

# **Secretary of State Budgets**

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## Secretary of State

### Mission Statement

The mission of the Office of Secretary of State is to fulfill the statutory duties of the Office with competence, courtesy, and efficiency.

### Description

The Office of Secretary of State: 1) files documents related to corporations, limited liability companies, limited partner-

ships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries, transient merchants, travel agencies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinates and supervises elections throughout Iowa; 3) maintains the statewide voter registration system; and 4) performs miscellaneous duties set out by statute and the Constitution.

### Financial Summary

Object Category	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016 Total Department Request	FY 2016 Total Governor's Recommended	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
<b>Resources</b>						
State Appropriations	2,896,699	2,896,699	2,896,699	3,711,699	2,896,699	3,711,699
Receipts from Other Entities	27,315	120,000	120,000	120,000	120,000	120,000
Interest, Dividends, Bonds & Loans	4,660	4	3	3	3	3
Fees, Licenses & Permits	387,780	536,723	494,722	494,722	494,722	494,722
Refunds & Reimbursements	204,513	80,003	200,002	200,002	200,002	200,002
Beginning Balance and Adjustments	1,694,946	1,149,500	767,756	609,727	525,983	367,954
<b>Total Resources</b>	<b>5,215,913</b>	<b>4,782,929</b>	<b>4,479,182</b>	<b>5,136,153</b>	<b>4,237,409</b>	<b>4,894,380</b>
<b>Expenditures</b>						
Personal Services	2,428,191	2,338,516	2,602,875	2,602,875	2,602,875	2,602,875
Travel & Subsistence	37,905	55,000	55,000	55,000	55,000	55,000
Supplies & Materials	222,381	349,125	234,101	234,101	234,101	234,101
Contractual Services and Transfers	900,806	1,011,633	774,506	1,589,506	774,506	1,589,506
Equipment & Repairs	167,841	311,400	185,922	185,922	185,922	185,922
Claims & Miscellaneous	48,299	57,503	50,784	50,784	50,784	50,784
Licenses, Permits, Refunds & Other	9,590	50,025	50,011	50,011	50,011	50,011
Reversions	251,400	0	0	0	0	0
Balance Carry Forward	1,149,500	609,727	525,983	367,954	284,210	126,181
<b>Total Expenditures</b>	<b>5,215,913</b>	<b>4,782,929</b>	<b>4,479,182</b>	<b>5,136,153</b>	<b>4,237,409</b>	<b>4,894,380</b>
Full Time Equivalent	26	32	30	30	30	30

### Appropriations from General Fund

Appropriations	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016 Total Department Request	FY 2016 Total Governor's Recommended	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Secretary of State-Business Services	2,896,699	2,896,699	2,896,699	3,261,699	2,896,699	3,261,699
<b>Total Secretary of State</b>	<b>2,896,699</b>	<b>2,896,699</b>	<b>2,896,699</b>	<b>3,261,699</b>	<b>2,896,699</b>	<b>3,261,699</b>

## Appropriations from Other Funds

Appropriations	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016	FY 2016	FY 2017	FY 2017
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Updating of Voter Registration System	0	0	0	450,000	0	450,000
Total Secretary of State	0	0	0	450,000	0	450,000

## Appropriations Detail

### Secretary of State-Business Services

#### General Fund

#### Appropriation Description

Allows the Office of Secretary of State to: 1) statutorily file documents related to corporations, limited liability companies, limited partnerships, limited liability partnerships,

cooperative associations, uniform commercial code, mechanics liens, notaries, transient merchants, travel agencies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinate and supervise on a limited basis elections in Iowa, conduct a public canvass of votes, staff the voter registration system / electronic poll book help desk; 3) perform accounting, budgeting, purchasing, data processing and personnel functions for the Office; and 4) perform the statutory and constitutional duties of the Office.

### Secretary of State-Business Services Financial Summary

Object Class	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016 Total Department Request	FY 2016 Total Governor's Recommended	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
<b>Resources</b>						
Appropriation	2,895,585	2,896,699	2,896,699	3,261,699	2,896,699	3,261,699
DAS Distribution	1,114	0	0	0	0	0
Gov Fund Type Transfers - Other Agencies	22,155	20,000	20,000	20,000	20,000	20,000
Fees, Licenses & Permits	81,167	200,000	158,000	158,000	158,000	158,000
Refunds & Reimbursements	204,500	80,000	200,000	200,000	200,000	200,000
<b>Total Resources</b>	<b>3,204,521</b>	<b>3,196,699</b>	<b>3,274,699</b>	<b>3,639,699</b>	<b>3,274,699</b>	<b>3,639,699</b>
<b>Expenditures</b>						
Personal Services-Salaries	2,408,757	2,338,516	2,602,875	2,602,875	2,602,875	2,602,875
Personal Travel In State	30,003	30,000	30,000	30,000	30,000	30,000
Personal Travel Out of State	6,594	20,000	20,000	20,000	20,000	20,000

## Secretary of State-Business Services Financial Summary (Continued)

Object Class	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016	FY 2016	FY 2017	FY 2017
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Office Supplies	42,216	50,000	40,000	40,000	40,000	40,000
Equipment Maintenance Supplies	4,685	4,000	5,000	5,000	5,000	5,000
Professional & Scientific Supplies	0	25	50	50	50	50
Other Supplies	49	100	50	50	50	50
Printing & Binding	25,066	75,000	19,001	19,001	19,001	19,001
Postage	146,664	190,000	145,000	145,000	145,000	145,000
Communications	52,353	65,000	52,000	52,000	52,000	52,000
Rentals	10,010	15,000	10,000	10,000	10,000	10,000
Professional & Scientific Services	0	25	50	365,050	50	365,050
Outside Services	39,662	40,500	39,662	39,662	39,662	39,662
Advertising & Publicity	6,160	62,983	29,803	29,803	29,803	29,803
Outside Repairs/Service	0	25	0	0	0	0
Reimbursement to Other Agencies	61,049	65,000	61,049	61,049	61,049	61,049
ITS Reimbursements	24,429	40,000	24,429	24,429	24,429	24,429
IT Outside Services	20,863	50,000	120,863	120,863	120,863	120,863
Gov Fund Type Transfers - Auditor of State Services	0	1,000	50	50	50	50
Gov Fund Type Transfers - Other Agencies Services	100	2,500	100	100	100	100
Equipment	0	1,000	50	50	50	50
Office Equipment	0	1,000	50	50	50	50
Equipment - Non-Inventory	2,346	5,000	2,500	2,500	2,500	2,500
IT Equipment	23,822	90,000	23,822	23,822	23,822	23,822
Other Expense & Obligations	48,284	50,000	48,284	48,284	48,284	48,284
Refunds-Other	11	25	11	11	11	11
Reversions	251,400	0	0	0	0	0
<b>Total Expenditures</b>	<b>3,204,521</b>	<b>3,196,699</b>	<b>3,274,699</b>	<b>3,639,699</b>	<b>3,274,699</b>	<b>3,639,699</b>

## Updating of Voter Registration System

### Technology Reinvestment Fund

#### Appropriation Description

To provide funds to the Secretary of State to update and upgrade old voter registration system and business services datat system.

#### Updating of Voter Registration System Financial Summary

Object Class	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016	FY 2016	FY 2017	FY 2017
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
<b>Resources</b>						
Appropriation	0	0	0	450,000	0	450,000
Total Resources	0	0	0	450,000	0	450,000
<b>Expenditures</b>						
Professional & Scientific Services	0	0	0	450,000	0	450,000
Total Expenditures	0	0	0	450,000	0	450,000

## Fund Detail

### Secretary of State Fund Detail

Funds	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016	FY 2016	FY 2017	FY 2017
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Secretary of State	2,011,391	1,586,230	1,204,483	1,046,454	962,710	804,681
State Election Fund	2,001,812	1,536,230	1,154,483	996,454	912,710	754,681
Secretary of State Fee Clearing	9,579	50,000	50,000	50,000	50,000	50,000

## State Election Fund

#### Fund Description

This fund receives federal revenue with a 5% state match to fund H.R 3295 the Help America Vote Act.

## State Election Fund Detail

Object Class	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016	FY 2016	FY 2017	FY 2017
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
<b>Resources</b>						
Balance Brought Forward (Funds)	1,694,946	1,149,500	767,756	609,727	525,983	367,954
Federal Support	5,160	100,000	100,000	100,000	100,000	100,000
Interest	4,660	4	3	3	3	3
Fees, Licenses & Permits	297,034	286,723	286,722	286,722	286,722	286,722
Refunds & Reimbursements	13	3	2	2	2	2
<b>Total State Election Fund</b>	<b>2,001,812</b>	<b>1,536,230</b>	<b>1,154,483</b>	<b>996,454</b>	<b>912,710</b>	<b>754,681</b>
<b>Expenditures</b>						
Personal Services-Salaries	19,434	0	0	0	0	0
Personal Travel In State	1,308	5,000	5,000	5,000	5,000	5,000
Office Supplies	114	5,000	5,000	5,000	5,000	5,000
Equipment Maintenance Supplies	0	5,000	0	0	0	0
Professional & Scientific Supplies	30	5,000	5,000	5,000	5,000	5,000
Other Supplies	35	5,000	5,000	5,000	5,000	5,000
Printing & Binding	3,383	5,000	5,000	5,000	5,000	5,000
Postage	140	5,000	5,000	5,000	5,000	5,000
Communications	613	10,600	7,500	7,500	7,500	7,500
Rentals	3,661	5,000	5,000	5,000	5,000	5,000
Outside Services	251	100,000	100,000	100,000	100,000	100,000
ITS Reimbursements	0	40,000	0	0	0	0
Equipment - Non-Inventory	4,908	10,000	0	0	0	0
Other Expense & Obligations	15	7,503	2,500	2,500	2,500	2,500
Balance Carry Forward (Funds)	1,149,500	609,727	525,983	367,954	284,210	126,181
IT Outside Services	530,040	510,000	320,000	320,000	320,000	320,000
IT Equipment	136,765	204,400	159,500	159,500	159,500	159,500
Gov Fund Type Transfers - Auditor of State Services	2,110	4,000	4,000	4,000	4,000	4,000
Gov Fund Type Transfers - Other Agencies Services	149,504	0	0	0	0	0
<b>Total State Election Fund</b>	<b>2,001,812</b>	<b>1,536,230</b>	<b>1,154,483</b>	<b>996,454</b>	<b>912,710</b>	<b>754,681</b>

## Secretary of State Fee Clearing

### Fund Description

This account receives a transfer from the Secretary of State accounts that receive fees.



## Secretary of State Fee Clearing Detail

Object Class	FY 2014 Actuals	FY 2015 Current Year Budget Estimate	FY 2016	FY 2016	FY 2017	FY 2017
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
<b>Resources</b>						
Fees, Licenses & Permits	9,579	50,000	50,000	50,000	50,000	50,000
Total Secretary of State Fee Clearing	9,579	50,000	50,000	50,000	50,000	50,000
<b>Expenditures</b>						
Refunds-Other	9,579	50,000	50,000	50,000	50,000	50,000
Total Secretary of State Fee Clearing	9,579	50,000	50,000	50,000	50,000	50,000

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