

CITY FINANCE SUBCOMMITTEE

Minutes

May 23, 2018

321 E 12th St

Auditor of State Training Room – 2nd Floor, west end
Des Moines, Iowa

The May 23, 2018 City Finance Subcommittee Meeting was called to order at 1:00 PM.

Committee members present: Carrie Kruse, Marlys Gaston (Auditor Designee), Randy Cook and Michelle Weidner (phone).

Others present: Ted Nellesen, Department of Management; Cindy Kendall, ISU Extension; Mickey Shields, Iowa League of Cities

Utility Surplus Transfer Rules: Ted Nellesen presented issues with the Utility Surplus Transfer that have been brought forward by Carroll Last, citizen of Tipton, Iowa. A review of the issues Mr. Last brought forward with how the City of Tipton has been using the surplus transfers as outlined under Administrative Rules Code 545-2.5(5) was presented. Options for clarifying or regulating the utility surplus transfer process were presented by Nellesen and discussed by the group. These options included changes to the code language to require certain action in Council to approve the transfer, putting a Google forms survey into the field to measure how much utility surplus transferring is occurring, and taking no action. A model of the survey was prepared and presented by Nellesen.

After a discussion on these options with regard to the State in general, and Tipton specifically, Kruse moved that the full committee be presented with a draft change to the Administrative Rules Code 545-2.5(5) to improve transparency of the process. Weidner seconded. Motion passed 4-0.

Kruse also moved that the proposed change to Code language include a requirement to pass a resolution stating the reason/purpose behind the utility surplus transfer, the origin of the transfer and the destination of the transfer in addition to the amount of the transfer. Cook seconded. Motion passed 4-0.

Weidner moved that the survey be released for cities to respond on August 1st, to allow time for further critique. Kruse seconded and motion passed 4-0. Nellesen will coordinate the drafting, release and collection of the survey data.

Meeting was adjourned at 2:45 PM.

Respectfully submitted,

Ted Nellesen, CFC Facilitator