Exhibit J - Iowa Grants Application Instruction Guidance (NOFA #003)

The following instructions are designed to provide applicants with step-by-step guidance concerning the submission of applications to the Iowa Grants System. All applications must be submitted through the Iowa Grants System to be considered timely and valid as part of the broadband grants review process. Questions concerning the submission of applications may be submitted to ociogrants@iowa.gov.

1) **Go to http://www.iowagrants.gov/. If you do not already have an account, click "New Users Register Here". If you already have an account, continue with Step 12 below.**

2) **Fill in First Name and Last Name. Press "Register".**

3) Choose Account ID and enter an email address. Press "Save Account Details"

Create Account

DOM Electronic Grant Management System

Account Id:

mattbehrens @IOWAID

Please note: This will be your user name for the Grants Management System

First Name:

Matt

Last Name:

Behrens

Email:

matt@mbnetworks.com

Confirm Email:

matt@mbnetworks.com

Save Account Details   Cancel   Help

4) Press OK.

entaa.iowa.gov says

You are about to register for a new account using the Account Id located at the top of the form.
All spaces and most special characters will be stripped from your Account Id.

If you need more help press the Cancel button to close this window and then click the Help button.

Do you want to continue with your registration?

Cancel   OK

5) You will see the following screen. An email will be sent to you at the email address you provided.

Registration Confirmation

DOM Electronic Grant Management System

An email has been sent to the email address you provided.
It will contain your Account id and instructions to complete your registration.

The email that was just sent to you may show up in a matter of seconds or could take hours. Once sent, we have no way to track this email to determine if or when you have received it. If you do not receive an email within 48 hours you will not be able to complete the registration process and will need to re-register.

Possible reasons you did not receive the email to confirm your account.
1. When registering, you may have entered an invalid email id in both of the email and confirm email text boxes.
2. The email may have gone to your spam, junk, or blocked email folders.
3. In rare occurrences email security products are not allowing this email to be received normally.

Please note: If you do not complete the registration process defined in the confirmation email within 48 hours, you will be required to start the registration process over.

6) The email you receive will look similar to the one below. Follow the Instructions in the email to activate your account.

Account Activation Process:
 Step 1. Click the following link. https://entaa.iowa.gov/entaa/sso?regToken=d1b858ce8adcb309ff16a085e540d5bd (If you get a message that says "Sorry the link you used is no longer valid..." see the help section below.)
 Step 2. Choose two baseline questions and then make your own 3rd question and enter answers for each. --- (These are security questions you can answer later if you ever forget your password.)
 Step 3. Enter your password and confirm it by entering it again. (Reminder - Passwords must be: At least 8 characters long (alphanumeric). Include at least one special character (e.g. !, @, #, $, %, ^, *, etc.). A mix of uppercase and lowercase letters. You may not use pieces of your name or email address in your password.)
 Step 4. Sign in using your Account Id (see Account Details Section above) and the password you just entered in Step 3.

Help Section:
Did you get the message "Sorry the link you used is no longer valid."? If so, the state of your account is in question and you will need to use the following to determine the account state.
  Click the following link. https://entaa.iowa.gov/entaa/sso?appId=DOM_GMS&callingApp=https://www.iowagrants.gov/login.do&tab=forgotid
  Enter your email address and then press the "Retrieve A&A Id" button.
   *If you get the message "Sorry, could not find your account..." and you are sure you entered your email correctly then your account did not get created and you will need to press the "Create An Account" tab and start the registration process over.
   *If you get the message "We have sent an email reminder to (YourEmail.Address@Domain) with your Account Id." then your account was created and you need to go back to your email and check for a new message from this system.

Thanks!
  State of Iowa

This is a system generated email, do not reply or direct emails to this email address.

7) Fill out the Challenge Questions.

Identity Baseline

DOM Electronic Grant Management System

Identity Baseline for MATTBEHRENS@IOWAID

On this page, you must create your *identity baseline*. This is a set of questions and answers you establish for your account. If you forget your password or lock your account for some reason, you can answer these questions to get access to your account.

Question 1:

-- Select Question --

Answer 1:   **Confirm:**

Question 2:

-- Select Question --

Answer 2:   **Confirm:**

(Create your own questions)
Question 3:

8) Enter your password and confirm it and press "Save New Password"

Set New Password

You must change your password.

DOM Electronic Grant Management System

Password Change for **MATTBEHRENS@IOWAID**

Enter new password:

Confirm new password:

Save New Password   Cancel   Help

9) Enter your organization information into the corresponding fields. It is important to choose "Broadband Grant Program - Empower Rural Iowa" as your "Program Area of Interest. Press "Register" to continue.

10) You will see the following screen. An email will be sent to you confirming your registration.

📖 *Register*

Thank you for registering.

A notice has been sent to your email address.

Your registration has been submitted for approval. When you receive e-mail confirmation of approval you may return to the login screen and log in.. If you do not receive confirmation of approval within 72 hours of submission please contact the Program Officer listed in the Funding Opportunity.

WebGrants Registration ▶   🖨 ↗

👤   **iowa.grants@webgrantsmail.com**   12:00 PM (1 minute ago)   ☆   ↩   ⋮
     to me ▾

Dear Matt Behrens

Thank you very much for registering with IowaGrants.gov. You will be notified via email when your registration is confirmed.

If you have any questions or concerns please contact the Program Manager for the grant program you are interested in. You can find the Program Manager listed in the grant announcement in the Storefront https://www.iowagrants.gov/outsideStorefrontList.jsp.

Do not reply to this email.

11) An OCIO Grants Administrator will need to approve your account. The normal turnaround time for this is 2 business days. When this approval is granted, you will receive a confirmation email. Follow the link in the email -- or go to http://www.iowagrants.gov -- to log in to your account to begin applying for a grant.
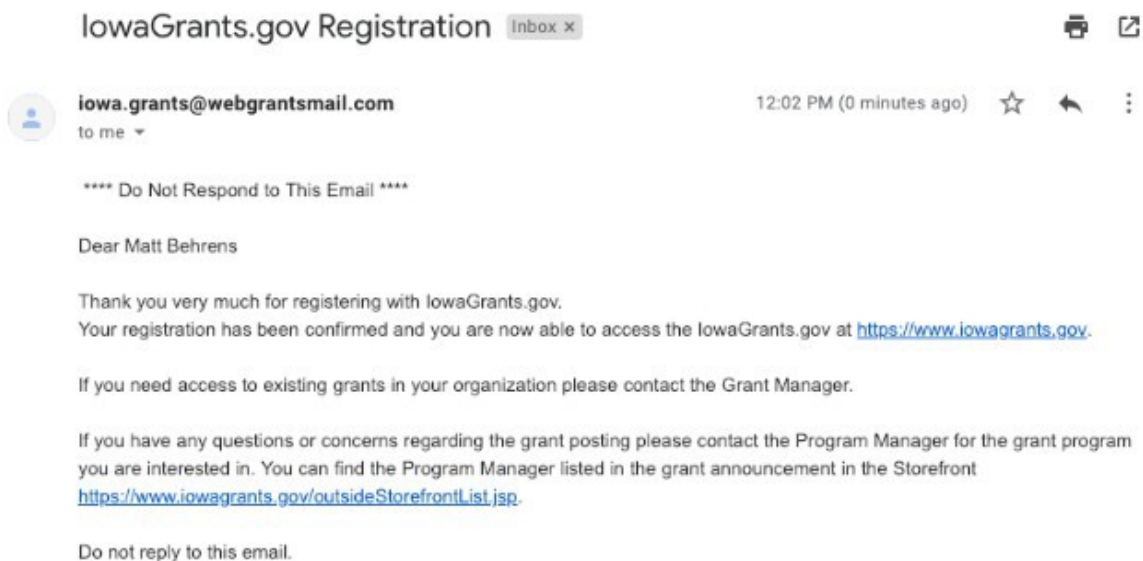
12) Once your account has been approved, return to the Iowa Grants System and click "Returning Users Sign In Here" to begin the application process.

13) Log in with the username and password you created above.

14) Click on "Funding Opportunities."

15) Search for the link: "Broadband Grant Program - Empower Rural Iowa FY20 -NOFA #003." Click on that link.

16) A description of the grant program will appear. Please read, and then click "Start a New Application" to the upper right of the page.

17) You will be asked to list your name, a project title, and the organization with whom the grant will be associated. The Organization selected here, will be the Organization required to submit requests for reimbursement as part of the Grant Reimbursement Request Process. Click "Save" when complete.
NOTE: If you are submitting a Grant Application on behalf of a subsidiary and that firm's name does not appear in the list of Organizations on this screen, contact ociogrants@iowa.gov and a staff member will provide additional assistance.

18) A new screen showing your Project Title will now appear. Click "Go To Application Forms" if the details under "General Information" are correct.

19) A list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Details about each of these Application Forms is available in Section 2.1 of Exhibit A - Notice of Funds Availability (NOFA #3).

The General Information Form was completed in Step 17. Click on the Cover Sheet-General Information Link to proceed to the next form

20) Enter the Authorized Official information requested on the Form. This can be the same person as the individual who created the Iowa Grants account or another person. The Authorized Official (also called Authorized Contact in the NOFA) is the person who is authorized to respond to inquiries and make binding decisions on behalf of and for an Applicant regarding an Application or Grant Agreement. You will also be required to list the name, title, organization, address, telephone number and email address of the Authorized Official under the Cover Sheet-General Information tab.

All fields marked with a red asterisk (*) are required fields.

| Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save |

Application

Application: 365577 - Jessica Test 1

Program Area:	Broadband Grant Program - Empower Rural Iowa
Funding Opportunities:	365549 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA #003)
Application Deadline:	08/02/2020 5:00 PM
Requested Total:	$0.00

Instructions

"The information on this form is collected for the Iowa Department of Management to ensure consistent basic data collection from all grant applications."

Cover Sheet-General Information

Authorized Official

Name*	Jessica
Title*	Special Projects Administrator
Organization*	OCIO
	If you are an individual, please provide your First and Last Name.
Address*	200 East Grand Ave
City/State/Zip*	Des Moines Iowa
	City State Zip
Telephone Number*	5153216404
E-Mail*	jessica.turba2@iowa.gov

21) You must also provide the name of a Fiscal Officer for your firm. The Fiscal Officer is the individual who is responsible for submitting grant claims in the system on behalf of your firm. This can be the same person as the Authorized Official or someone different. You will also be required to list the name, title, organization, address, telephone number, and email address for the Fiscal Officer as shown below.

22) You will be required to list all counties, federal congressional districts, Iowa Senate districts, and Iowa House districts affected by your project. Click the District Map Links provided if you need assistance locating the affected districts. Click "Save" at the top of "Cover Sheet-General Information" page to proceed.

23) A new screen showing your Cover-Sheet General Information now appears. If the information is correct, click "Mark As Complete" to continue if the details under Cover Sheet-General Information are correct. If you find an error, click "Edit" at the top of the page and return to step 20.

24) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the "Business Organization - NOFA #003" link to proceed to the next form.

25) The Business Organization - NOFA #003 form is showing. If the form allows information to be entered, proceed to Step 26. Click on the "Edit" button to enter information.

26) Enter the required information concerning the Applicant under the Applicant Business Information Screen. For non-business entities, enter your organization name under Business Legal Name. Upload a Microsoft Word file containing the Additional Information required at the bottom of the screen using the "Browse..." box provided. Click "Save" at the top of the page when finished.

Business Organization - NOFA #003

This section requires an Applicant to provide the following general background information:

Business Legal Name*	OCIO

Mailing Address

Street *	200 East Grand Ave
City*	Des Moines
State*	ia
Zip*	50112

Alternate Mailing Address (used for warrants and/or payments)

Alternate Street	
Alternate City	
Alternate State	
Alternate Zip	

Additional Information

This section requires an Applicant to include information about Applicant's business structure, history, and table of organization. Please refer to NOFA Section 2.2.2 for a list of information to be provided here.

*   Browse...

Is the Applicant a Communications Service Provider as defined by Iowa Code chapter 8B, including but not limited to private sector carriers, local governments, utilities, and other entities that provide or intend to provide Broadband service.

Communication Service Provider* ● Yes ○ No

27) Verify the information submitted under Applicant Business Information is correct and click "Mark As Complete." If you find an error, click "Edit" at the top of the page and return to step 26.

Menu | Help | Log Out   Back | Print | Add | Delete | Edit | Save

Application

Application: 365577 - Jessica Test 1

Program Area:	Broadband Grant Program - Empower Rural Iowa
Funding Opportunities:	365549 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA #003)
Application Deadline:	08/02/2020 5:00 PM
Requested Total:	$0.00

Business Organization - NOFA #003   Mark as Complete | Go to Application Forms

This section requires an Applicant to provide the following general background information:

Business Legal Name*	

Mailing Address

Street *	
City*	
State*	
Zip*	

Alternate Mailing Address (used for warrants and/or payments)

Alternate Street	
Alternate City	
Alternate State	
Alternate Zip	

28) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the "Executive Project Summary NOFA #003" link to proceed to the next form.

29) The Executive Project Summary - NOFA #003 form is showing. If the form allows information to be edited, proceed to Step 30. Click on the "Edit" button to enter information.

30) Upload a Microsoft Word document containing your Executive Project Summary using the "Browse...or Choose File" box provided. Additionally, answer all the other questions below. Click "Save" at the top of the page when complete.

31) Verify the information submitted under Executive Project Summary is correct and click "Mark As Complete." If you find an error, click "Edit" at the top of the page and return to step 29.

32) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the "Demonstrated Experience NOFA #003" link to proceed to the next form.

33) The Demonstrated Experience - NOFA #003 form is showing. If the screen allow information to entered, proceed to Step 34. Click on the "Edit" button to enter information.

34) Enter the information required under the Demonstrated Experience section including a Microsoft Word document summarizing applicant's experience. Optionally, include Customer Reference information if desired including any customer reference letters under the References Section. Click "Save" at the top of the page when complete.

Application: 365577 - Jessica Test 1

Program Area:	Broadband Grant Program - Empower Rural Iowa
Funding Opportunities:	365549 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA #003)
Application Deadline:	08/02/2020 5:00 PM
Requested Total:	$462,500.00

Demonstrated Experience NOFA #003

This section requires information about Applicant's demonstrated experience in provisioning Broadband across the State of Iowa. Applicant shall include relevant information about their experience that has prepared them to deploy their Project, such as, for example, community partnerships and services; number of years in business; number of years of experience providing the types of services sought by this NOFA #003; if the Applicant is a relatively new provider/market entrant, an explanation of the benefits, if any, of being a newer provider/market entrant; the level of technical experience in providing the types of services sought by this NOFA #003; or any other information that would aid the Office in assessing whether Applicant is a Responsible Applicant.

Demonstrated Experience*   [ ]   Browse...

References

This section permits an Applicant to optionally submit reference contact information from up to three (3) current or previous customers or clients knowledgeable of Applicant's performance in providing services similar to the services described in this NOFA #003 along with a contact person and telephone number for each reference.

Name	[ ]
Telephone Number	[ ]
Name	[ ]
Telephone Number	[ ]

35) Verify the information submitted under Demonstrated Experience is correct and click "Mark As Complete." If you find an error, click Edit at the top of the page and return to step 33.

36) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the "Minority Impact Statement" link to proceed to the next form.

37) Enter the information required under the Minority Impact Statement section. Click "Save" at the top of the page when completed.

38) Verify the information submitted under Minority Impact Statement is correct and click "Mark As Complete." If you find an error, click Edit at the top of the page and return to step 37.

39) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the "Central Forms NOFA #003" link to proceed to the next form.

40) The Central Forms - NOFA #003 form is showing. Click on the "Edit" button to enter information.

41) Upload the full and unredacted copy of the Broadband Grant Core Application Excel Workbook under Broadband Grants Core Application - Exhibits B, B.1, C, C.1, and D. Optionally, attach overflow materials and supplemental materials of need for the Project.

NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA.

42) Upload the remaining documents required under the Central Forms section as provided below. Applicants are required to submit each exhibit in the Central Forms section. Click "Save" at the top of the page when complete.

Broadband Grants Program Grant Agreement - Exhibit E

In accordance with Section 5 (Grant Agreement Terms and Conditions), by submitting an Application, Applicant acknowledges its acceptance of the terms, conditions, and other requirements of the Grant Agreement, attached as Exhibit E. If Applicant wishes to take exception(s) to a provision of the Grant Agreement, it must upload a document specifically identifying such exception(s) by identifying the page and section number to which it takes exception(s), state the reason for the exception(s), and set forth the language it proposes to include in place of the provision(s) to which it takes exceptions(s), in accordance with the terms, conditions, and limitations of Section 5 (Grant Agreement Terms and Conditions). Such document may take the form of a redline with comments in the margins.

Exceptions to Broadband Grants Program Grant Agreement*   [Browse...]

Certification, Authorization, and Release of Information-Exhibit F

These forms, attached as Exhibit F, requires a representative of Applicant's with legal authority to bind Applicant to make certification to the Office regarding the completeness, accuracy, truthfulness, performance capabilities, financial condition, and satisfaction of key legal requirements of and related to the Application. This exhibit is also an authorization to release information.

Certification/Acknowledgements & Authorization to Release Information Letter*   [Browse...]

Form 22 - Exhibit G

This form, attached as Exhibit G, permits Applicant to, solely to the extent permitted by and in accordance with Section 1.25 (Disposition of Applications/Public Records), request confidential treatment of portions of its Application. Applicant must complete and submit a Form 22 regardless of whether Applicant requests any confidential treatment.

Form 22 (Public)*   [Browse...]

Prior Funding Statement-Exhibit L

Describe any prior sources of federal, state, local or non-profit funds contributed to the completion of broadband network expansion projects within the State of Iowa completed by the Applicant since January 1, 2015 in the form of grants, low interest loans, or other award mechanisms. These sources do not include internal Applicant resources such as cash on hand, financing from third party vendors, or other sources of funds that do not include federal, state, local, or non-profit funding sources. Add additional rows if necessary. If no prior funds have been received, indicate $0 under Amount of Funds in the first row.

Prior Funding Statement- Exhibit L *   [Browse...]

43) Verify the information submitted under Central Forms is correct and click "Mark As Complete" to continue. If you find an error, click Edit at the top of the page and return to step 40.

Broadband Grants Core Application CARES Version - Exhibits B, B.1,C, C.1, and D   **Mark as Complete** | **Go to Application Forms**

The Broadband Grants Core Application includes an excel file containing Exhibits B, B.1, C,C.1, and D. See NOFA #003 sections 2.2.6.1 - 2.2.6.3 Please attach the Broadband Grants Core Application-CARES Version here.

Applicant requests that the contents of their application remain confidential in whole or in part, pursuant to Section 1.25 of the NOFA #003.

DISCLAIMER: An applicant requesting confidential treatment of portions of an application must attach a redacted public copy of the application. If the applicant fails to attach a redacted public copy pursuant to Section 1.25.1.5 of the NOFA #003, the Office shall be relieved from any responsibility for maintaining the the confidentiality of the application pursuant to 1.25.4 of the NOFA #003.

NOTE: Applicants are ONLY required to submit a Public Redacted Copy IF they are requesting confidential treatment with respect to an aspect of their Application. Further, the mere fact that an Applicant submits a Public Redacted Copy (or otherwise requests confidential treatment) does not ensure the aspects of the Application that are redacted (or for which confidential treatment is otherwise sought) will be treated as confidential; the Office will only afford confidential treatment to the extent requests comply with the terms, conditions, and requirements of the NOFA #003.

Full Unredacted Copy*

Core Application Forms Exhibits B-D (Public Redacted Copy)

Note: If you need additional space to answer any of the below questions, please upload supplemental materials to the appropriate section of the Iowa Grants System ("Overflow Materials").

Exhibit C Overflow Materials

Exhibit C.1 Overflow Materials

In addition, in connection with any of the following factors, Applicants may provide evidence of need in support of their Project by uploading materials through the Iowa Grants System, which materials demonstrate how communities, households, businesses, schools, or hospitals are hindered in their ability to respond to the challenges of COVID-19 due to a lack of at least 25/3 Broadband ("Supplemental Materials of Need"). Such evidence, by way of example only, may include letters signed and endorsed by community officials, including but not limited to the mayor, city administrator, county supervisor, superintendent, hospital administrator, etc.

Supplemental Materials of Need 3A.1.2

Supplemental Materials of Need 3B.1.2

44) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the "Budget NOFA #003" link to proceed to the next form.

45) The Budget NOFA 003# Form is showing. Skip to step 48 if your application does not contain an Infrastructure Project. Click on the "Edit" button to enter information.

46) Enter your project budget information contained in Exhibit D below. This includes providing a description for the cost category, a total estimated cost per budget category, and a percentage of support requested.

**Please note, per Section 1.5.1.2 in NOFA #003, the percentage of requested grant support is directly tied to the project's proposed installation of broadband infrastructure that facilitates service:

- **At or above 25/3, applicants can request up to 35% of the actual or originally estimated, whichever is less, total project costs.**
- **At or above 100/20, applicants can request up to 50% of the actual or originally estimated, whichever is less, total project costs.**

Project Budget

Infrastructure Projects that will result in the installation of Broadband infrastructure that will Facilitate Broadband service at less than 100/20 Broadband but greater than or equal to 25/3 Broadband, may request up to thirty five percent (35%) of the Total Project Costs.Infrastructure Projects that will result in the installation of Broadband infrastructure that will Facilitate Broadband service at or above 100/20 Broadband, may request up to fifty percent(50%)of Total Project Costs.

Category	Description	Total Estimated Cost $ (Exhibit D)	Requested Grant Support % (up to 50%)
Conduit	total number of feet, cost per unit	$25,000.00	50.0
Fiber/Copper	total number of feet	$50,000.00	50.0
OSP Engineering		$0.00	0
Design Engineering		$0.00	0
Construction Mgmt.		$0.00	0
Tower		$0.00	0
Antenna		$0.00	0
Boring		$0.00	0
Trenching		$0.00	0
Knifing		$0.00	0
Aerial Deployment/Make Ready		$0.00	0
Outside Plant		$0.00	0
Switching Equipment		$0.00	0
Routing Equipment		$0.00	0
Optical Equipment		$0.00	0
Customer Premise Equipment		$0.00	0
Other		$0.00	0

47) Once you have entered all of the Exhibit D project budget information into the form, Click "Save". Your screen will now populate a grant request amount.

Project Budget			Mark as Complete	Go to Application Forms

Infrastructure Projects that will result in the installation of Broadband infrastructure that will Facilitate Broadband service at less than 100/20 Broadband but greater than or equal to 25/3 Broadband, may request up to thirty five percent (35%) of the Total Project Costs. Infrastructure Projects that will result in the installation of Broadband infrastructure that will Facilitate Broadband service at or above 100/20 Broadband, may request up to fifty percent(50%)of Total Project Costs.

Category	Description	Total Estimated Cost $ (Exhibit D)	Requested Grant Support % (up to 50%)	Grant Request (Est. Cost * Request %)
Conduit	total number of feet, cost per unit	$25,000.00	50.0	$12,500.00
Fiber/Copper	total number of feet	$50,000.00	50.0	$25,000.00
OSP Engineering		$500,000.00	50.0	$250,000.00
Design Engineering		$0.00	0	$0.00
Construction Mgmt.		$0.00		$0.00
Tower		$0.00	0	$0.00
Antenna		$300,000.00	50.0	$150,000.00
Boring		$0.00	0	$0.00
Trenching		$0.00	0	$0.00
Knifing		$0.00	0	$0.00
Aerial Deployment/Make Ready		$0.00		$0.00
Outside Plant		$0.00	0	$0.00
Switching Equipment		$0.00	0	$0.00
Routing Equipment		$0.00	0	$0.00
Optical Equipment		$0.00	0	$0.00
Customer Premise Equipment		$0.00	0	$0.00
Other		$0.00	0	$0.00
Totals		**$875,000.00**		**$437,500.00**

**If your application does not contain an Adoption Project component (Exhibit B.1.), skip steps 48-50.

48) Enter each School District and Number of Adopters into the chart as they appear in Exhibit B.1.

Adoption Project

This section captures the application Project request amount from Exhibit B.2. Adoption Projects may request up to a one-time payment of $500 for each Non-Adopter that ultimately adopts 25/3 broadband or faster service.

School District*

Number of Adopters

Return to Top

Once you have entered the first School District and the Number of Adopters, click "Save" at the top of the form. Click "Add" and repeat this step for each School District identified in Exhibit B.1.

Adoption Project   Add

This section captures the application Project request amount from Exhibit B.2. Adoption Projects may request up to a one-time payment of $500 for each Non-Adopter that ultimately adopts 25/3 broadband or faster service.

School District	Number of Adopters	Amount
Grinnell-Newburg School District	50	$25,000.00

Please note: If you add a school district in error or if you need to edit the number of Adopters after the information is entered once, click on the School District Name (link).

Adoption Project   Add

This section captures the application Project request amount from Exhibit B.2. Adoption Projects may request up to a one-time payment of $500 for each Non-Adopter that ultimately adopts 25/3 broadband or faster service.

School District	Number of Adopters	Amount
Grinnell-Newburg School District	50	$25,000.00

Your screen will display the option to change the entered information or to "Delete" the district entry. Remember to click "Save" after changing the entered information.

49) Once you have entered all of the Exhibit B.1 Adoption Project information into the form your screen will populate a grant request amount.

50) The list of application forms will now appear. Applicants must complete each form provided in the list under Application Forms. Click on the "W9 TIN Certification" link to proceed to the next form.

51) The W9 TIN Form is showing. Enter information into the form. If needed, click "Edit" to enter, review, and click "SAVE" once completed.

Then click "Mark as Complete".

52) The list of application forms will now appear. Verify that all forms have a checkmark in the "Complete" column. You may revisit any form by clicking on the link provided in the "Form Name" column. Click on the "Submit" link to submit the form.

Application

Application: 365577 - Jessica Test 1

Program Area:	Broadband Grant Program - Empower Rural Iowa
Funding Opportunities:	365549 - Empower Rural Iowa Emergency Broadband Expansion Program (NOFA #003)
Application Deadline:	08/02/2020 5:00 PM
Requested Total:	$462,500.00

Instructions

Clicking "Mark as Complete" does not submit the application component or prevent further editing. To submit the application click the Submit button. Note: All application components must be marked as complete in order to submit.

Application Forms   Preview Submit

Form Name	Complete?	Last Edited
General Information	✓	07/14/2020
Cover Sheet-General Information	✓	07/14/2020
Business Organization NOFA #003	✓	07/14/2020
Executive Project Summary NOFA #003	✓	07/14/2020
Demonstrated Experience NOFA #003	✓	07/14/2020
Minority Impact Statement	✓	07/14/2020
Central Forms NOFA #003	✓	07/15/2020
Budget_NOFA #3	✓	07/15/2020
W9 TIN Certification	✓	07/15/2020

53) The Iowa Grants System will provide the following pop-up screen to verify you are ready to submit. Click "OK" if you wish to submit your application.

www.iowagrants.gov says

Submitting the Application will lock all sections from further editing.
Have you completed all sections? Are you sure you are ready to submit
this Application?

OK   Cancel
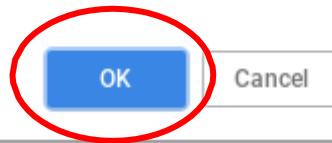
54)   Enter your Signature and check the certification checkbox under the Application Signature section. Click "Submit" when complete.
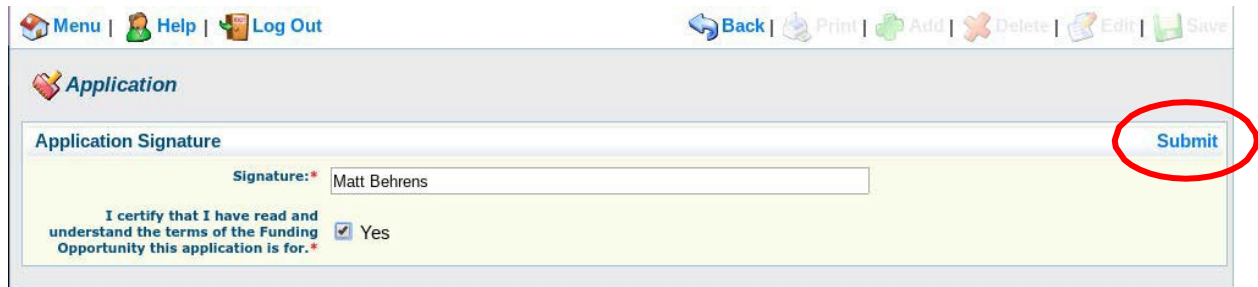
Menu | Help | Log Out   Back | Print | Add | Delete | Edit | Save

Application

Application Signature   Submit

Signature:*   Matt Behrens

I certify that I have read and
understand the terms of the Funding   ☑ Yes
Opportunity this application is for.*

55)   The following submission confirmation screen will appear indicating your application has been successfully submitted. You may now log out of the system by clicking "Log Out" or submit another application by clicking "Menu" and returning to Step 14.

Menu | Help | Log Out   Back | Print | Add | Delete | Edit | Save

Funding Opportunities

Application Submitted Confirmation

You have successfully submitted your MB Networks Project Demo Application with Application ID: 325908.