

# 68-643

## Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

Resolution No.: 2016-001

The City of: Melrose

County Name: MONROE

Date Budget Adopted: 2/16/2016

(Date) xx/xx/xxxx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

(641) 726-3202

Telephone Number

Signature

County Auditor Date Stamp

### January 1, 2015 Property Valuations

Last Official Census

	Regular	2a	2,251,288	2b	2,165,233	112
	<b>DEBT SERVICE</b>	3a	2,251,288	3b	2,165,233	
	Ag Land	4a	128,091			
		4b				

### TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 18,235	17,538	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14 12,000	11,541	52 5.33028
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
		<b>Total General Fund Regular Levies (5 thru 24)</b>	25 30,235	29,079	
384.1	3.00375	Ag Land	26 385	385	63 3.00375
		<b>Total General Fund Tax Levies (25 + 26)</b>	27 30,620	29,464	<b>Do Not Add</b>
		Special Revenue Levies			
384.8	0.27000	Emergency (if general fund at levy limit)	28 608	585	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 1,075	1,034	0.47750
Rules	Amt Nec	Other Employee Benefits	31 500	481	0.22210
		<b>Total Employee Benefit Levies (29,30,31)</b>	32 1,575	1,515	65 0.69960
		<b>Sub Total Special Revenue Levies (28+32)</b>	33 2,183	2,100	
		Valuation			
386	As Req	With Gas & Elec	Without Gas & Elec		
		SSMID 1 (A)	(B)	34	0
		SSMID 2 (A)	(B)	35	0
		SSMID 3 (A)	(B)	36	0
		SSMID 4 (A)	(B)	37	0
		SSMID 5 (A)	(B)	555	0
		SSMID 6 (A)	(B)	556	0
		SSMID 7 (A)	(B)	1177	0
		<b>Total SSMID</b>	38	0	<b>Do Not Add</b>
		<b>Total Special Revenue Levies</b>	39 2,183	2,100	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 0	0	70 0
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
		<b>Total Property Taxes (27+39+40+41)</b>	42 32,803	31,564	72 14.39988

### COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

Fund Balance Worksheet for City of

**Melrose**

		General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)
<b>(1)</b>										
<b>*Annual Report FY 2015</b>										
Beginning Fund Balance July 1 (pg 5, line 134) *	1	0	0	0	0	0	0	0	0	0
Actual Revenues Except Beg Bal (pg 5, line 132) *	2	65,913	32,884	0	0	0	0	98,797	0	98,797
Actual Expenditures Except End Bal (pg 12, line 259) *	3	44,686	25,715	0	0	0	0	70,401	0	70,401
Ending Fund Balance June 30 (pg 12, line 261) *	4	21,227	7,169	0	0	0	0	28,396	0	28,396
<b>(2)</b>										
<b>** Re-Estimated FY 2016</b>										
Beginning Fund Balance	5	21,227	7,169	0	0	0	0	28,396	0	28,396
Re-Est Revenues	6	31,032	30,578	0	0	0	0	61,610	0	61,610
Re-Est Expenditures	7	31,350	34,980	0	0	0	0	66,330	0	66,330
Ending Fund Balance	8	20,909	2,767	0	0	0	0	23,676	0	23,676
<b>(3)</b>										
<b>** Budget FY 2017</b>										
Beginning Fund Balance	9	20,909	2,767	0	0	0	0	23,676	0	23,676
Revenues	10	38,828	30,239	0	0	0	0	69,067	0	69,067
Expenditures	11	31,250	30,125	0	0	0	0	61,375	0	61,375
Ending Fund Balance	12	28,487	2,881	0	0	0	0	31,368	0	31,368

\* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

\*\* The remaining two sections are filled in by the software once ALL worksheets are completed.

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2017	RE-ESTIMATED 2016	ACTUAL 2015
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	350							350	350	350
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5		12,500						12,500	15,000	12,101
Ambulance	6								0	0	0
Building Inspections	7								0	0	0
Miscellaneous Protective Services	8								0	0	0
Animal Control	9								0	0	0
Other Public Safety	10								0	0	0
TOTAL (lines 1 - 10)	11	350	12,500				0		12,850	15,350	12,451
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12		6,500						6,500	10,000	5,333
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14		5,000						5,000	4,000	6,000
Traffic Control and Safety	15								0	0	0
Snow Removal	16		1,000						1,000	1,000	0
Highway Engineering	17								0	0	0
Street Cleaning	18								0	0	0
Airport <i>(if not Enterprise)</i>	19								0	0	0
Garbage <i>(if not Enterprise)</i>	20								0	0	0
Other Public Works	21								0	0	0
TOTAL (lines 12 - 21)	22	0	12,500				0		12,500	15,000	11,333
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0	0
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	200							200	200	0
Museum, Band and Theater	32								0	0	0
Parks	33	1,500							1,500	2,000	3,540
Recreation	34								0	0	0
Cemetery	35								0	0	0
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	500							500	500	0
TOTAL (lines 31 - 37)	38	2,200	0				0		2,200	2,700	3,540

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES CONT.	(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>												
Community Beautification	39									0	0	0
Economic Development	40									0	0	0
Housing and Urban Renewal	41									0	0	0
Planning & Zoning	42									0	0	0
Other Com & Econ Development	43									0	0	0
	44											
TOTAL (lines 39 - 44)	45		0	0	0			0		0	0	0
<b>GENERAL GOVERNMENT</b>												
Mayor, Council, & City Manager	46		2,100	200						2,300	1,900	2,100
Clerk, Treasurer, & Finance Adm.	47		5,400	925						6,325	5,680	5,800
Elections	48									0	1,000	0
Legal Services & City Attorney	49		200							200	200	0
City Hall & General Buildings	50		5,000	4,000						9,000	9,000	29,033
Tort Liability	51		12,000							12,000	11,500	6,144
Other General Government	52		4,000							4,000	4,000	0
TOTAL (lines 46 - 52)	53		28,700	5,125	0			0		33,825	33,280	43,077
<b>DEBT SERVICE</b>	54									0	0	0
Gov Capital Projects	55									0	0	0
TIF Capital Projects	56									0	0	0
<b>TOTAL CAPITAL PROJECTS</b>	57		0	0	0		0	0		0	0	0
<b>TOTAL Government Activities Expenditures</b> (lines 11+22+30+38+45+53+54+57)	58		31,250	30,125	0	0	0	0		61,375	66,330	70,401
<b>BUSINESS TYPE ACTIVITIES</b>												
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>												
Water Utility	59									0	0	0
Sewer Utility	60									0	0	0
Electric Utility	61									0	0	0
Gas Utility	62									0	0	0
Airport	63									0	0	0
Landfill/Garbage	64									0	0	0
Transit	65									0	0	0
Cable TV, Internet & Telephone	66									0	0	0
Housing Authority	67									0	0	0
Storm Water Utility	68									0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69									0	0	0
Enterprise DEBT SERVICE	70									0	0	0
Enterprise CAPITAL PROJECTS	71									0	0	0
Enterprise TIF CAPITAL PROJECTS	72									0	0	0
<b>TOTAL Business Type Expenditures (lines 59 - 73)</b>	73								0	0	0	0
<b>TOTAL ALL EXPENDITURES (lines 58+74)</b>	74		31,250	30,125	0	0	0	0	0	61,375	66,330	70,401
Regular Transfers Out	75									0	0	0
Internal TIF Loan / Repayment Transfers Out	76									0	0	0
<b>Total ALL Transfers Out</b>	77		0	0	0	0	0	0	0	0	0	0
<b>Total Expenditures &amp; Fund Transfers Out (lines 75+76)</b>	78		31,250	30,125	0	0	0	0	0	61,375	66,330	70,401
<b>Ending Fund Balance June 30</b>	79		28,487	2,881	0	0	0	0	0	31,368	23,676	28,396

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL  
Fiscal Year Ending 2017

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2017	RE-ESTIMATED 2016	ACTUAL 2015
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
	1	29,464	2,100		0	0			31,564	29,429	28,873
	2								0	0	0
	3	29,464	2,100		0	0			31,564	29,429	28,873
	4								0	0	0
	5								0	0	0
Other City Taxes:											
	6	1,156	83		0	0			1,239	1,244	1,211
	7								0	0	0
	8								0	0	0
	9								0	0	0
	10								0	0	0
	11								0	0	0
	12		9,600						9,600	0	9,600
	13	1,156	9,683		0	0			10,839	1,244	10,811
	14	2,000							2,000	0	1,200
	15	50							50	0	2,000
Intergovernmental:											
	16								0	0	0
	17		13,500						13,500	10,580	7,893
	18	2,158	156	0	0	0		0	2,314	5,657	220
	19		4,800						4,800	12,500	18,500
	20	2,158	18,456	0	0	0		0	20,614	28,737	26,613
Charges for Fees & Service:											
	21								0	0	0
	22								0	0	0
	23								0	0	0
	24								0	0	0
	25								0	0	0
	26								0	0	0
	27								0	0	0
	28								0	0	0
	29								0	0	0
	30								0	0	0
	31								0	0	0
	32								0	0	0
	33	4,000							4,000	2,200	0
	34	4,000	0		0	0	0	0	4,000	2,200	0
	35								0	0	0
	36								0	0	29,300
Miscellaneous											
Other Financing Sources:											
	37								0	0	0
	38								0	0	0
	39	0	0	0	0	0	0	0	0	0	0
	40								0	0	0
	41								0	0	0
	42	0	0	0	0	0	0	0	0	0	0
<b>Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, &amp; 41)</b>											
	43	38,828	30,239	0	0	0	0	0	69,067	61,610	98,797
	44	20,909	2,767	0	0	0	0	0	23,676	28,396	0
	45	59,737	33,006	0	0	0	0	0	92,743	90,006	98,797

CITY OF Melrose

**ADOPTED BUDGET SUMMARY**  
**YEAR ENDED JUNE 30, 2017**

**Fiscal Years**

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
<b>Revenues &amp; Other Financing Sources</b>											
Taxes Levied on Property	1	29,464	2,100		0	0			31,564	29,429	28,873
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	29,464	2,100		0	0			31,564	29,429	28,873
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			0					0	0	0
Other City Taxes	6	1,156	9,683		0	0			10,839	1,244	10,811
Licenses & Permits	7	2,000	0					0	2,000	0	1,200
Use of Money and Property	8	50	0	0	0	0	0	0	50	0	2,000
Intergovernmental	9	2,158	18,456	0	0	0		0	20,614	28,737	26,613
Charges for Fees & Service	10	4,000	0		0	0	0	0	4,000	2,200	0
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	0	0		0	0	0	0	0	0	29,300
Sub-Total Revenues	13	38,828	30,239	0	0	0	0	0	69,067	61,610	98,797
<b>Other Financing Sources:</b>											
Total Transfers In	14	0	0	0	0	0	0	0	0	0	0
Proceeds of Debt	15	0	0	0	0	0		0	0	0	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
<b>Total Revenues and Other Sources</b>	<b>17</b>	<b>38,828</b>	<b>30,239</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>69,067</b>	<b>61,610</b>	<b>98,797</b>
<b>Expenditures &amp; Other Financing Uses</b>											
Public Safety	18	350	12,500	0			0		12,850	15,350	12,451
Public Works	19	0	12,500	0			0		12,500	15,000	11,333
Health and Social Services	20	0	0	0			0		0	0	0
Culture and Recreation	21	2,200	0	0			0		2,200	2,700	3,540
Community and Economic Development	22	0	0	0			0		0	0	0
General Government	23	28,700	5,125	0			0		33,825	33,280	43,077
Debt Service	24	0	0	0	0		0		0	0	0
Capital Projects	25	0	0	0		0	0		0	0	0
<b>Total Government Activities Expenditures</b>	<b>26</b>	<b>31,250</b>	<b>30,125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,375</b>	<b>66,330</b>	<b>70,401</b>
Business Type Proprietary: Enterprise & ISF	27							0	0	0	0
<b>Total Gov &amp; Bus Type Expenditures</b>	<b>28</b>	<b>31,250</b>	<b>30,125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,375</b>	<b>66,330</b>	<b>70,401</b>
<b>Total Transfers Out</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total ALL Expenditures/Fund Transfers Out</b>	<b>30</b>	<b>31,250</b>	<b>30,125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,375</b>	<b>66,330</b>	<b>70,401</b>
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31 32	7,578	114	0	0	0	0	0	7,692	-4,720	28,396
<b>Beginning Fund Balance July 1</b>	<b>33</b>	<b>20,909</b>	<b>2,767</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,676</b>	<b>28,396</b>	<b>0</b>
<b>Ending Fund Balance June 30</b>	<b>34</b>	<b>28,487</b>	<b>2,881</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,368</b>	<b>23,676</b>	<b>28,396</b>

**LONG TERM DEBT SCHEDULE  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

City Name:     Melrose    

Fiscal Year  
2017

Project Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Date Certified to County Auditor (D)	Debt Resolution Number (E)	Principal Due FY 2017 (F)	Interest Due FY 2017 +(G)	Bond Reg./ Paying Agent Fees Due FY 2017 +(H)	Total Obligation Due FY 2017 =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =(J)	Amount Paid Current Year Debt Service Levy =(K)
(1)		NO SELECTION						0		0
(2)		NO SELECTION						0		0
(3)		NO SELECTION						0		0
(4)		NO SELECTION						0		0
(5)		NO SELECTION						0		0
(6)		NO SELECTION						0		0
(7)		NO SELECTION						0		0
(8)		NO SELECTION						0		0
(9)		NO SELECTION						0		0
(10)		NO SELECTION						0		0
(11)		NO SELECTION						0		0
(12)		NO SELECTION						0		0
(13)		NO SELECTION						0		0
(14)		NO SELECTION						0		0
(15)		NO SELECTION						0		0
(16)		NO SELECTION						0		0
(17)		NO SELECTION						0		0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
<b>TOTALS</b>					0	0	0	0	0	0











# AFFIDAVIT OF POSTING

## City of Melrose, Iowa

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

The Notice of Public Hearing for the proposed city budget for the City of Melrose was posted on February 5, 2016 at the following locations:

\*One of the three posted notices is included with this form.

Melrose Post Office

Location #1

Melrose Community Hall

Location #2

Melrose City Park-(outdoor information board)

Location #3

Attested to on behalf of the City of Melrose by:

[Linda Heller](#)

Print Name

Signature

Date

