



**Department of Corrections & Iowa Board of Parole
Re-entry & Release Planning Process**

**Kaizen Event
Report Out**

“Partners in Public Safety”

December 9 - 13, 2013

The Opportunity

Jason Carlstrom, IBOP Chair
John Baldwin, DOC Director



“Partners in Public Safety”

Katrina



Jason Carstrom-IBOP, Chuck Larson-IBOP, Sarah Harms IBOP, Lori Rankin-IBOP, Netti Renshaw-DOC, Ariana DenHartog-DOC, Mike O'Reilly-DOC, Linda Bellinghausen-DOC, Steve Scholl-DCS, Mary Roche-DOC, Katrina McKibbin-DOC, Jerry Bartruff-DOC, Jennifer Guild-DCS, Roxann Scheffert-DCS, Jennifer Smith-DOC,



Scope

Sarah

This event will address the re-entry and release planning process from the time an IBOP risk assessment is submitted at reception to the point when the Work Release and/or Parole Agreement is signed by the offender in the community.



Goals

Jerry

1. Increase the number of DOC appropriate referrals for release
2. 90% or greater concurrence rate between DOC recommendation for release and the IBOP release decision
3. Increase the number of transfer requests approved by the CBC the first time from x% to x%.
4. Protect public safety by reducing the current recidivism rate.



Objectives

Jennifer

1. Define ICON IBOP release plan component expectations
2. Define an agreed upon role of victims in the reentry and release planning process
3. Identify the essential elements of case planning, including the movement of offenders through the system leading to successful reentry



Objectives

Lori

4. Develop a sequential timeline for the release planning process to include coordination and communication between DOC, CBC, and IBOP
5. Develop a set of essential standards for re-entry and release planning processes
6. Establish performance indicators for DOC, CBC, and IBOP



Kaizen Methodology

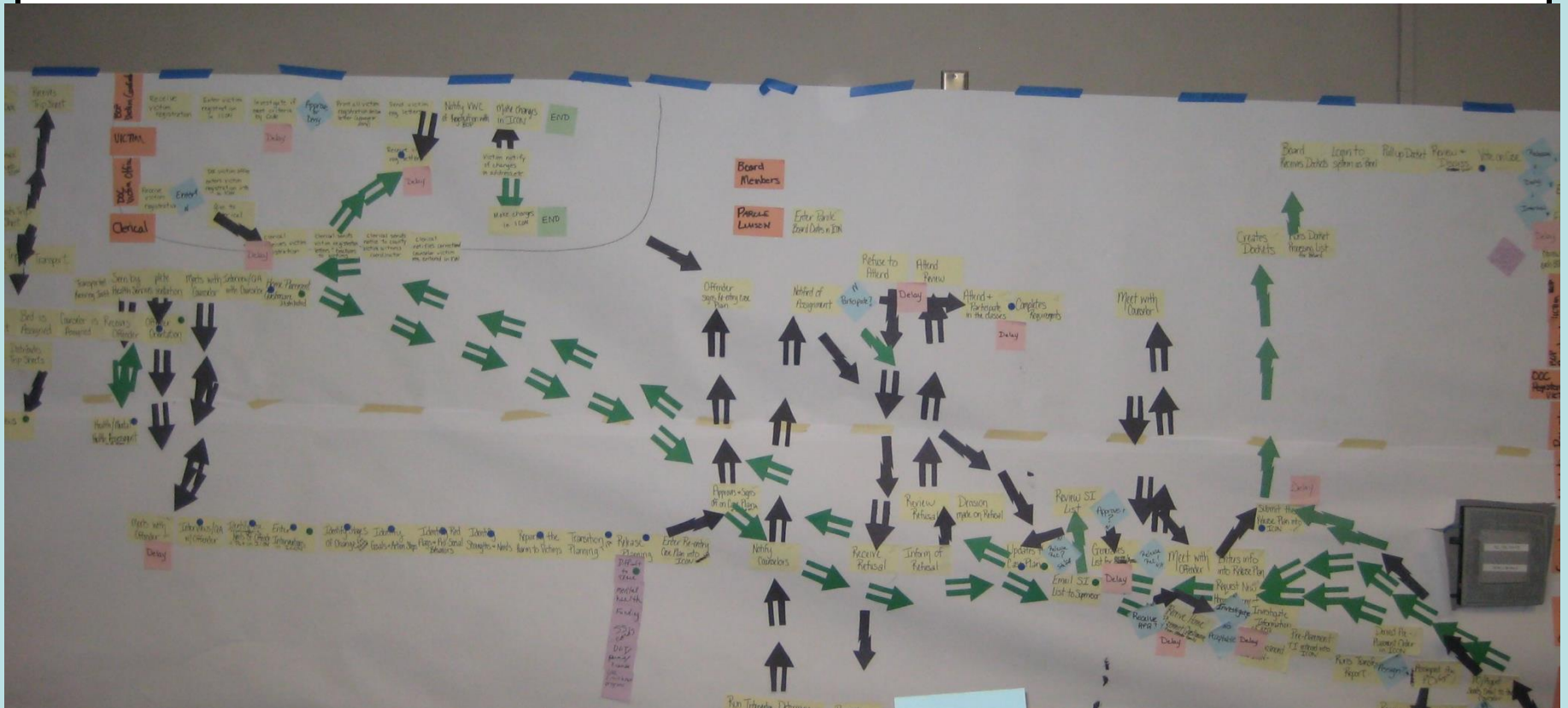
Jason

- Clear objectives
- Team process
- Tight focus on time
- Quick & simple
- Necessary resources immediately available
- Immediate results (new process designed by end of week)
- 5S “mindset”--use the steps to support the event activities
 - Sort, Set in order, Shine, Standardize, Sustain



Current Process

Linda



Brainstorming

Netti

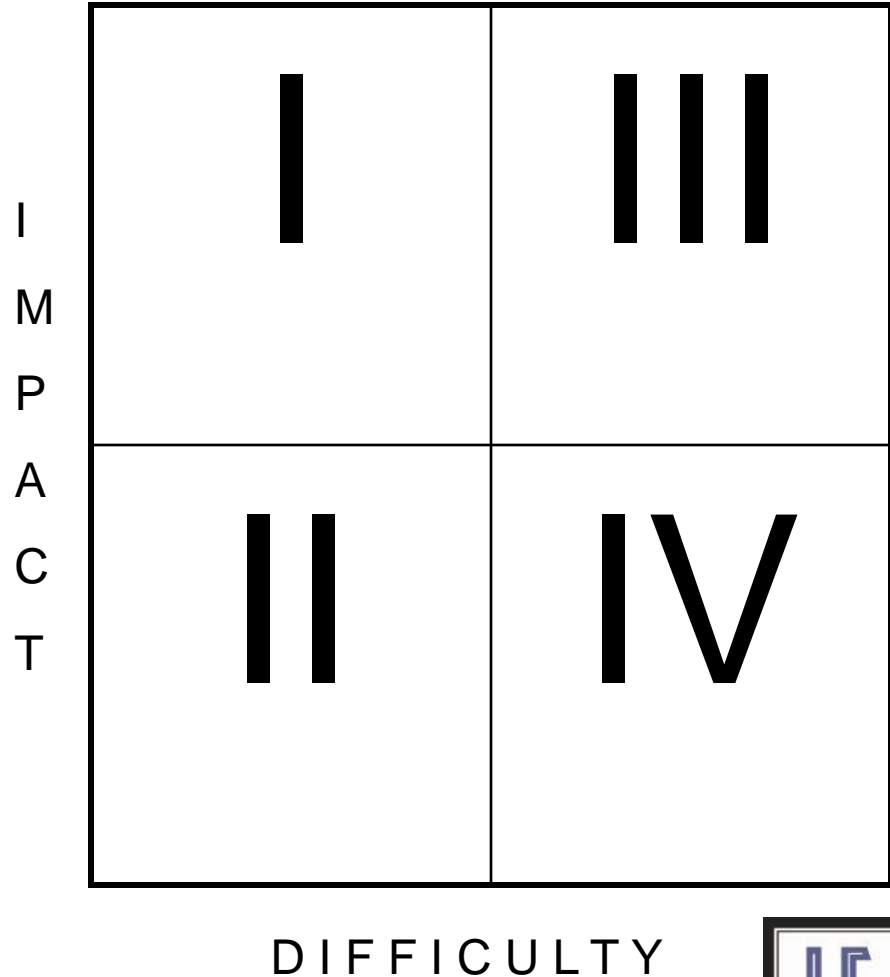
- Release training team
- Develop checklist for how to complete release plan
- Standard orientation components
- Consolidate victim services between IBOP and DOC
- Identify low risk diversion offenders at reception
- Develop two tracks based on assessments



De-selection Process

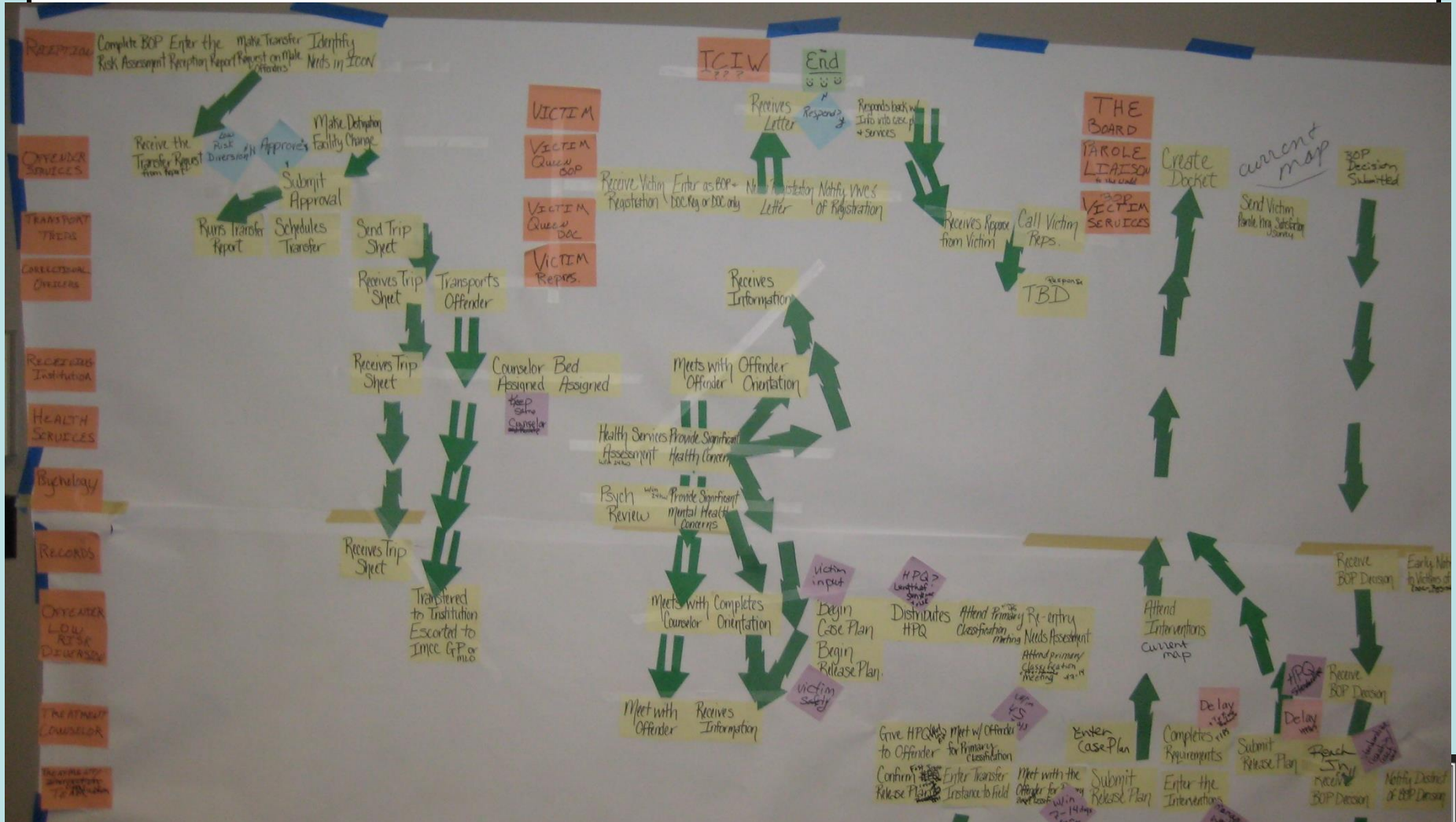
Mary

- Identifies
 - Impact to customer
 - Difficulty implementing
- Helps to rate/rank solutions to resolve issues while identifying ease of implementation



New Process

Mike



Results for Low Risk

Steve

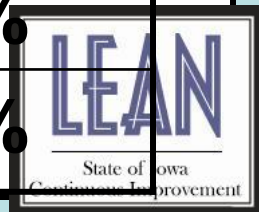
	Current	New Low Risk	% Change
Total Steps	171	68	-60%
Total Delays	23	7	-70%
Average Delay Time - Days	314	20	-94%
Value Added Steps	21	21	+10%
Decisions	23	19	-17%
Loop Backs	5	1	-80%
Total Handoffs	60	25	-58%
Lead Time - Days	578	113	-80%



Results for Other Offenders

Ariana

	Current	New Other	% Change
Total Steps	171	101	-41%
Total Delays	23	22	-4%
Average Delay Time - Days	314	313	0%
Value Added Steps	21	24	+12%
Decisions	23	20	-13%
Loop Backs	5	3	-40%
Total Handoffs	60	49	-18%
Lead Time - Days	578	491	-15%



Homework

Jenny

Item	Item Description	Person Responsible	Due Date
1	One assigned counselor for offender at institution	Netti/Jenny	2/14/2014
2	Standard process for HPQ	Katrina/Linda/Jennifer/Roxann	2/14/2014
3	Consolidate victim services between DOC/IBOP: ICON, One person enters registration notification	Mary/Lori/Sarah	6/14/2014
4	Develop different tracks based on criteria (identify low risk at front)	Mike/Jenny/Jason	1/13/2014
5	Standardized orientation (components)	Linda/Jerry	2/14/2014
6	Define reach-in/reach-out process	Roxann	2/14/2014
7	Victim input into case plan (through letter notification)	Mary/Sarah/Katrina	3/14/2014



Team Member Experience

Mary Roche

Roxann Scheffert

Comments

Laura Scheffert

Department of Corrections

Marcia Tope

Department of Management

**We welcome your
questions and comments!**

