

Secretary of State Budgets

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Secretary of State

Mission Statement

The mission of the Office of Secretary of State is to fulfill the statutory duties of the Office with competence, courtesy, and efficiency.

Description

The Office of Secretary of State is a constitutional office. The office:

- 1) Files documents related to for-profit corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, cooperative corporations, nonprofit corporations, professional corporations, professional limited liability companies, series LLC, benefit corporations, uniform commercial code, mechanics liens, transient merchants, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents. Commissions Notaries and investigates complaints against a notary.
- 2) Coordinates and supervises elections throughout Iowa. The Secretary of State is the state commissioner of elections and supervises Iowa's 99 county auditors in the administration of our election laws and administrative rules. Candidates for all statewide offices, federal offices, legislative offices, and certain judicial offices also file their nomination petitions with the Secretary of State.
- 3) Serves as the State Registrar of Voters and maintains the statewide voter registration system.
- 4) Holds critical positions on several state boards and commissions in Iowa. Including the Iowa Executive Council, the Voter Registration Commission, the State Insurance Committee, and the State Records Commission.
- 5) Preserves many original documents including the Constitution of the State of Iowa, the Acts of the General Assembly, and oaths of office.
- 6) Maintains the books and records of the State Land Office.
- 7) Cooperates with the Federal government on the census, including keeping official records.
- 8) Administers the Safe at Home program, an address confidentiality for victims of domestic violence.
- 9) Counter-signs with the Governor all commissions, proclamations, extraditions and land patents.
- 10) Performs miscellaneous duties set out by statute and the Constitution.

Financial Summary

Object Category	FY 2021	FY 2022	FY 2023	FY 2023
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Resources				
State Appropriations	4,890,916	5,140,916	5,140,916	5,140,916
Receipts from Other Entities	61,799	31,000	31,000	31,000
Interest, Dividends, Bonds & Loans	37,215	17,501	18,001	18,001
Fees, Licenses & Permits	2,507,959	2,404,071	2,422,661	2,422,661
Refunds & Reimbursements	373,407	310,001	310,001	310,001
Miscellaneous	1,077,296	301,544	142,693	142,693
Beginning Balance and Adjustments	18,268,942	15,460,404	14,387,800	14,685,454
Total Resources	27,217,535	23,665,437	22,453,072	22,750,726
Expenditures				
Personal Services	2,918,752	3,167,680	3,167,680	3,167,680
Travel & Subsistence	15,714	116,500	89,500	89,500
Supplies & Materials	1,274,344	258,265	249,765	249,765
Contractual Services and Transfers	4,165,574	4,422,390	3,721,313	3,721,313
Equipment & Repairs	345,071	464,296	439,296	439,296
Claims & Miscellaneous	184,680	116,300	101,896	101,896
Licenses, Permits, Refunds & Other	573,642	25,100	25,100	25,100
State Aid & Credits	1,972,213	214,052	64,052	64,052
Appropriations	195,400	195,400	195,400	195,400
Reversions	111,740	0	0	0
Balance Carry Forward	15,460,404	14,685,454	14,399,070	14,696,724
Total Expenditures	27,217,534	23,665,437	22,453,072	22,750,726
Full Time Equivalents	30	38	38	38

Appropriations from General Fund

Appropriations	FY 2021	FY 2022	FY 2023	FY 2023
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Elections/Voter Reg	1,874,870	2,124,870	2,124,870	2,124,870
Secretary of State-Business Services	1,420,646	1,420,646	1,420,646	1,420,646
Total Secretary of State	3,295,516	3,545,516	3,545,516	3,545,516

Appropriations from Other Funds

Appropriations	FY 2021	FY 2022	FY 2023	FY 2023
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Updating of Voter Registration System	1,400,000	1,400,000	1,400,000	1,400,000
Address Confidentiality Program	195,400	195,400	195,400	195,400
Total Secretary of State	1,595,400	1,595,400	1,595,400	1,595,400

Appropriations Detail

Elections/Voter Reg

General Fund

Appropriation Description

ELECTIONS/VOTER REG - This budget allows the Secretary of State's Office to coordinate and super-

vice, on a limited basis, elections in Iowa and publish a canvas of votes. This also allows the department to maintain and operate the voter registration program; perform statutory interaction with the Office of the Governor; and initiation policies and requirements concerning elections and voter registration.

Elections/Voter Reg Financial Summary

Object Class	FY 2021 Actuals	FY 2022 Current Year Budget Estimate	FY 2023 Total Department Request	FY 2023 Total Governor's Recommended
Resources				
Balance Brought Forward (Approps)	0	894	0	159,745
Appropriation	1,874,870	2,124,870	2,124,870	2,124,870
Refunds & Reimbursements	0	1	1	1
Other	916,149	158,851	0	0
Total Resources	2,791,019	2,284,616	2,124,871	2,284,616
Expenditures				
Personal Services-Salaries	1,224,472	1,391,012	1,391,012	1,391,012
Personal Travel In State	4,415	5,000	5,000	5,000
Personal Travel Out of State	943	15,000	15,000	15,000
Office Supplies	29,371	25,000	25,000	25,000
Equipment Maintenance Supplies	0	305	305	305
Professional & Scientific Supplies	135	1,000	1,000	1,000
Other Supplies	(25)	1,000	1,000	1,000
Printing & Binding	42,891	10,000	10,000	10,000
Postage	160,049	20,000	20,000	20,000
Communications	75,520	75,000	75,000	75,000
Rentals	0	1,000	1,000	1,000
Professional & Scientific Services	4,774	0	5,000	5,000
Outside Services	76,538	55,000	55,000	55,000
Advertising & Publicity	766,822	150,000	145,000	145,000
Outside Repairs/Service	0	1,000	1,000	1,000
Reimbursement to Other Agencies	71,966	55,000	55,000	55,000
ITS Reimbursements	27,054	24,115	24,115	24,115
IT Outside Services	274,882	251,589	251,589	251,589
Gov Fund Type Transfers - Auditor of State Services	586	750	750	750
Equipment	0	100	100	100
Office Equipment	5,007	5,000	5,000	5,000
Equipment - Non-Inventory	0	1,000	1,000	1,000
IT Equipment	23,553	36,000	36,000	36,000
Other Expense & Obligations	278	1,000	1,000	1,000
Balance Carry Forward (Approps)	894	159,745	0	159,745
Reversions	894	0	0	0
Total Expenditures	2,791,019	2,284,616	2,124,871	2,284,616

Secretary of State-Business Services

General Fund

Appropriation Description

Allows the Office of Secretary of State to: 1) statutorily file documents related to corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries,

transient merchants, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinate and supervise elections in Iowa, initiate policies and requirements concerning elections and voter registration, conduct a public canvass of votes, maintain and operate the voter registration system, provide electronic poll book help desk; 3) perform accounting, budgeting, purchasing, data processing and personnel functions for the Office; and 4) perform the statutory and constitutional duties of the Office.

Secretary of State-Business Services Financial Summary

Object Class	FY 2021 Actuals	FY 2022 Current Year Budget Estimate	FY 2023 Total Department Request	FY 2023 Total Governor's Recommended
Resources				
Balance Brought Forward (Approps)	423	3,200	0	3,200
Appropriation	1,420,646	1,420,646	1,420,646	1,420,646
Gov Fund Type Transfers - Other Agencies	0	1,000	1,000	1,000
Fees, Licenses & Permits	0	1,000	1,000	1,000
Refunds & Reimbursements	373,407	310,000	310,000	310,000
Total Resources	1,794,476	1,735,846	1,732,646	1,735,846
Expenditures				
Personal Services-Salaries	1,158,382	1,226,687	1,226,687	1,226,687
Personal Travel In State	1,223	1,000	1,000	1,000
Personal Travel Out of State	398	7,500	7,500	7,500
Office Supplies	26,343	15,000	15,000	15,000
Equipment Maintenance Supplies	0	100	100	100
Professional & Scientific Supplies	434	500	500	500
Other Supplies	(25)	1,000	1,000	1,000
Printing & Binding	101	1,000	1,000	1,000
Postage	73,847	62,959	62,959	62,959
Communications	36,524	0	28,000	28,000
Rentals	0	1,000	1,000	1,000
Professional & Scientific Services	33	500	500	500
Outside Services	148,195	176,000	148,000	148,000
Advertising & Publicity	1,853	6,000	6,000	6,000
Outside Repairs/Service	0	100	100	100
Reimbursement to Other Agencies	72,753	65,000	65,000	65,000
ITS Reimbursements	52,535	40,000	40,000	40,000
IT Outside Services	5,866	6,000	6,000	6,000
Gov Fund Type Transfers - Other Agencies Services	0	100	100	100
Equipment	0	100	100	100
Office Equipment	5,202	5,000	5,000	5,000
Equipment - Non-Inventory	0	500	500	500
IT Equipment	20,549	16,500	16,500	16,500
Other Expense & Obligations	183,862	100,000	100,000	100,000
Refunds-Other	0	100	100	100
Balance Carry Forward (Approps)	3,200	3,200	0	3,200
Reversions	3,200	0	0	0
Total Expenditures	1,794,476	1,735,846	1,732,646	1,735,846

Address Confidentiality Program

Address Confidentiality Program Revolving Fund

Appropriation Description

Appropriates funds to the Secretary of State to administer an Address Confidentiality Program.

Address Confidentiality Program Financial Summary

Object Class	FY 2021 Actuals	FY 2022 Current Year Budget Estimate	FY 2023 Total Department Request	FY 2023 Total Governor's Recommended
Resources				
Appropriation	195,400	195,400	195,400	195,400
Gov Fund Type Transfers - Other Agencies	29,048	30,000	30,000	30,000
Total Resources	224,448	225,400	225,400	225,400
Expenditures				
Personal Services-Salaries	70,861	110,226	110,226	110,226
Personal Travel In State	126	10,000	10,000	10,000
Personal Travel Out of State	0	3,000	3,000	3,000
Office Supplies	3,552	2,000	2,000	2,000
Printing & Binding	2,460	3,000	3,000	3,000
Postage	10,499	15,401	15,401	15,401
Communications	1,640	4,000	4,000	4,000
Rentals	544	1,000	1,000	1,000
Outside Services	4,544	16,000	16,000	16,000
Advertising & Publicity	11,141	53,373	53,373	53,373
Reimbursement to Other Agencies	6,538	1,000	1,000	1,000
ITS Reimbursements	1,830	1,000	1,000	1,000
IT Outside Services	0	1,075	1,075	1,075
Office Equipment	2,715	3,000	3,000	3,000
Equipment - Non-Inventory	0	25	25	25
IT Equipment	73	1,000	1,000	1,000
Other Expense & Obligations	280	300	300	300
Reversions	107,646	0	0	0
Total Expenditures	224,448	225,400	225,400	225,400

Updating of Voter Registration System

Technology Reinvestment Fund

Appropriation Description

To provide funds to the Secretary of State to update and upgrade old voter registration system and business services data system.

Updating of Voter Registration System Financial Summary

Object Class	FY 2021 Actuals	FY 2022 Current Year Budget Estimate	FY 2023 Total Department Request	FY 2023 Total Governor's Recommended
Resources				
Balance Brought Forward (Approps)	2,629,378	3,634,240	4,514,239	4,514,240
Appropriation	1,400,000	1,400,000	1,400,000	1,400,000
Total Resources	4,029,378	5,034,240	5,914,239	5,914,240
Expenditures				
Personal Travel Out of State	0	20,000	20,000	20,000
Outside Services	117,940	200,000	200,000	200,000
IT Outside Services	277,198	300,000	300,000	300,000
Balance Carry Forward (Approps)	3,634,240	4,514,240	5,394,239	5,394,240
Total Expenditures	4,029,378	5,034,240	5,914,239	5,914,240

Fund Detail

Secretary of State Fund Detail

Funds	FY 2021 Actuals	FY 2022 Current Year Budget Estimate	FY 2023 Total Department Request	FY 2023 Total Governor's Recommended
Secretary of State	18,378,214	14,385,335	12,455,916	12,590,624
Address Confidentiality Program Revolving Fund	512,043	459,335	334,236	406,628
Electronic Poll Book & Polling Place Modernization Rev Loan	258,280	258,280	169,228	169,228
Secretary of State Technology Modernization Fund	4,736,923	5,872,692	5,590,812	5,590,812
State Election Fund 2020 HAVA	5,207,301	5,218,302	5,229,302	5,229,303
State Election Fund Maintenance	526,774	429,205	397,661	447,795
HAVA CARES	3,757,530	11,680	0	11,680
State Election Fund	3,360,054	2,103,292	702,128	702,629
Secretary of State Fee Clearing	19,310	32,549	32,549	32,549

Secretary of State Technology Modernization Fund

used by the Secretary of State to fulfill duties of the office.

Fund Description

Monies in the fund are appropriated to the Secretary of State for the purposes of modernizing technology

Secretary of State Technology Modernization Fund Detail

Object Class	FY 2021	FY 2022	FY 2023	FY 2023
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Resources				
Balance Brought Forward (Funds)	2,736,923	3,872,692	3,590,812	3,590,812
Fees, Licenses & Permits	2,000,000	2,000,000	2,000,000	2,000,000
Total Secretary of State Technology Modernization Fund	4,736,923	5,872,692	5,590,812	5,590,812
Expenditures				
Personal Services-Salaries	191,775	189,190	189,190	189,190
Personal Travel In State	0	10,000	10,000	10,000
Personal Travel Out of State	0	10,000	10,000	10,000
Office Supplies	0	5,000	5,000	5,000
Professional & Scientific Supplies	0	10,000	10,000	10,000
Printing & Binding	0	5,000	5,000	5,000
Communications	0	10,000	10,000	10,000
Professional & Scientific Services	0	100,000	100,000	100,000
Outside Services	436,964	400,000	400,000	400,000
Advertising & Publicity	0	10,000	10,000	10,000
Reimbursement to Other Agencies	0	50,000	50,000	50,000
ITS Reimbursements	0	50,000	50,000	50,000
Equipment - Non-Inventory	0	5,000	5,000	5,000
Balance Carry Forward (Funds)	3,872,692	3,590,812	3,308,932	3,308,932
IT Outside Services	30,605	1,127,690	1,127,690	1,127,690
IT Equipment	204,886	300,000	300,000	300,000
Total Secretary of State Technology Modernization Fund	4,736,923	5,872,692	5,590,812	5,590,812