](#)

[What is A&A?](#)  
[Report Issue to State Service Desk](#)

Possibly have an account already?  
Click here for a listing of all A&A enabled applications.  
If you created an account for any of these applications you don't need to create a new account.

3) Choose Account ID and enter an email address. Press “Save Account Details”

Create Account

**DOM Electronic Grant Management System**

Account Id:  
mattbehrens@IOWAID

First Name:  
Matt

Last Name:  
Behrens

Email:  
matt@mbnetworks.com

Confirm Email:  
matt@mbnetworks.com

Save Account Details Cancel Help

Please note: This will be your user name for the Grants Management System

4) Press OK.

entaa.iowa.gov says

You are about to register for a new account using the Account Id located at the top of the form.

All spaces and most special characters will be stripped from your Account Id.

If you need more help press the Cancel button to close this window and then click the Help button.

Do you want to continue with your registration?

Cancel OK

**5) You will see the following screen. An email will be sent to you at the email address you provided.**

**Registration Confirmation**

# DOM Electronic Grant Management System

**An email has been sent to the email address you provided.  
It will contain your Account Id and instructions to complete your registration.**

The email that was just sent to you may show up in a matter of seconds or could take hours. Once sent, we have no way to track this email to determine if or when you have received it. If you do not receive an email within 48 hours you will not be able to complete the registration process and will need to re-register.

**Possible reasons you did not receive the email to confirm your account.**

1. When registering, you may have entered an invalid email id in both of the email and confirm email text boxes.
2. The email may have gone to your spam, junk, or blocked email folders.
3. In rare occurrences email security products are not allowing this email to be received normally.

**Please note: If you do not complete the registration process defined in the confirmation email within 48 hours, you will be required to start the registration process over.**

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**6) The email you receive will look similar to the one below. Follow the instructions in the email to activate your account.**

Account Activation Process:

Step 1. Click the following link. <https://entaa.iowa.gov/entaa/sso?regToken=d1b858ce8adcb309ff16a085e540d5bd> (If you get a message that says "Sorry the link you used is no longer valid..." see the help section below.)

Step 2. Choose two baseline questions and then make your own 3rd question and enter answers for each. --- (These are security questions you can answer later if you ever forget your password.)

Step 3. Enter your password and confirm it by entering it again. (Reminder - Passwords must be: At least 8 characters long (alphanumeric). Include at least one special character (e.g. !, @, #, \$, %, ^, \*, etc.). A mix of uppercase and lowercase letters. You may not use pieces of your name or email address in your password.)

Step 4. Sign in using your Account Id (see Account Details Section above) and the password you just entered in Step 3.

Help Section:

Did you get the message "Sorry the link you used is no longer valid."? If so, the state of your account is in question and you will need to use the following to determine the account state.

Click the following link. [https://entaa.iowa.gov/entaa/sso?appId=DOM\\_GMS&callingApp=https://www.iowagrants.gov/login.do&tab=forgotid](https://entaa.iowa.gov/entaa/sso?appId=DOM_GMS&callingApp=https://www.iowagrants.gov/login.do&tab=forgotid)

Enter your email address and then press the "Retrieve A&A Id" button.

\*If you get the message "Sorry, could not find your account..." and you are sure you entered your email correctly then your account did not get created and you will need to press the "Create An Account" tab and start the registration process over.

\*If you get the message "We have sent an email reminder to (YourEmail.Address@Domain) with your Account Id." then your account was created and you need to go back to your email and check for a new message from this system.

Thanks!

State of Iowa

\*\*This is a system generated email, do not reply or direct emails to this email address.\*\*

7) Fill out the Challenge Questions.

Identity Baseline

# DOM Electronic Grant Management System

Identity Baseline for **MATTBEHRENS@IOWAID**

On this page, you must create your *identity baseline*. This is a set of questions and answers you establish for your account. If you forget your password or lock your account for some reason, you can answer these questions to get access to your account.

**Question 1:**

-- Select Question --

**Answer 1:**

**Confirm:**

---

**Question 2:**

-- Select Question --

**Answer 2:**

**Confirm:**

(Create your own questions)

Question 3:


8) Enter your password and confirm it and press “Save New Password”

Set New Password

You must change your password.

The screenshot shows a blue-themed web interface for the 'DOM Electronic Grant Management System'. The main heading is 'DOM Electronic Grant Management System' in large, bold, black text. Below this, it says 'Password Change for MATTBEHRENS@IOWAID'. There are two input fields: 'Enter new password:' and 'Confirm new password:'. At the bottom, there are three buttons: a green 'Save New Password' button, a white 'Cancel' button, and a dashed 'Help' button.

9) Enter your organization information into the corresponding fields. It is important to choose “Broadband Grant Program - Empower Rural Iowa” as your “Program Area of Interest. Press “Register” to continue.

 **Register**

[Register](#)

**Organization Information**

Legal Name of Organization\* MB Networks

Organization Type:\* For-Profit – Privately Held

Website mbnetworks.com

DUNS: 55-555-5555  
#-###-####

Address: 1305 East Walnut St  
1305 East Walnut St

Des Moines Iowa 50319  
City State/Province Postal Code/Zip

Phone\* 123-456-7890

Fax

**Personal Information**

Your Name\* Matt Behrens  
First Name Middle Name Last Name

Title:

Email\* matt@mbnetworks.com

Confirm Email\* matt@mbnetworks.com

Address\* 1305 East Walnut St  
1305 East Walnut St

\* Des Moines Iowa 50319  
City State/Province Postal Code/Zip

Phone\* 123-456-7890  
Phone Ext.

Fax

Please choose the Program Area you are most likely to apply for or the one you are currently associated with. Your selection helps us in approving your registration. It will not limit your ability to respond to opportunities in other Program Areas. **There is no need to register more than once.**

Program Area of Interest\* Broadband Grant Program - Empower Rural Iowa

[Register](#)

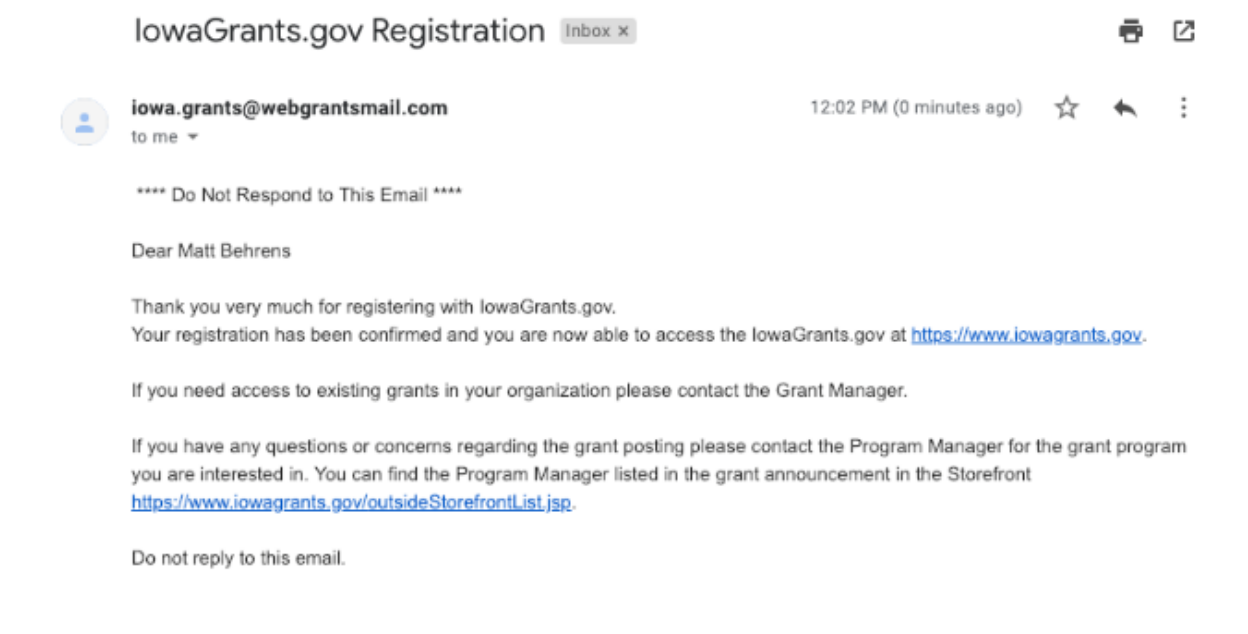
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10) You will see the following screen. An email will be sent to you confirming your registration.





11) An OCIO Grants Administrator will need to approve your account. The normal turnaround time for this is 2 business days. When this approval is granted, you will receive a confirmation email. Follow the link in the email -- or go to <http://www.iowagrants.gov> -- to log in to your account to begin applying for a grant.



12) Once your account has been approved, return to the Iowa Grants System and click "Returning Users Sign In Here" to begin the application process.



13) Log in with the username and password you created above.

The screenshot shows the login interface for the DOM Electronic Grant Management System. The title "DOM Electronic Grant Management System" is prominently displayed at the top. Below the title, a prompt asks the user to "Enter your Account Id and Password and press sign in to continue." There are two input fields: "Account ID:" with the value "mattbehrens@iowaid" and "Password:" with a masked password ".....". To the right of the input fields is a green "Sign In" button. Below the "Sign In" button are two dashed-line buttons: "Account Details" and "Help". At the bottom of the page, there are links for "What is A&A?" and "Report Issue to State Service Desk".

14) Click on "Funding Opportunities."

The screenshot displays the main menu of the system. At the top, there are navigation links: "Menu", "Help", and "Log Out" on the left, and "Back", "Print", "Add", "Delete", "Edit", and "Save" on the right. Below these is a "Welcome" message. The "Main Menu" section contains a list of options: "Instructions", "My Profile", "Funding Opportunities", "My Applications", and "My Grants". The "Funding Opportunities" option is circled in red. To the right of this list is a "My Inventory" link.

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15) Search for the link: “Broadband Grant Program - Empower Rural Iowa - NOFA #004.”  
Click on that link.

Menu | Help | Log Out      Back | Print | Add | Delete | Edit | Save

### Funding Opportunities

**Current Funding Opportunities**

All currently posted opportunities appear below. The Application Deadline indicates the due date for the application submission. You will be unable to submit your application after this date.  
Click on the title to open the Funding Opportunity summary.  
Click on the column headers to sort list of Opportunities.

ID	Program Area	Opportunity Title	Pre-Application Deadline	Application Deadline
363541	Iowa Commission on Volunteer Service	AmeriCorps State 2021-2022	Pre-Application Deadline not Applicable	Final Application Deadline not Applicable
380273	Broadband Grant Program - Empower Rural Iowa	<b>Broadband Grant Program - Empower Rural Iowa NOFA #004</b>	Pre-Application Deadline not Applicable	11/23/2020
377058	Byrne-Justice Assistance Grant Program (JAG)	Iowa Coronavirus Emergency Supplemental Funding Program (CESF) - State and Local Criminal/Juvenile Justice System - Round Two	Pre-Application Deadline not Applicable	11/09/2020
32800	CDBG	CDBG Housing Sustainability	Pre-Application Deadline not Applicable	Final Application Deadline not Applicable
32824	CDBG	CDBG Community Facilities & Services	Pre-Application Deadline not Applicable	Final Application Deadline not Applicable
48877	CDBG	CDBG Economic Development Set-Aside	Pre-Application Deadline not Applicable	Final Application Deadline not Applicable

16) A description of the grant program will appear. Please read, and then click “Start a New Application” to the upper right of the page.

Iowa Grants.gov

Menu | Help | Log Out      Back | Print | Add | Delete | Edit | Save

### Funding Opportunities

**Current Applications**

Any previously created applications, for this opportunity, appear below. To start a new application for this opportunity, Click the Start a New Application link or to copy data from an old application, click on the Copy Existing Application link.

ID	Application Title	Status
No existing applications		

Opportunity Details      [Copy Existing Application](#)      [Start a New Application](#)

**-380273-Broadband Grant Program - Empower Rural Iowa - NOFA #004**

**Broadband Grant Program - Empower Rural Iowa**  
Application Deadline: 11/23/2020 5:00 PM

Award Amount Range:	\$0.00 - \$5,000,000.00	Program Officer:	Jessica Turba
Project Start Date:	10/23/2020	Phone:	515-321-6404 x
Project End Date:	10/23/2025	Email:	<a href="mailto:jessica.turba2@iowa.gov">jessica.turba2@iowa.gov</a>
Award Announcement Date:		Categorical Area:	IT/Telecommunications
Eligible Applicant:	Communications Service Providers		

17) You will be asked to list your name, a project title, and the organization with whom the grant will be associated. The Organization selected here, will be the Organization required to submit requests for reimbursement as part of the Grant Reimbursement Request Process. Click “Save” when complete.

**NOTE: If you are submitting a Grant Application on behalf of a subsidiary or client and that applicant organization’s name does not appear in the list of Organizations on this screen, contact [ociogrants@iowa.gov](mailto:ociogrants@iowa.gov) and a staff member will provide additional assistance.**

The screenshot shows the 'Application' page on IowaGrants.gov. The 'General Information' section contains the following fields:

- Registered Applicant: Jessica Turba (dropdown menu)
- Project Title: OCIO Test Application (text input field, limited to 100 characters)
- Organization: Office of the Chief Information Officer (dropdown menu)

A red circle highlights the 'Save' button in the top right corner of the page. Below the form, there is a link that says 'Return to top to save'.

18) A new screen showing your Project Title will now appear. Click “Go To Application Forms” if the details under “General Information” are correct.

The screenshot shows the 'Application' page on IowaGrants.gov. The 'General Information' section contains the following details:

- Application: 380577 - OCIO TEST Application 2
- Program Area: Broadband Grant Program - Empower Rural Iowa
- Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004
- Application Deadline: 11/23/2020 5:00 PM

Below this is an 'Instructions' section with the text: 'To continue with the remaining parts of the application, click on the "Go to Applications Forms" link below.'

The 'General Information' section at the bottom contains the following details:

- System ID: 380577
- Project Title: OCIO TEST Application 2
- Registered Applicant: Jessica Turba
- Additional Contacts:
- Organization: Office of the Chief Information Officer

A red circle highlights the 'Go to Application Forms' button in the bottom right corner of the page.

**Multiple Users, Single Application** [Iowa Grants](http://IowaGrants.gov) will permit multiple users within the Applicant’s organization to register and work on an Application. The first user to initiate an Application is designated by the system as the “primary user” for that Application. To permit additional users to work on an Application, the primary user must complete the first form,

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entitled the General Information form. This General Information form is where the Applicant titles their Application and identifies the organization submitting the Application. After clicking “Save” for the first time, the primary user may reopen and edit this General Information form to add other users registered within [Iowa Grants](#) and associated with their organization. To do so, the user should use the “Additional Contacts” function. Each individual within the Applicant’s organization who requires access to the Application must first be separately registered in [Iowa Grants](#). If multiple users are editing the same form within an Application at the same time, the last saved version will override any changes made by other users. [Iowa Grants](#) will permit multiple registered users to create separate Applications for the same opportunity, thereby creating multiple Applications for the same opportunity. Applicants are solely responsible for ensuring only one (1) fully completed Application is submitted for each Project submitted in response to this NOFA

**19) A list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Detail about each of these Application Forms is available in Section 2.2 of Exhibit A - Notice of Funding (NOFA).**

**The General Information Form was completed in Step 17. Click on the Cover Sheet-General Information Link to proceed to the next form.**

The screenshot shows the Iowa Grants application interface. At the top, there is a header with the Iowa logo and the text "Iowa Grants.gov". Below the header, there are navigation links: Menu, Help, Log Out, Back, Print, Add, Delete, Edit, and Save. The main content area is titled "Application" and displays the following information:

- Application: 380399 - OCIO Test Application
- Program Area: Broadband Grant Program - Empower Rural Iowa
- Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004
- Application Deadline: 11/23/2020 5:00 PM

Below this information, there is an "Instructions" section with the following text: "Clicking 'Mark as Complete' does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit."

The "Application Forms" section contains a table with the following columns: Form Name, Complete?, and Last Edited. The table lists several forms, with "Cover Sheet-General Information" circled in red.

Form Name	Complete?	Last Edited
General Information	✓	10/15/2020
Cover Sheet-General Information		
Business Organization NOFA #004		
Executive Project Summary NOFA #004		
Demonstrated Experience NOFA #004		
Central Forms NOFA #004		
Budget NOFA #004		
Minority Impact Statement		

20) Enter the Authorized Official information requested on the Form. This can be the same person as the individual who created the Iowa Grants account or another person. The Authorized Official (also called Authorized Contact in the NOFA) is the person who is authorized to respond to inquiries and make binding decisions on behalf of and for an Applicant regarding an Application or Grant Agreement. You will also be required to list the name, title, organization, address, telephone number and email address of the Authorized Official under the Cover Sheet-General Information tab.

All fields marked with a red asterisk ( \* ) are required fields.

Menu | Help | Log Out      Back | Print | Add | Delete | Edit | Save

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**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

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**Instructions**

"The information on this form is collected for the Iowa Department of Management to ensure consistent basic data collection from all grant applications."

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**Cover Sheet-General Information**

**Authorized Official**

Name\*

Title\*

Organization\*

If you are an individual, please provide your First and Last Name.

Address\*

City/State/Zip\*  Iowa

City State Zip

Telephone Number\*

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21) You must also provide the name of a Fiscal Officer for your firm. The Fiscal Officer is the individual who is responsible for submitting grant claims in the system on behalf of your firm. This can be the same person as the Authorized Official or someone different. You will also be required to list the name, title, organization, address, telephone number, and email address for the Fiscal Officer as shown below.

**Fiscal Officer/Agent**  
Please enter the "Fiscal Officer" for your Organization.  
If you are an individual, please provide your First and Last Name.

Name\*

Title

Organization

Address

City/State/Zip  Iowa    
City State Zip

Telephone Number

E-Mail

22) You will be required to list all counties, federal congressional districts, Iowa Senate districts, and Iowa House districts affected by your project. Click the District Map Links provided if you need assistance locating the affected districts. Click "Save" at the top of Cover-Sheet General Information page to proceed.

County(ies) Participating, Involved, or Affected by this Proposal\*  
Adair County  
Adams County  
Allamakee County  
Appanoose County  
Audubon County  
Please press Ctrl + Click to select multiple items

Congressional District(s) Involved or Affected by this Proposal\*  
Statewide  
1st - Rep. Abby Finkenauer (D)  
2nd - Rep David Loeb sack (D)  
3rd - Rep Cindy Axne (D)  
4th - Rep Steve King (R)  
[Congressional Map](#) Please press Ctrl + Click to select multiple items

Iowa Senate District(s) Involved or Affected by this Proposal\*  
Statewide  
1  
2  
3  
4  
[District Map](#) Please press Ctrl + Click to select multiple items

Iowa House District(s) Involved or Affected by this Proposal\*  
Statewide  
1  
2  
3  
4  
[District Map](#) Please press Ctrl + Click to select multiple items

23) A new screen showing your Cover-Sheet General Information now appears. If the information is correct, click “Mark As Complete” to continue if the details under Cover Sheet-General Information are correct. If you find an error, click Edit at the top of the page and return to step 20.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

**Instructions**

*"The information on this form is collected for the Iowa Department of Management to ensure consistent basic data collection from all grant applications."*

**Cover Sheet-General Information** [Mark as Complete](#) | [Go to Application Forms](#)

**Authorized Official**

Name\* Jessica Turba

Title\* Special Projects Administrator

Organization\* OCIO  
If you are an individual, please provide your First and Last Name.

Address\* 200 East Grand Ave

City/State/Zip\* Des Moines Iowa 50112  
City State Zip

Telephone Number\* 515-321-6404

E-Mail\* [jessica.turba2@iowa.gov](mailto:jessica.turba2@iowa.gov)



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24) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Business Organization - NOFA #004” link to proceed to the next form.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

**Instructions**

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms		Preview	Submit
Form Name	Complete?	Last Edited	
General Information	✓	10/15/2020	
Cover Sheet General Information	✓	10/15/2020	
<b>Business Organization NOFA #004</b>			
Executive Project Summary NOFA #004			
Demonstrated Experience NOFA #004			
Central Forms NOFA #004			
Budget NOFA #004			
Minority Impact Statement			

25) The Business Organization - NOFA #004 form is showing. Depending on your browser, you may need to click “Edit” before entering information.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

**Business Organization - NOFA #004**

This section requires an Applicant to provide the following general background information:

Business Legal Name\*

**Mailing Address**

Street\*

City\*

State\*

Zip\*

**Alternate Mailing Address (used for warrants and/or payments)**

Alternate Street

Alternate City

<http://www.dullestech.com/>

26) Enter the required information concerning the Applicant under the Applicant Business Information Screen. For non-business entities, enter your organization name under Business Legal Name. Upload a Microsoft Word file (Application Number – Applicant Name – Business Organization) containing the Additional Information required at the bottom of the screen using the “Browse...” box provided. For example this application file will be saved as “380399 – Office of the Chief Information Officer – Business Organization.docx”. Click “Save” at the top of the page when finished.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

### Application

Application: 380577 - OCIO TEST Application 2

Program Area: Broadband Grant Program - Empower Rural Iowa  
Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004  
Application Deadline: 11/23/2020 5:00 PM

### Business Organization - NOFA #004

This section requires an Applicant to provide the following general background information:

Business Legal Name\*

#### Mailing Address

Street\*   
City\*   
State\*   
Zip\*

#### Alternate Mailing Address (used for warrants and/or payments)

Alternate Street   
Alternate City   
Alternate State   
Alternate Zip

### Additional Information

This form must include a brief history of the organization and identification of whether the Applicant is a subsidiary of one or more parent companies and specific identification of all corresponding parent companies within any chain of ownership and a visualization of the relationship between all parent companies to one another and the subsidiary. Applicants must identify the official legal name under which they are registered with applicable authorities, including, as applicable, the Iowa Secretary of State.

Please name and upload file "Application Number - Applicant Name - Business Organization". File can be a PDF or Word Document.

\*

Is the Applicant a Communications Service Provider as defined by Iowa Code chapter 88, including but not limited to private sector carriers, local governments, utilities, and other entities that provide or intend to provide Broadband service.

Communication Service Provider\*  Yes  No

[Return to Top](#)

27) Verify the information submitted under Applicant Business Information is correct and click “Mark As Complete.” If you find an error, click Edit at the top of the page and return to step 26.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

### Application

**Application: 380399 - OCIO Test Application**

**Program Area:** Broadband Grant Program - Empower Rural Iowa  
**Funding Opportunities:** 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004  
**Application Deadline:** 11/23/2020 5:00 PM

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**Business Organization - NOFA #004** [Mark as Complete](#) [Go to Application Forms](#)

*This section requires an Applicant to provide the following general background information:*

**Business Legal Name\*** Office of the Chief Information Officer

**Mailing Address**

**Street \*** 200 East Grand Ave  
**City \*** Des Moines  
**State \*** ia  
**Zip \*** 50112

**Alternate Mailing Address (used for warrants and/or payments)**

**Alternate Street**  
**Alternate City**  
**Alternate State**  
**Alternate Zip**

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**Additional Information**

*This form must include a brief history of the organization and identification of whether the Applicant is a subsidiary of one or more parent companies and specific identification of all corresponding parent companies within any chain of ownership and a visualization of the relationship between all parent companies to one another and the subsidiary. Applicants must identify the official legal name under which they are registered with applicable authorities, including, as applicable, the Iowa Secretary of State.*

*Please name and upload file "Application Number - Applicant Name - Business Organization". File can be a PDF or Word Document.*

- [380399 - Office of the Chief Information Officer - Business Organization.docx](#)

*Is the Applicant a Communications Service Provider as defined by Iowa Code chapter 88, including but not limited to private sector carriers, local governments, utilities, and other entities that provide or intend to provide Broadband service.*

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28) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Executive Project Summary NOFA #004” link to proceed to the next form.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

**Instructions**

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

**Application Forms** [Preview](#) | [Submit](#)

Form Name	Complete?	Last Edited
General Information	✓	10/15/2020
Cover Sheet-General Information	✓	10/15/2020
Business Organization NOFA #004	✓	10/15/2020
<b>Executive Project Summary NOFA #004</b>		
Demonstrated Experience NOFA #004		
Central Forms NOFA #004		
Budget NOFA #004		
Minority Impact Statement		

29) The Executive Project Summary - NOFA #004 form is showing. Click the “Edit” button to enter information.

Menu | Help | Log Out | Back | Print | Add | Delete | **Edit** | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

**Executive Project Summary NOFA #004** [Mark as Complete](#) | [Go to Application Forms](#)

This section requires an Applicant to summarize, at a high level, its proposed Project, including but not limited to the geographic area in which the Project will occur, the primary deployment model (e.g., wireline versus wireless), and a general overview of how Applicant has/will comply with the terms, conditions, and requirements of Iowa Code section 8B.11, Iowa Administrative Code rule 129—22, and this NOFA #004. Name and upload this file "Application Number - Applicant Name - Executive Project Summary". This can be a PDF or Word Document.

**Executive Project Summary\***

The section requires Applicant to affirm whether or not State funds are necessary for the Project to proceed.

**Are State Funds Necessary for the Project to proceed?\***

This section requires an Applicant to describe how the Project will or will not proceed if State funds requested are not ultimately awarded.

**Describe how the Project will or will not proceed if State funds requested are not ultimately awarded.\***

30) Upload a Microsoft Word document (Application Number – Applicant Organization – Executive Project Summary) containing your Executive Project Summary using the “Browse...” box provided. Additionally, answer all the other questions below. Click “Save” at the top of the page when complete. If you find an error, click Edit at the top of the page and return to step 29.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

### Application

**Application: 380577 - OCIO TEST Application 2**

**Program Area:** Broadband Grant Program - Empower Rural Iowa

**Funding Opportunities:** 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

**Application Deadline:** 11/23/2020 5:00 PM

#### Executive Project Summary NOFA #004

*This section requires an Applicant to summarize, at a high level, its proposed Project, including but not limited to the geographic area in which the Project will occur, the primary deployment model (e.g., wireline versus wireless), and a general overview of how Applicant has/will comply with the terms, conditions, and requirements of Iowa Code section 8B 11, Iowa Administrative Code rule 129—22, and this NOFA #004. Name and upload this file "Application Number - Applicant Name - Executive Project Summary". This can be a PDF or Word Document.*

Executive Project Summary\*  **Browse...**

*The section requires Applicant to affirm whether or not State funds are necessary for the Project to proceed.*

**Are State Funds Necessary for the Project to proceed?\***  Yes  No

*This section requires an Applicant to describe how the Project will or will not proceed if State funds requested are not ultimately awarded.*

**Describe how the Project will or will not proceed if State funds requested are not ultimately awarded.\***

#### Project Status

*Provide a description of the anticipated project timeline that includes identifying project milestones and corresponding completion dates. As part of the grant administration process, the Applicant will be expected to describe any completed activities related to these milestones and indicate the date that costs were incurred in relation to these milestones. Example engineering (tasks completed, date costs were incurred (invoiced))*

Project Milestone	Estimated Completion date	Costs Incurred
-------------------	---------------------------	----------------

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

31) Next, click “Add” to enter your project’s timeline information. Verify the information is correct and click “Mark As Complete.” If you need to edit the Project milestone information, click on the blue link associated with the milestone

Executive Project Summary NOFA #004 [Mark as Complete](#) [Go to Application Forms](#)

This section requires an Applicant to summarize, at a high level, its proposed Project, including but not limited to the geographic area in which the Project will occur, the primary deployment model (e.g., wireline versus wireless), and a general overview of how Applicant has/will comply with the terms, conditions, and requirements of Iowa Code section 8B.11, Iowa Administrative Code rule 129—22, and this NOFA #004. Name and upload this file "Application Number - Applicant Name - Executive Project Summary". This can be a PDF or Word Document.

Executive Project Summary\* 380399 - Office of the Chief Information Officer - Executive Summary.docx

The section requires Applicant to affirm whether or not State funds are necessary for the Project to proceed.

Are State Funds Necessary for the Project to proceed?\* Yes

This section requires an Applicant to describe how the Project will or will not proceed if State funds requested are not ultimately awarded.

Describe how the Project will or will not proceed if State funds requested are not ultimately awarded.\* It will not proceed as currently engineered.

---

**Project Status** [Add](#)

Provide a description of the anticipated project timeline that includes identifying project milestones and corresponding completion dates. As part of the grant administration process, the Applicant will be expected to describe any completed activities related to these milestones and indicate the date that costs were incurred in relation to these milestones. Example engineering (tasks completed, date costs were incurred (invoiced))

Project Milestone	Estimated Completion date	Costs Incurred
Engineering	10/01/2020	\$2,500.00
Construction	10/01/2021	\$500,000.00
Final Task - Project Complete	10/07/2022	\$0.00
Final Task - Project Complete	10/07/2022	\$0.00

32) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Demonstrated Experience NOFA #004” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

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**Instructions**

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

---

**Application Forms** [Preview](#) | [Submit](#)

Form Name	Complete?	Last Edited
General Information	✓	10/15/2020
Cover Sheet-General Information	✓	10/15/2020
Business Organization NOFA #004	✓	10/15/2020
Executive Project Summary NOFA #004	✓	10/15/2020
<b>Demonstrated Experience NOFA #004</b>		
Central Forms NOFA #004		
Budget NOFA #004		
Minority Impact Statement		

33) The Demonstrated Experience - NOFA #004 form is showing. Depending on the browser you may need to click the “Edit” button to enter information. Click the “Browse” button to upload your organization’s file (Application Number – Applicant Organization – Demonstrated Experience).

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

### Application

Application: 380577 - OCIO TEST Application 2

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

#### Demonstrated Experience NOFA #004

*This section requires information about Applicant's demonstrated experience in provisioning Broadband across the State of Iowa. Applicant shall include relevant information about their experience that has prepared them to deploy their Project, such as, for example, community partnerships and services; number of years in business; number of years of experience providing the types of services sought by this NOFA #004; if the Applicant is a relatively new provider/market entrant, an explanation of the benefits, if any, of being a newer provider/market entrant; the level of technical experience in providing the types of services sought by this NOFA #004; or any other information that would aid the Office in assessing whether Applicant is a Responsible Applicant.*

Demonstrated Experience\*

#### References

*This section permits an Applicant to optionally submit letters of reference from up to three (3) current or previous customers or clients knowledgeable of Applicant's performance in providing services similar to the services described in this NOFA #004 along with a contact person and telephone number for each reference.*

Name	<input type="text"/>
Telephone Number	<input type="text"/>
Reference Letter # 1	<input type="text"/> <input type="button" value="Browse..."/>
Name	<input type="text"/>
Telephone Number	<input type="text"/>
Reference Letter # 2	<input type="text"/> <input type="button" value="Browse..."/>
Name	<input type="text"/>
Telephone Number	<input type="text"/>
Reference Letter # 3	<input type="text"/> <input type="button" value="Browse..."/>

34) Optionally, include customer reference information if desired including any customer reference letters under the References Section. Click “Save” at the top of the page when complete. The Click “Mark as Complete”.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

---

**Application**

**Application: 380399 - OCIO Test Application**

**Program Area:** Broadband Grant Program - Empower Rural Iowa  
**Funding Opportunities:** 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004  
**Application Deadline:** 11/23/2020 5:00 PM

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**Demonstrated Experience NOFA #004** [Mark as Complete](#) [Go to Application Forms](#)

*This section requires information about Applicant's demonstrated experience in provisioning Broadband across the State of Iowa. Applicant shall include relevant information about their experience that has prepared them to deploy their Project, such as, for example, community partnerships and services; number of years in business; number of years of experience providing the types of services sought by this NOFA #004; if the Applicant is a relatively new provider/market entrant, an explanation of the benefits, if any, of being a newer provider/market entrant; the level of technical experience in providing the types of services sought by this NOFA #004, or any other information that would aid the Office in assessing whether Applicant is a Responsible Applicant.*

**Demonstrated Experience\*** [380399 - Office of the Chief Information Officer - Demonstrated Experience.docx](#)

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**References**

*This section permits an Applicant to optionally submit letters of reference from up to three (3) current or previous customers or clients knowledgeable of Applicant's performance in providing services similar to the services described in this NOFA #004 along with a contact person and telephone number for each reference.*

<b>Name</b>
<b>Telephone Number</b>
<b>Reference Letter #1</b>
<b>Name</b>



Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

35) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Central Forms” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

---

**Application**

**Application: 380399 - OCIO Test Application**

**Program Area:** Broadband Grant Program - Empower Rural Iowa

**Funding Opportunities:** 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

**Application Deadline:** 11/23/2020 5:00 PM

---

**Instructions**

*Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.*

---

**Application Forms** Preview | Submit

Form Name	Complete?	Last Edited
General Information	✓	10/15/2020
Cover Sheet-General Information	✓	10/15/2020
Business Organization NOFA #004	✓	10/15/2020
Executive Project Summary NOFA #004	✓	10/15/2020
Demonstrated Experience NOFA #004	✓	10/15/2020
<b>Central Forms NOFA #004</b>		
Budget NOFA #004		
Minority Impact Statement		

36) The Central Forms - NOFA #004 form is showing. Click on the “Edit” button to enter information.

Menu | Help | Log Out | Back | Print | Add | Delete | **Edit** | Save

---

**Application**

**Application: 380399 - OCIO Test Application**

**Program Area:** Broadband Grant Program - Empower Rural Iowa

**Funding Opportunities:** 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

**Application Deadline:** 11/23/2020 5:00 PM

**Requested Total:** \$105,875.00

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**Instructions**

Applicant shall complete and upload the following central forms related to this NOFA #004. Note: Exhibits B through D.1 are located in separate worksheets within the excel document entitled "Broadband Grants Core Application."

---

**Broadband Grants Core Application - Exhibits B, C, D, and D.1** [Go to Application Forms](#)

The Broadband Grants Core Application includes an excel file containing Exhibits B, C, D, and D.1. See NOFA #004 sections 2.2.6.1 - 2.2.6.3 Please attach the Broadband Grants Core Application here. Name and upload the excel file "Application Number - Applicant Name - Core Application".

Applicant requests that the contents of their application remain confidential in whole or in part, pursuant to Section 7.18 of the NOFA #004.

**DISCLAIMER:** An applicant requesting confidential treatment of portions of an application must attach a redacted public copy of the application. If the applicant fails to attach a redacted public copy pursuant to Section 7.18.1.5 of the NOFA #004, the Office shall be relieved from any responsibility for maintaining the the confidentiality of the application pursuant to 7.18.5 of the NOFA #004.

**NOTE:** Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA #004, and solely to the extent permitted by Iowa Code Chapter 22 and the Office's corresponding fair information practices rules available at 129 IAC 2.

**Full Unredacted Copy\*** [380399 - Office of the Chief Information Officer - Core Application.csv](#)

**Public Redacted Copy**

This section allows the Applicant to optionally attach three (3) community support documents for the Project, including but not limited to testimonials or letters of support. Please send any additional community support documents to [ociogrants@iowa.gov](mailto:ociogrants@iowa.gov). See NOFA Exhibit C Section 2.6.

**Community Support Document 1**

**Community Support Document 2**

**Community Support Document 3**

*Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)*

**37) Upload the full and unredacted copy of the Broadband Grant Core Application Excel Workbook under Broadband Grants Core Application - Exhibits B, C, D, and D.1. If you are submitting a redacted version of the Broadband Grant Core Application Excel Workbook, you may upload that in the “Public Redacted Copy” upload box provided. The Public Redacted Copy must be in the form of an Adobe PDF file that fully depicts each screen of the Broadband Grants Core Application Excel Workbook with redactions applied to any areas that the Applicant requests be treated as confidential under Iowa Code Chapter 22.**

**Optionally, attach up to three community support documents for the Project, including but not limited to testimonials or letters of support.**

<b>Application: 380399 - OCIO Test Application</b>	
<b>Program Area:</b>	Broadband Grant Program - Empower Rural Iowa
<b>Funding Opportunities:</b>	380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004
<b>Application Deadline:</b>	11/23/2020 5:00 PM
<b>Instructions</b>	
<i>Applicant shall complete and upload the following central forms related to this NOFA #004. Note: Exhibits B through D.1 are located in separate worksheets within the excel document entitled "Broadband Grants Core Application."</i>	
<b>Broadband Grants Core Application - Exhibits B, C, D, and D.1</b>	<a href="#">Mark as Complete</a>   <a href="#">Go to Application Forms</a>
<i>The Broadband Grants Core Application includes an excel file containing Exhibits B, C, D, and D.1. See NOFA #004 sections 2.2.6.1 - 2.2.6.3 Please attach the Broadband Grants Core Application here. Name and upload the excel file "Application Number - Applicant Name - Core Application".</i>	
<i>Applicant requests that the contents of their application remain confidential in whole or in part, pursuant to Section 7.18 of the NOFA #004.</i>	
<b>DISCLAIMER:</b> <i>An applicant requesting confidential treatment of portions of an application must attach a redacted public copy of the application. If the applicant fails to attach a redacted public copy pursuant to Section 7.18.2.5 of the NOFA #004, the Office shall be relieved from any responsibility for maintaining the confidentiality of the application pursuant to 7.18.5 of the NOFA #004.</i>	
<i>NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA #004, and solely to the extent permitted by Iowa Code Chapter 22 and the Office's corresponding fair information practices rules available at 129 IAC 2.</i>	
<b>Full Unredacted Copy*</b>	<a href="#">380399 - Office of the Chief Information Officer - Core Application.csv</a>
<b>Public Redacted Copy</b>	
<i>This section allows the Applicant to optionally attach three (3) community support documents for the Project, including but not limited to testimonials or letters of support. Please send any additional community support documents to <a href="mailto:ociogrants@iowa.gov">ociogrants@iowa.gov</a></i>	
<b>Community Support Document 1</b>	
<b>Community Support Document 2</b>	
<b>Community Support Document 3</b>	

**NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA, and solely to the extent permitted by Iowa Code Chapter 22 and the Office's corresponding fair information practices rules available at 129 IAC 2.**

## Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

**38) Upload the remaining documents required under the Central Forms section as provided below. Applicants are required to submit each exhibit in the Central Forms section.**

<b>Broadband Grants Program Grant Agreement - Exhibit E</b>	
<i>In accordance with Section 1.7.8 Grant Agreement Execution, By submitting an Application, Applicant acknowledges its acceptance of the terms, conditions, criteria, and other requirements of the NOFA and the Grant Agreement, labeled as "Exhibit E," without change, except as otherwise expressly stated in its Application and otherwise permitted herein. If Applicant takes exception to a provision in the Grant Agreement, it must identify such exception by page and section number, state the reason for the exception, and set forth the specific language it proposes to include in place of that section or provision. This may be communicated through a redline with comments in the margins. If Applicant's exceptions or proposed responses materially alter the NOFA or the requirements of Iowa Code section 8B.11 or Iowa Administrative Code rule 129—22, or if Applicant submits its own terms and conditions or otherwise fails to follow the process described herein, the Office may reject the Application, in its sole discretion. The Office reserves the right to either Award grant funds without further negotiation with a successful Applicant, or to negotiate terms and conditions with a successful Applicant if the best interests of the Office, the Program, and the State would be served. Name and upload file as "Application Number - Applicant Name - Exhibit E".</i>	
Exceptions to Broadband Grants Program Grant Agreement*	<input type="text"/> Browse...
<b>Certification, Authorization, and Release of Information - Exhibit F</b>	
<i>This is a form by which a representative of Applicant's with legal authority to bind Applicant certifies to the Office the completeness, accuracy, truthfulness, performance capabilities, and satisfaction of key legal requirements of or related to the Application or any subsequent performance should Applicant be Awarded grant funds and successfully execute a Grant Agreement with the Office, and which authorizes the Office, its officers, employees, agents, independent contractors, and the members of the Evaluation Committee to obtain information about Applicants from third parties, and which authorizes such third parties to supply such requested information to the Office. Please sign, name, and upload file "Application Number - Applicant Name - Exhibit F".</i>	
Certification Letter (Public)*	<input type="text"/> Browse...
<b>Request for Confidentiality or Form 22 - Exhibit G</b>	
<i>Request for Confidentiality or Form 22. This is a form submitted as part of an Application where Applicant may request the confidential treatment of specifically identified information or materials submitted as part of an Application in accordance with the terms, conditions, and requirements of Iowa Administrative Code rule 129—22 and the NOFA. See Section 7.18 (Disposition of Applications/Public Records) for specific information regarding this process and the limitations associated therewith. Please sign, name and upload file as "Application Number - Applicant Name - Exhibit G".</i>	
Form 22 (Public)*	<input type="text"/> Browse...

**39) Verify all of the forms are uploaded. Click "Mark as Complete".**

<b>Application: 380399 - OCIO Test Application</b>	
Program Area:	Broadband Grant Program - Empower Rural Iowa
Funding Opportunities:	380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004
Application Deadline:	11/23/2020 5:00 PM
<b>Instructions</b>	
<i>Applicant shall complete and upload the following central forms related to this NOFA #004. Note: Exhibits B through D.1 are located in separate worksheets within the excel document entitled "Broadband Grants Core Application."</i>	
<b>Broadband Grants Core Application - Exhibits B, C, D, and D.1</b>	<b>Mark as Complete</b> <a href="#">Go to Application Forms</a>
<i>The Broadband Grants Core Application includes an excel file containing Exhibits B, C, D, and D.1. See NOFA #004 sections 2.2.6.1-2.2.6.3. Please attach the Broadband Grants Core Application here. Name and upload the excel file "Application Number - Applicant Name - Core Application".</i>	
<i>Applicant requests that the contents of their application remain confidential in whole or in part, pursuant to Section 7.18 of the NOFA #004.</i>	
<b>DISCLAIMER:</b> <i>An applicant requesting confidential treatment of portions of an application must attach a redacted public copy of the application. If the applicant fails to attach a redacted public copy pursuant to Section 7.18.2.5 of the NOFA #004, the Office shall be relieved from any responsibility for maintaining the the confidentiality of the application pursuant to 7.18.5 of the NOFA #004.</i>	
<i>NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA #004, and solely to the extent permitted by Iowa Code Chapter 22 and the Office's corresponding fair information practices rules available at 129 IAC 2.</i>	
Full Unredacted Copy*	<a href="#">380399 - Office of the Chief Information Officer - Core Application.csv</a>
Public Redacted Copy	
<i>This section allows the Applicant to optionally attach three (3) community support documents for the Project, including but not limited to testimonials or letters of support. Please send any additional community support documents to <a href="mailto:ociogrants@iowa.gov">ociogrants@iowa.gov</a></i>	
Community Support Document 1	
Community Support Document 2	
Community Support Document 3	

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

40) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Budget NOFA #004” link to proceed to the next form.

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

**Application**

**Application: 380399 - OCIO Test Application**

**Program Area:** Broadband Grant Program - Empower Rural Iowa  
**Funding Opportunities:** 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004  
**Application Deadline:** 11/23/2020 5:00 PM

**Instructions**

*Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.*

**Application Forms** [Preview](#) | [Submit](#)

Form Name	Complete?	Last Edited
General Information	✓	10/15/2020
Cover Sheet-General Information	✓	10/15/2020
Business Organization NOFA #004	✓	10/15/2020
Executive Project Summary NOFA #004	✓	10/15/2020
Demonstrated Experience NOFA #004	✓	10/15/2020
Central Forms NOFA #004	✓	10/16/2020
<b>Budget NOFA #004</b>		
Minority Impact Statement		

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

41) The Budget Form- NOFA #004 form is showing. Depending on your browser, you may need to click the “Edit” button to enter information. Please reference your Core Application Exhibit D and D.1. for this form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

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**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

Requested Total: \$105,875.00

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**Instructions**

Your Budget Form should reflect the amounts listed in the Core Application Exhibit D. and D.1.

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**Project Budget** Go to Application Forms

Category	Description	Total Estimated Cost \$ (Exhibit D)	Total Estimated Cost \$ (Exhibit D1)	Total Estimated Project Budget (D+D1)	Requested Grant Support % (up to 35%)	Grant Request (Est. Cost * Request %)
Conduit		\$50,000.00	\$0.00	\$50,000.00	35.0	\$17,500.00
Fiber/Copper		\$250,000.00	\$0.00	\$250,000.00	35.0	\$87,500.00
OSP Engineering		\$0.00	\$0.00	\$0.00	0	\$0.00
Design Engineering		\$2,500.00	\$0.00	\$2,500.00	35.0	\$875.00
Construction Mgmt.		\$0.00	\$0.00	\$0.00	0	\$0.00
Tower		\$0.00	\$0.00	\$0.00	0	\$0.00
Antenna		\$0.00	\$0.00	\$0.00	0	\$0.00
Boring		\$0.00	\$0.00	\$0.00	0	\$0.00
Trenching		\$0.00	\$0.00	\$0.00	0	\$0.00
Knifing		\$0.00	\$0.00	\$0.00	0	\$0.00
Aerial Deployment/Make Ready		\$0.00	\$0.00	\$0.00	0	\$0.00
Outside Plant		\$0.00	\$0.00	\$0.00	0	\$0.00
Switching Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Routing Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Optical Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Customer Premise Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Other		\$0.00	\$0.00	\$0.00	0	\$0.00
<b>Totals</b>		<b>\$302,500.00</b>	<b>\$0.00</b>	<b>\$302,500.00</b>		<b>\$105,875.00</b>

\*\*If there is a discrepancy between the Iowa Grants Budget Form -NOFA #004 and the Core Application Exhibit D. and D.1, the Office will assume Exhibit D. and Exhibit D.1 form are correct.

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

42) Verify the information submitted under the Budget Form is correct and click “Mark As Complete.”

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

Requested Total: \$105,875.00

**Instructions**

The "award amount" is administrative.

**Project Budget** [Mark as Complete](#) | [Go to Application Forms](#)

Category	Description	Total Estimated Cost \$ (Exhibit D)	Total Estimated Cost \$ (Exhibit D1)	Total Estimated Project Budget (D+D1)	Requested Grant Support % (up to 35%)	Grant Request (Est. Cost * Request %)
Conduit		\$50,000.00	\$0.00	\$50,000.00	35.0	\$17,500.00
Fiber/Copper		\$250,000.00	\$0.00	\$250,000.00	35.0	\$87,500.00
OSP Engineering		\$0.00	\$0.00	\$0.00	0	\$0.00
Design Engineering		\$2,500.00	\$0.00	\$2,500.00	35.0	\$875.00
Construction Mgmt.		\$0.00	\$0.00	\$0.00	0	\$0.00
Tower		\$0.00	\$0.00	\$0.00	0	\$0.00
Antenna		\$0.00	\$0.00	\$0.00	0	\$0.00
Boring		\$0.00	\$0.00	\$0.00	0	\$0.00
Trenching		\$0.00	\$0.00	\$0.00	0	\$0.00
Knifing		\$0.00	\$0.00	\$0.00	0	\$0.00
Aerial Deployment/Make Ready		\$0.00	\$0.00	\$0.00	0	\$0.00
Outside Plant		\$0.00	\$0.00	\$0.00	0	\$0.00
Switching Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Routing Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Optical Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Customer Premise Equipment		\$0.00	\$0.00	\$0.00	0	\$0.00
Other		\$0.00	\$0.00	\$0.00	0	\$0.00
<b>Totals</b>		<b>\$302,500.00</b>	<b>\$0.00</b>	<b>\$302,500.00</b>		<b>\$105,875.00</b>

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

43) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the “Minority Impact Statement” link to proceed to the next form.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | Save

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

Requested Total: \$105,875.00

**Instructions**

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms		Preview	Submit
Form Name	Complete?	Last Edited	
General Information	✓	10/15/2020	
Cover Sheet-General Information	✓	10/15/2020	
Business Organization NOFA #004	✓	10/15/2020	
Executive Project Summary NOFA #004	✓	10/15/2020	
Demonstrated Experience NOFA #004	✓	10/15/2020	
Central Forms NOFA #004	✓	10/16/2020	
Budget NOFA #004	✓	10/16/2020	
Minority Impact Statement			

44) Enter the information required under the Minority Impact Statement section. Click “Save” at the top of the page when completed.

Menu | Help | Log Out Back | Print | Add | Delete | Edit | **Save**

**Application**

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

Requested Total: \$105,875.00

**Instructions**

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).

**Minority Impact Statement**




**Question # 1**







1. The proposed grant programs or policies could have a disproportionate or unique POSITIVE IMPACT on minority persons. \*

If YES, describe the positive impact expected from this project




45) Verify the information submitted under Minority Impact Statement is correct and click "Mark As Complete." If you find an error, click Edit at the top of the page and return to step 36.

 Menu |  Help |  Log Out

 Back |  Print |  Add |  Delete |  Edit |  Save

---

 **Application**

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**Application: 380399 - OCIO Test Application**

**Program Area:** Broadband Grant Program - Empower Rural Iowa

**Funding Opportunities:** 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

**Application Deadline:** 11/23/2020 5:00 PM

**Requested Total:** \$105,875.00

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**Instructions**

*Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.*

*Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).*

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**Minority Impact Statement** [Mark as Complete](#) | [Go to Application Forms](#)

**Question # 1**

1. The proposed grant programs or policies could have a disproportionate or unique **POSITIVE IMPACT** on minority persons. \*

Not Applicable

If YES, describe the positive impact expected from this project

Indicate the group(s) positively impacted.

**Question # 2**

2. The proposed grant project programs or policies could have a disproportionate or unique **NEGATIVE IMPACT** on minority persons. \*

No

Exhibit I - Iowa Grants Registration and Application Instructions (NOFA #004)

46) The list of application forms will now appear. Verify that all forms have a checkmark in the “Complete” column. You may revisit any form by clicking on the link provided in the “Form Name” column. Click on the “Submit” link to submit the form.

Application: 380399 - OCIO Test Application

Program Area: Broadband Grant Program - Empower Rural Iowa

Funding Opportunities: 380273 - Broadband Grant Program - Empower Rural Iowa - NOFA #004

Application Deadline: 11/23/2020 5:00 PM

Requested Total: \$105,875.00

**Instructions**

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms			Preview	Submit
	Form Name	Complete?	Last Edited	
	General Information	✓	10/15/2020	
	Cover Sheet-General Information	✓	10/18/2020	
	Business Organization NOFA #004	✓	10/18/2020	
	Executive Project Summary NOFA #004	✓	10/18/2020	
	Demonstrated Experience NOFA #004	✓	10/18/2020	
	Central Forms NOFA #004	✓	10/18/2020	
	Budget NOFA #004	✓	10/18/2020	
	Minority Impact Statement	✓	10/18/2020	

47) The Iowa Grants System will provide the following pop-up screen to verify you are ready to submit. Click “OK” if you wish to submit your application.

www.iowagrants.gov says

Submitting the Application will lock all sections from further editing.

Have you completed all sections? Are you sure you are ready to submit this Application?

**OK** Cancel

48) Enter your Signature and check the certification checkbox under the Application Signature section. Click “Submit” when complete.

Menu | Help | Log Out

Back | Print | Add | Delete | Edit | Save

**Application**

Application Signature Submit

Signature: \*

I certify that I have read and understand the terms of the Funding Opportunity this application is for.  Yes

49) The following submission confirmation screen will appear indicating your application has been successfully submitted. You may now log out of the system by clicking “Log Out” or submit another application by clicking “Menu” and returning to Step 14.

Menu | Help | Log Out

Back | Print | Add | Delete | Edit | Save

**Funding Opportunities**

Application Submitted Confirmation

You have successfully submitted your OCIO Test Application Application with Application ID: 380399.